PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	6/01/23	Prepared by	venkatesh	Serial no.	**12870**
Supplier name	SSHHP			HO inward no.	
Firm/Company	MRM HHP	Project	GMR	HO received date	
PO/WO date	13/9/22	PO/WO No.	91890	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26646	31/10/22	38,822/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	38,822/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	113363	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	38,822/-
Amount E – PO / WO value:	1,55,288/-
Amount F – Difference (A – E):	1,16,466/-
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Part received
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other
Payment – due date	16/01/23
Remarks:	Part bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		[signature]			
Sign:		APPROVED			
Date		06 JAN 2023			
Approval limit	Upto 20k	Above 20k P. VENKATESHWARLU MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Noc

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	26646
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	Invoice Date.	31-10-2022
	PO No.	91890
	PO Date.	13-09-2022
	Req ID	79649
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	10-09-2022
	Loc Req No	193821

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	365500 - BUIL-Building Material - Tan Brown	68022310	500	58.80	29,400.00	18	5,292.00
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft		500	7.00	3,500.00	18	630.00
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

SUMMIT SALES LLP R.R. DIST. IN WARD No. 03751 Date: 6/11/23 Sign:

IGST	CGST	SGST			
			Total Taxable Amount	32,900.00	5,922.00
	2,961.00	2,961.00	Total Invoice Amount	38,822.00	

Rupees : Thirty Eight Thousand Eight Hundred Twenty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 02-11-2022 1:34:44 PM Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	91890	193821
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	13-09-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-09-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	365500 - BUIL-Building Material - Tan Brown Granite-- - 975WX2850LX19MM - Sft	2,000.00	58.80	0.00	18.00	138,768.00
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft	2,000.00	7.00	0.00	18.00	16,520.00
					Total Order Value . . .	**155,288.00**

Rupees : One Lakh(s) Fifty Five Thousand Two Hundred Eighty Eight Only.

Terms and Conditions :-

Specification / All items shall be of 19mm thickness slabs. The above rates only for material supply.

Payment Terms After delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next day

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _______, 8309938133

Penality For Delay Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.

Transportation Included in above price.

Warranty Nil

Advance Paid Nil

DELIVERY DETAILS

S no.	Bill no.	Bill Dt.	Amount
1.	26396	13/10/22	38,822
2.	26389	13/10/22	38,822
3.	26646	21/10/22	[illegible]
4.			
5.			

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for C block north and southe siair case, Purpose

Completion Date Nil

Measurment Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

Books of accounts verified and no bills wrt this PO were received by accounts
Name: Rajyalakshmi
Sign:
Date: 29/11/22

For *Modi Reality Mallapur LLP*
Authorised Signatory

Venkat 18/11

Name : ______________

Contact - -

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________

Date : __/__/____

Date

Req. No.

ID No.

Description	Qty required	Qty available at site	Order Qty	Remarks	Required Date
[illegible] Building Material-Tan brown Granite---975WX2850LX19MM-Sft	2500		2500		

For C.E [illegible] & south stair case work purpose

Project Manager | Purchase | MD

APPROVED
18 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

5-4-187/3 & 4 II Floor, M.G. Road, Secunderabad - 500 003
Tel : 040 - 6633 5551

M/s. [illegible]

DC No.

Date

Vehicle No.

PO / WO No.

PO / WO Date

S. No.	PARTICULARS	Quantity
1	[illegible] 915 x 28 [illegible] 15 ([illegible])	500 [illegible]
2		
3		
4		
5		
6		
7		
8		
11		
15	29/10/22	
16	9815 3/11/22	
17	113363	
18	MRN No. Received By Naman	
19		
20		

GSTIN :

Received the above materials in good condition.

500.00 [illegible]

For SUMMIT SALES LLP

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 85741
Date: 6/1/23
Sign: