PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	6-01-23	Prepared by	S. Jaysudha	Serial no.	**12845**
Supplier name	Shubham Enterprises			HO inward no.	
Firm/Company	SOV LLP	Project	SOV - part III	HO received date	
PO/WO date	24-12-22	PO/WO No.	95418	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3761	31-12-22	2,450/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,450/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	115691	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,450/-
Amount E – PO / WO value:	2,449/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	16-01-23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		[signature] APPROVED			
Date		06 JAN 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

SHUBHAM ENTERPRISES

Ph : (O) : 66318150
: 66568151
: 66568150

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/3761	**Date :** 31-Dec-22	P.O. No. : PO NO : 95418 // 184933	Date : 24-Dec-22
Reverse Charge (Y/N) : No		D.C. No. :	Date :
State : Telangana	State Code : 36	Vehicle No. :	E-Way Bill No. :

Bill to Party :	Ship to Party :
SILVER OAK VILLAS LLP SY NO: 291, CHERLAPALLY, NEXT TO GOVT MINT CHERLAPALLY, HYDERABAD State: Telangana(36) GSTIN No.: 36ADBFS3288A2Z7	SILVER OAK VILLAS LLP SY NO: 291, CHERLAPALLY, NEXT TO GOVT MINT CHERLAPALLY, HYDERABAD State: Telangana(36) GSTIN No.: 36ADBFS3288A2Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 25SB SUDHAKAR 25 X 1.2MM PVC BENDS	39174000	300.00 NOS.	6.92	2,076.00
				2,076.00
CGST TAX 9%				186.84
SGST TAX 9%				186.84
ROUNDED				0.32
Indian Rupees Two Thousand Four Hundred Fifty Only				2,450.00
Despatched Through :				
Destination :				

L. ... ERTIES PVT. LTD. SEC'BAD INWARD 6178 2/1/23

SUMMIT SALES LLP R.R. DIST. IN WARD No: 1653 Date: 2/1/23 Sign:

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. **Cheque return Charges Rs. 500/-**
5. Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

 26-12-2022 10:20:19 Copy

95418
13.12.22 4:34:24

From Company :	**Silver Oak Villas LLP** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Shubham Enterprises	**Doc No**	95418	184933
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	24-12-2022	
	Quote No	Nil	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	22-12-2022	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	953100 - ELEC-Electrical - PVC-Conducting Bends- - 25X1.2mm - Nos	300.00	15.72	56.00	18.00	2,448.55
					Total Order Value . . .	**2,448.55**

Rupees : Two Thousand Four Hundred Fourty Eight and Paise Fifty Five Only.

Terms and Conditions :-

Specification / Brand	All items shall be of sudhakar brand/company
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for vill no. 166,167,168 brick work purpose.
Completion Date	Nil
Measurment	nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : 26/12/2022

Name : ______________________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Date : __/__/____

Requisition Form

Company Name:	SIlver Oak Villas LLP	Date:	22-12-2022
Site & Phase :	SOV-III	Time:	3:00
Unit No./Block No.	For Villa no.166,167,168 brick Work Purpose		
Supplier:		Req. No.	184933
Material required before date:	V.Urgent	ID No.	82731

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC9531-Electrical-PVC-Conducting Bends--25X1.2mm-Nos	300		300		
2	ELEC6126-Electrical-Junction box -PVC--25mm-Nos → Cancel by site	50		50		
3						
4						
5						
6						
7						
8						
9						
10						

P.O.no. 95418

Remarks: For Villa no.166,167,168 brick Work Purpose

	Engineer	Project Manager	Purchase	MD
Prepared By:	K.Tulasi Rani			
Approved By:	K.Purshotham			
Sign & Date	22-12-2022			

APPROVED
23 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 66568150

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/3761 **Date :** 31-Dec-22
P.O. No. PO NO : 95418 // 184933 Date 24-Dec-22
Reverse Charge (Y/N) : No
D.C. No. : Date :
State : Telangana State Code : 36
Vehicle No. : E-Way Bill No. :

Bill to Party : SILVER OAK VILLAS LLP
SY NO: 291, CHERLAPALLY, NEXT TO GOVT MINT
CHERLAPALLY, HYDERABAD
State: Telangana(36)
GSTIN No.: 36ADBFS3288A2Z7

Ship to Party : SILVER OAK VILLAS LLP
SY NO: 291, CHERLAPALLY, NEXT TO GOVT MINT
CHERLAPALLY, HYDERABAD
State: Telangana(36)
GSTIN No.: 36ADBFS3288A2Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 25SB SUDHAKAR 25 X 1.2MM PVC BENDS	39174000	300.00 NOS.	6.92	2,076.00
				2,076.00
CGST TAX 9 %				186.84
SGST TAX 9%				186.84
ROUNDED				0.32
				2,450.00

INWARD
Inward No: 3288 Dt: 31/12/22
MRN No: 15691 Dt: 2/1/23
Received By: Sign:
(Silver Oak Villas-Part-III)

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 10379
Date: 6/1/23
Sign:

Indian Rupees Two Thousand Four Hundred Fifty Only
Despatched Through :
Destination :

SUDHAKAR PIPES AND FITTINGS
Honeywell THE POWER OF CONNECTED
norisys®
AKG
Bharat M.S. Pipes
HAVELLS
MODI'S CASING 'N' CAPPING | CONDUIT PIPES TRUNKINGS | TAPES | FLEX FIT

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**