PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	9/01/2023	Prepared by	Vanajakshi	Serial no.	**12920**
Supplier name	Reflections Electricals Pvt-Ltd			HO inward no.	
Firm/Company	mahesh Desai & others	Project	Pm-complex	HO received date	
PO/WO date	4/01/2023	PO/WO No.	95748	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3949	4/01/2023	1,186/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,186/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,186/-
Amount E – PO / WO value:	1,186/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	16/01/2023
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	Vanaja				
Date	9/01/2023				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd.
5-4-187/7, M G Road & R P Road Junction
Ranigunj, Secunderabad 500003 T.S
Phone: 04027543785, 9705577776
GSTIN/UIN: 36AADCR2047Q1ZZ
State Name : Telangana, Code : 36
E-Mail : reflections_hyderabad@yahoo.com

Invoice No. **3949**	Dated **4-Jan-2023**
Delivery Note	Mode/Terms of Payment **Against Delivery**
Reference No. & Date. **3949 dt. 4-Jan-2023**	Other References
Buyer's Order No. **95748/198135**	Dated **4-Jan-2023**
Dispatch Doc No.	Delivery Note Date
Dispatched through **Your Self**	Destination **PM Modi Complex**
Terms of Delivery	

Consignee (Ship to)
Mahesh Desai and Others
5-4-187/3 & 4/4, 1 Floor, M G Road, Secunderabad
500 003
State Name : Telangana, Code : 36

Buyer (Bill to)
Mahesh Desai and Others
5-4-187/3 & 4/4, 1 Floor, M G Road, Secunderabad
500 003
State Name : Telangana, Code : 36
Place of Supply : Telangana

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**MCB 16A SP C Curve WM16ASPC**	853650	18 %	**3.0000 nos**	105.00	nos	**315.00**
2	**Isolator 40A FP WMISO40AFP**	853650	18 %	**1.0000 nos**	450.00	nos	**450.00**
3	**Venia Socket 6A B1212**	853669	18 %	**4.0000 nos**	60.00	nos	**240.00**
							1,005.00
	OUTPUT CGST						**90.45**
	OUTPUT SGST						**90.45**
	Rounding Off						**0.10**
	Total			**8.0000 nos**			**₹ 1,186.00**

SUMMIT SALES LLP
IN WARD
No: 10390
Date: 9/1/23
Sign:
R.R. DIST.

Amount Chargeable (in words)

E. & O.E

INR One Thousand One Hundred Eighty Six Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
853650	765.00	9%	68.85	9%	68.85	137.70
853669	240.00	9%	21.60	9%	21.60	43.20
Total	**1,005.00**		**90.45**		**90.45**	**180.90**

Tax Amount (in words) : **INR One Hundred Eighty and Ninety paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 04-01-2023 17:24:35

95748
27.12.22 3:31:52

From Company : **Mahesh Desai and Others**
5-4-187/3 & 4/4, I Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	95748	198135
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	04-01-2023	
	Quote No	Nill	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	04-01-2023	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	419900 - ELSW-Electrical - MCB-- - 16 amps - Nos	3.00	105.00	0.00	18.00	371.70
2	437400 - ELSW-Electrical - Isolater-4 Pole- - 40 amps - Nos	1.00	450.00	0.00	18.00	531.00
3	850000 - ELSW-Electrical - Socket--Wipro NW - 6amps - Nos	4.00	200.00	70.00	18.00	283.20
					Total Order Value . . .	**1,185.90**

Rupees : One Thousand One Hundred Eighty Five and Paise Ninty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	P M Complex M.G.Road, Secunderabad Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for pm modi complex lift area electrical work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Mahesh Desai and Others***
Authorised Signatory

Name : 07/01/2023

Accepted the above Terms And Conditions
For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	MAHESH DESAI & OTHERS	Date:	2023-01-04			
Site & Phase :	PM MODI COMPLEX	Time:	10:25			
Unit No./Block No.						
Supplier:		Req. No.	198135			
Material required before date:	URGENT	ID No.	83119			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC9565-Electrical-Isolator---3pole 32amps-Nos	1		1		
2	ELEC7266-Electrical-MCB---16 amps-Nos	3		3		
3	ELEC8034-Electrical-Socket--Wipro NW-6amps-Nos	4		4		
4	ELEC9175-Electrical-DB TPN-3 Phase--6Way-Nos	1		1		
5						
6						
7						
8						
9						
10						
Remarks:	Above material order for pm modi complex lift area elecrtical work purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Chand Mohammod					
Approved By:						
Sign & Date:	Cahammed, 04/01/23					

PO 95748

APPROVED
04 JAN 2023
MANAGER PROCUREMENT