PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	5-01-23	Prepared by	S. Jaysudha	Serial no.	12843
Supplier name	Summit Sales LLp			HO inward no.	
Firm/Company	Sov LLp	Project	Sovpark-III	HO received date	
PO/WO date	29-12-22	PO/WO No.	95589	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27982	31-12-22	24,690/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	24,690/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	115894	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	24,690/-
Amount E – PO / WO value:	24,690/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	9-01-23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Veer			
Sign:		APPROVED			
Date		06 JAN 2023			
Approval limit	Upto 20k	Above 20k P. VENKATESHWARLU MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	27982
Silver Oak Villas LLP	Invoice Date.	31-12-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	95589
	PO Date.	29-12-2022
	Req ID	82932
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	28-12-2022
	Loc Req No	203202

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	112000 - COMP-Peripherals - Laptop computer-- - - -	84713010	1	20924.00	20,924.00	18	3,766.32
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	20,924.00		3,766.32
	1,883.16	1,883.16	Total Invoice Amount	24,690.32		

Rupees : Twenty Four Thousand Six Hundred Ninty and Paise Thirty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 10344
Date: 31/12/22
Sign:
R.R. DIST.

Purchase Order

Page(s) 1 Of 1 29-12-2022 16:27:35

95589
27.12.22 3:28:17

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	95589	203202
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-12-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	28-12-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	112000 - COMP-Peripherals - Laptop computer-- - - - Nos	1.00	20,924.00	0.00	18.00	24,690.32
					Total Order Value . . .	**24,690.32**

Rupees : Twenty Four Thousand Six Hundred Ninty and Paise Thirty Two Only.

Terms and Conditions :-

Specification / Brand	Acer Aspire laptop intel Pentium quard core(4GB/256GB NVMe SSD/Windows 11 Home)EX215-31 with 35.56 cm (14inch)
Payment Terms	After delivery and production of bill
Tax	GST included in the above prices
Delivery Date	With in a day
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order for purushotham sir purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Vcen/ 28/12

Name : ____________ Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition Form						
Company Name:	Silver oak Villas	Date:				
Site & Phase :	SOV III	Time:	2022-12-28			
Unit No./Block No.						
Supplier:		Req. No.	203202			
Material required before date:		ID No.	82932			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	COMP2442-Peripherals-Laptop computer----Nos	1	0	1		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	This is for purshotham					
	Engineer	Project Manager		Purchase APPROVED 29 DEC 2022 P. VENKATESHWARLU MANAGER PURCHASE		MD
Prepared By:	Suneel					
Approved By:						
Sign & Date:						

P.O.No. 95589

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	23855
Silver Oak Villas LLP	DC Date.	31-12-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	95589
	PO Date.	29-12-2022
	Req ID	82932
GSTIN : 36ADBFS3288A2Z7	Req Date	28-12-2022
	Loc Req No	203202

	Description of Goods	HSN/SAC	Qty
1	112000 - COMP-Peripherals - Laptop computer-- - - - Nos	84713010	1
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 797 Dt: 31/12/22
MRN No: 115894 Dt:
Received By: Jamasiv Sign:
MODI PROPERTIES

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 8547
Date: 31/12/22
Sign:

for Summit Sales LLP

Authorised signatory