

PURCHASE DIVISION  
Advice for approval for credit to supplier

(B)

|                                                                                                                                                                                                                                        |                  |                                                                                                                                                                 |             |                                                                     |                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|---------------------------------------------------------------------|------------------|
| Date: 9/1/2023                                                                                                                                                                                                                         |                  | Prepared by: Vanrajathir                                                                                                                                        |             | Serial no. 12918                                                    |                  |
| Supplier name: SCLP                                                                                                                                                                                                                    |                  |                                                                                                                                                                 |             | HO inward no.                                                       |                  |
| Firm/Company: MBMC                                                                                                                                                                                                                     |                  | Project: Methodist complex                                                                                                                                      |             | HO received date                                                    |                  |
| PO/WO date: 30/12/22                                                                                                                                                                                                                   |                  | PO/WO No. 95628                                                                                                                                                 |             | Scan ID.                                                            |                  |
| Sl no.                                                                                                                                                                                                                                 | Bill no.         | Bill date                                                                                                                                                       | Bill amount | Original attached                                                   |                  |
| 1.                                                                                                                                                                                                                                     | 28027            | 4/01/2023                                                                                                                                                       | 5,926/-     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                  |
| 2.                                                                                                                                                                                                                                     |                  |                                                                                                                                                                 |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |
| 3.                                                                                                                                                                                                                                     |                  |                                                                                                                                                                 |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |
| 4.                                                                                                                                                                                                                                     |                  |                                                                                                                                                                 |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |
| Amount A – Bills total (Excluding Transport & Hamali Charges):                                                                                                                                                                         |                  |                                                                                                                                                                 |             | 5,926/-                                                             |                  |
| Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report |                  |                                                                                                                                                                 |             |                                                                     |                  |
| MRN nos.:                                                                                                                                                                                                                              |                  | Proof of delivery matches MRN                                                                                                                                   |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |
| Amount B – Other Credits : Transportation charges                                                                                                                                                                                      |                  |                                                                                                                                                                 |             | -                                                                   |                  |
| Amount C – Other Debits :                                                                                                                                                                                                              |                  |                                                                                                                                                                 |             | -                                                                   |                  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:                                                                                                                                                                            |                  |                                                                                                                                                                 |             | 5,926/-                                                             |                  |
| Amount E – PO / WO value:                                                                                                                                                                                                              |                  |                                                                                                                                                                 |             | 19,224/-                                                            |                  |
| Amount F – Difference (A – E):                                                                                                                                                                                                         |                  |                                                                                                                                                                 |             | 13,298/-                                                            |                  |
| Quantity received as per PO / WO                                                                                                                                                                                                       |                  | <input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input checked="" type="checkbox"/> Part received |             |                                                                     |                  |
| Close PO / WO                                                                                                                                                                                                                          |                  | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other                                  |             |                                                                     |                  |
| Payment – due date                                                                                                                                                                                                                     |                  | 16/01/2023                                                                                                                                                      |             |                                                                     |                  |
| Remarks: Paid Bill                                                                                                                                                                                                                     |                  |                                                                                                                                                                 |             |                                                                     |                  |
|                                                                                                                                                                                                                                        |                  |                                                                                                                                                                 |             |                                                                     |                  |
| Approved by                                                                                                                                                                                                                            | Purchase Officer | Purchase Manager                                                                                                                                                | M D         | Accountant                                                          | Accounts Manager |
| Name:                                                                                                                                                                                                                                  | Vanrajathir      |                                                                                                                                                                 |             |                                                                     |                  |
| Sign:                                                                                                                                                                                                                                  | Vanrajathir      |                                                                                                                                                                 |             |                                                                     |                  |
| Date                                                                                                                                                                                                                                   | 9/1/2023         |                                                                                                                                                                 |             |                                                                     |                  |
| Approval limit                                                                                                                                                                                                                         | Upto 20k         | Above 20k                                                                                                                                                       | Above 100k  | Upto 20k                                                            | Above 20k        |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

**ORIGINAL INVOICE**

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 :

