PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	9/1/2023	Prepared by	Vanajathi	Serial no.	**12917**
Supplier name	Shubam Enterprises			HO inward no.	
Firm/Company	mahesh Desai & others	Project	Pm-complex	HO received date	
PO/WO date	27/10/22	PO/WO No.	93284	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	SE/22-23/3773	31/12/22	472/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	472/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	472/-
Amount E – PO / WO value:	401/-
Amount F – Difference (A – E):	71/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	16/01/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajathi				
Sign:	Vanaja				
Date	9/1/2023.				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126
Ph : (O) : 66318150
: 66568151
: 66568150

Invoice No. : SE/22-23/3773 **Date :** 31-Dec-22
Reverse Charge (Y/N) : No
State : Telangana State Code : 36

P.O. No. : Date :
D.C. No. : COLLECTED BY OWN PERSON Date 31-Dec-22
Vehicle No. : E-Way Bill No. :

Bill to Party : Mahesh Desal and Others
5-4-187/3 & 4, I FLOOR, M.G. ROAD SECUNDERABAD
500003
State: Telangana(36)
GSTIN No.:

Ship to Party : Mahesh Desal and Others
5-4-187/3 & 4, I FLOOR, M.G. ROAD SECUNDERABAD
500003
State: Telangana(36)
GSTIN No.:

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 4M SURFACE BOX	85389000	5.00 NOS.	80.00	400.00
				400.00
CGST TAX 9 %				36.00
SGST TAX 9%				36.00
				472.00

Indian Rupees Four Hundred Seventy Two Only
Despatched Through :
Destination :

PROPERTIES PVT. LTD. SEC'BAD INWARD No. 6729 Date 2/1/23 Sign.

Sohanmc 02/1/23

SUMMIT SALES LLP R.R. DIST. IN WARD No: 0758 Date: 3/1/23 Sign:

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

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93284
18.10.22 2:23:37

From Company : **Mahesh Desai and Others**
5-4-187/3 & 4/4, I Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details			
Shubham Enterprises 5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc No**	93284	198050
	Doc Date	27-10-2022	
	Quote No	NIL	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	13-10-2022	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	787700 - ELEC-Electrical - PVC-Surface Box--Anchor - 2Module - Nos	4.00	55.00	0.00	18.00	259.60
2	814000 - ELEC-Electrical - PVC-Surface Box--Anchor - 6Module - Nos	1.00	120.00	0.00	18.00	141.60
					Total Order Value . . .	**401.20**

Rupees : Four Hundred One and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	P M Complex M.G.Road, Secunderabad Phone. .
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for PM-complex 1st floor purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☐ Po/... ...-cost approval.
- ☑ A... ...tails/clarification.
- ☐ R...
- ☐ Other

APPROVED BY
31 OCT 2022
SOHAM MODI
MANAGING DIRECTOR

For *Mahesh Desai and Others*
Authorised Signatory

Name : 28/10/22

Accepted the above Terms And Conditions
For *Shubham Enterprises*

Name : ______________

Date : __/__/____

Shubam extra 1988 extra work

Requisition Form		Date:	13-10-2022				
Company Name:	MAHESH DESAI 4 ohm.	Time:	15:20				
Site & Phase :	PM COMPLEX (1ST FLOOR)						
Unit No./Block No.		Req. No.	198050				
Supplier:		ID No.	80913				
Material required before date:		Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
S No	Item						
1	ELCW6880-Electrical-Copper Wire-Black Color-Gloster-1SqMMX90mtrs-Bundles	5		5			
2	ELCW9448-Electrical-Copper Wire-Yellow color-Gloster-2.5SqMMX90mtrs-Bundles	5		5			
3	ELCW6829-Electrical-Copper Wire-Black Color-Gloster-2.5SqMMX90mtrs-Bundles	5		2			
4	ELCW1811-Electrical-Copper Wire-Yellow color-Gloster-1SqMMX90mtrs-Bundles	5		2			
5	ELCW9975-Electrical-Copper Wire-Red Color-Gloster-1SqMMX90mtrs-Bundles	5		5			
6	ELCW9836-Electrical-Copper Wire-Green Color-Gloster-2.5SqMMX90mtrs-Bundles	3		3			
7	ELEC7877-Electrical-PVC-Surface Box--Anchor-2Module-Nos	4		4			
8	ELEC8140-Electrical-PVC-Surface Box--Anchor-6Module-Nos	1		1			
9	ELSW1008-Electrical-Module Plate--Wipro NW-2 Module-Nos	4		4			
10	ELSW2354-Electrical-Module Plate--Wipro NW-12 Module-Nos	20		20			
Remarks:	Above material for pm complex 1st floor purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	Chand Mohammod						
Approved By:							
Sign & Date:	C.Mohammad, 13/10/22						

PO:- 9322X

551/-

1201/- PO:- 93234.

RECEIVED MODI 14 OCT 2022