| Customer Details                                                            |                                                 |                |        | Invoice No.          | 28027      |          |         |
|-----------------------------------------------------------------------------|-------------------------------------------------|----------------|--------|----------------------|------------|----------|---------|
| Modi Builders Methodist Complex<br>Methodist Complex, Abids, Hyderabad      |                                                 |                |        | Invoice Date.        | 04-01-2023 |          |         |
|                                                                             |                                                 |                |        | PO No.               | 95628      |          |         |
|                                                                             |                                                 |                |        | PO Date.             | 30-12-2022 |          |         |
|                                                                             |                                                 |                |        | Req ID               | 82994      |          |         |
|                                                                             |                                                 |                |        | Req Date             | 29-12-2022 |          |         |
|                                                                             |                                                 |                |        | Loc Req No           | 198132     |          |         |
| GSTIN : 36AABFM2938C2ZK                                                     |                                                 | PAN AABFM2938C |        |                      |            |          |         |
|                                                                             | Description of Goods                            | HSN/SAC        | Qty    | Rate                 | Gross      | Tax%     | Tax Amt |
| 1                                                                           | 411900 - CHEM-Chemical - Tile grout cement      | 38245090       | 2      | 50.40                | 100.80     | 18       | 18.14   |
| 2                                                                           | 660200 - CHEM-Chemical - Tiles Adhesive--Roff - | 38245090       | 7      | 703.00               | 4,921.00   | 18       | 885.78  |
| 3                                                                           |                                                 |                |        |                      |            |          |         |
| 4                                                                           |                                                 |                |        |                      |            |          |         |
| 5                                                                           |                                                 |                |        |                      |            |          |         |
| 6                                                                           |                                                 |                |        |                      |            |          |         |
| 7                                                                           |                                                 |                |        |                      |            |          |         |
| 8                                                                           |                                                 |                |        |                      |            |          |         |
| 9                                                                           |                                                 |                |        |                      |            |          |         |
| 10                                                                          |                                                 |                |        |                      |            |          |         |
| 11                                                                          |                                                 |                |        |                      |            |          |         |
| 12                                                                          |                                                 |                |        |                      |            |          |         |
| 13                                                                          |                                                 |                |        |                      |            |          |         |
| 14                                                                          |                                                 |                |        |                      |            |          |         |
| 15                                                                          |                                                 |                |        |                      |            |          |         |
| IGST                                                                        |                                                 | CGST           | SGST   | Total Taxable Amount |            | 5,021.80 | 903.92  |
|                                                                             |                                                 | 451.96         | 451.96 | Total Invoice Amount |            | 5,925.72 |         |
| Rupees : Five Thousand Nine Hundred Twenty Five and Paise Seventy Two Only. |                                                 |                |        |                      |            |          |         |

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

# Purchase Order

Page(s) 1 Of 2

30-12-2022 14:09:09



95628

27.12.22 3:29:43

From Company : **Modi Builders Methodist Complex**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36AABFM2938C2ZK

## Supplier Details

Summit Sales LLP  
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

|            |            |        |
|------------|------------|--------|
| Doc No     | 95628      | 198132 |
| Doc Date   | 30-12-2022 |        |
| Quote No   | nil        |        |
| Quote Date | 29-12-2022 |        |
| SupplyType | Supply     |        |

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

| Item Name                                                                                          | Qty  | Rate   | Dis% | GST   | Amount   |
|----------------------------------------------------------------------------------------------------|------|--------|------|-------|----------|
| 1 916200 - TLWL-Tiles - Floor Tiles-Ceramic-Nitco-Malaysian Brown HL - 250X375mm - sqm<br>9-boxes  | 7.00 | 294.66 | 0.00 | 18.00 | 2,433.89 |
| 2 933000 - TLWL-Tiles - Wall Tiles-Ceramic-Nitco-Luna LT - 250X375mm - sqm<br>9-boxes              | 7.00 | 294.66 | 0.00 | 18.00 | 2,433.89 |
| 3 142800 - TLWL-Tiles - Wall Tiles-Ceramic-Nitco-Luna DK - 250X375mm - sqm<br>6-boxes              | 5.00 | 294.66 | 0.00 | 18.00 | 1,738.49 |
| 4 836900 - TLWL-Tiles - Wall Tiles-Ceramic-Nitco-Malaysian Brown LT - 250X375mm - sqm<br>8-boxes   | 6.00 | 294.66 | 0.00 | 18.00 | 2,086.19 |
| 5 334400 - TLWL-Tiles - Wall Tiles-Ceramic-Nitco-Malaysian Brown DK - 250X375mm - sqm<br>8-boxes   | 6.00 | 294.66 | 0.00 | 18.00 | 2,086.19 |
| 6 668500 - TLFL-Tiles - Wall & Floor Tiles-Ceramic-Nitco-Jaipur Panna - 300X300mm - sqm<br>4-boxes | 5.00 | 427.00 | 0.00 | 18.00 | 2,519.30 |
| 7 411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs                           | 2.00 | 50.40  | 0.00 | 18.00 | 118.94   |
| 8 660200 - CHEM-Chemical - Tiles Adhesive--Roff - 25Kgs - Bag                                      | 7.00 | 703.00 | 0.00 | 18.00 | 5,806.78 |

Total Order Value . . .

19,223.69

Rupees : Nineteen Thousand Two Hundred Twenty Three and Paise Sixty Nine Only.

## Terms and Conditions :-

Specification / All items shall be of Nitco &amp; Ispira brand/company

Payment Terms After Delivery &amp; Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Methodist Complex  
Opp Chermas, Abids Main Road, Hyderabad.  
Phone. Contact: Eng. 9100039547

Penalty For Delay Nil

Transportation Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for MBMC 203 toilet

For **Modi Builders Methodist Complex**

Accepted the above Terms And Conditions

Authorised Signatory

For **Summit Sales LLP**

Name :

Name :

Date : \_/\_/\_

| PART DELIVERY DETAILS |          |           |         |
|-----------------------|----------|-----------|---------|
| S.No.                 | Bill no. | Bill Dt.  | Amount  |
| 1.                    | 28027    | 4/01/2022 | 5,926/- |
| 2.                    |          |           |         |
| 3.                    |          |           |         |
| 4.                    |          |           |         |
| 5.                    |          |           |         |

BINC: 13,298/-

**Purchase Order**

Page(s) 2 Of 2

30-12-2022 14:09:09

Original / Office Copy / Purchase Div.Copy

**Completion Date** purpose.  
**Measurment** NA  
**Security** Nil  
**Remarks** Nil

original invoice + copy of proof of delivery is required to process invoice for payment .DO NOT send original invoice to site . original invoice must be sent to HO office or purchase site office, proof of delivery/DC can be sent by email.

For **Modi Builders Methodist Complex**  
Authorised Signatory

Name :

31/12/2022

Accepted the above Terms And Conditions  
For **Summit Sales LLP**

Name :

Date : \_/\_/\_

Requisition Form

Company Name: MBMC

Site & Phase: MBMC-203

Unit No./Block No.

Supplier:

Material required before date: URGENT

| S No | Item                                                                   | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
|------|------------------------------------------------------------------------|--------------|-----------------------|-----------|-----------|-------------|
| 1    | TILE1555-Tiles-Wall Tiles-Metal-Nico Malaysian Brown HL -250X375mm-Sqm | 7            | 7                     | 7         |           |             |
| 2    | TILE3139-Tiles-Wall Tiles-Metal-Nico Luna LT -250X375mm-Sqm            | 7            | 7                     | 7         |           |             |
| 3    | TILE3967-Tiles-Wall Tiles-Metal-Nico Luna DK-250X375mm-Sqm             | 5            | 5                     | 5         |           |             |
| 4    | TILE4616-Tiles-Wall Tiles-Metal-Nico Malaysian Brown LT -250X375mm-Sqm | 6            | 6                     | 6         |           |             |
| 5    | TILE8489-Tiles-Wall Tiles-Metal-Nico Malaysian Brown DK -250X375mm-Sqm | 6            | 6                     | 6         |           |             |
| 6    | TILE1424-Tiles-Floor Tiles-Vitrified-Nico Jaipur Penna-300X300mm-Sqm   | 5            | 5                     | 5         |           |             |
| 7    | CHEM1579-Chemical-Tile grout cement based-White--1Kg-Kgs               | 2            | 2                     | 2         |           |             |
| 8    | CHEM6602-Chemical-Tile Adhesive - ??-20Kgs-Bags                        | 7            | 7                     | 7         |           |             |
| 9    |                                                                        |              |                       |           |           |             |
| 10   |                                                                        |              |                       |           |           |             |

Remarks: Above order for Mbmc 203 toilet purpose.

Engineer

meeakshi. N

Project Manager

Purchase

MD

APPROVED BY

30 DEC 2022

SOHAM MODI  
MANAGING DIRECTOR

Prepared By: Approved By: Sign & Date:

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 04-01-2023

| Customer Details                                                                                      |                                                                        | DC No.     | 23900      |
|-------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|------------|------------|
| Modi Builders Methodist Complex<br>Methodist Complex, Abids, Hyderabad<br><br>GSTIN : 36AABFM2938C2ZK |                                                                        | DC Date.   | 04-01-2023 |
|                                                                                                       |                                                                        | PO No.     | 95628      |
|                                                                                                       |                                                                        | PO Date.   | 30-12-2022 |
|                                                                                                       |                                                                        | Req ID     | 82994      |
|                                                                                                       |                                                                        | Req Date   | 29-12-2022 |
|                                                                                                       |                                                                        | Loc Req No | 198132     |
|                                                                                                       | Description of Goods                                                   | HSN/SAC    | Qty        |
| 1                                                                                                     | 411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs | 38245090   | 2          |
| 2                                                                                                     | 660200 - CHEM-Chemical - Tiles Adhesive--Roff - 25Kgs - Bag            | 38245090   | 7          |
| 3                                                                                                     |                                                                        |            |            |
| 4                                                                                                     |                                                                        |            |            |
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| 29                                                                                                    |                                                                        |            |            |
| 30                                                                                                    |                                                                        |            |            |

Material Receipt  
[Signature]

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

