PURCHASE DIVISION
Advice for approval for credit to supplier

4

Date:	09/01/2023	Prepared by	K.Mounika	Serial no.	**12991**
Supplier name	SSLLP			HO inward no.	
Firm/Company	SG LLP	Project	Serene farm	HO received date	
PO/WO date	24/12/22	PO/WO No.	95430	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28073	06/01/23	12,242/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	12,242/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	115911	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,242
Amount E – PO / WO value:	12,242
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	16/01/2023
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	K.Mounika				
Sign:	[signature]	[signature]			
Date	09/01/2023	09 JAN 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

MANAGER PURCHASE
P. VENKATESHWARLU
APPROVED

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	28073
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date.	06-01-2023
	PO No.	95430
	PO Date.	24-12-2022
	Req ID	82813
GSTIN : 36ACVFS7909P1ZV PAN ACVFS7909P	Req Date	24-12-2022
	Loc Req No	150665

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	274100 - ELSW-Electrical - Fan Dimmer--Wipro NW	853650	10	207.90	2,079.00	18	374.22
2	688000 - ELCW-Electrical - Copper Wire-Black	85446020	1	888.00	888.00	18	159.84
3	944800 - ELCW-Electrical - Copper Wire-Yellow	85446020	1	2050.00	2,050.00	18	369.00
4	682900 - ELCW-Electrical - Copper Wire-Black	85446020	1	2050.00	2,050.00	18	369.00
5	997500 - ELCW-Electrical - Copper Wire-Red	85446020	1	888.00	888.00	18	159.84
6	419900 - ELSW-Electrical - MCB-- - 16 amps - Nos	853650	12	110.00	1,320.00	18	237.60
7	202000 - ELSW-Electrical - MCB-- - 10 amps - Nos	853650	10	110.00	1,100.00	18	198.00
8							
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10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	10,375.00		1,867.50
	933.75	933.75	Total Invoice Amount	12,242.50		

Rupees : Twelve Thousand Two Hundred Fourty Two and Paise Fifty Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 163786 Date: 6/1/23 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 24-12-2022 1:55:03 PM

95430
13.12.22 4:34:24

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP	**Doc No**	95430	150665
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	24-12-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-12-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	274100 - ELSW-Electrical - Fan Dimmer--Wipro NW - - - Nos	10.00	207.90	0.00	18.00	2,453.22
2	688000 - ELCW-Electrical - Copper Wire-Black Color-Gloster - 1SqmmX90mtrs - Bundles	1.00	888.00	0.00	18.00	1,047.84
3	944800 - ELCW-Electrical - Copper Wire-Yellow color-Gloster - 2.5SqmmX90mtrs - Bundles	1.00	2,050.00	0.00	18.00	2,419.00
4	682900 - ELCW-Electrical - Copper Wire-Black Color-Gloster - 2.5SqmmX90mtrs - Bundles	1.00	2,050.00	0.00	18.00	2,419.00
5	997500 - ELCW-Electrical - Copper Wire-Red Color-Gloster - 1SqmmX90mtrs - Bundles	1.00	888.00	0.00	18.00	1,047.84
6	419900 - ELSW-Electrical - MCB-- - 16 amps - Nos	12.00	110.00	0.00	18.00	1,557.60
7	202000 - ELSW-Electrical - MCB-- - 10 amps - Nos	10.00	110.00	0.00	18.00	1,298.00
				Total Order Value . . .		**12,242.50**

Rupees : Twelve Thousand Two Hundred Fourty Two and Paise Fifty Only.

Terms and Conditions :-

Specification /	All items shall be of Wipro brand/company
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nl
Advance Paid	Nil

For ***Serene Constructions LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________ Name : ____________ Date : __/__/____

Purchase Order

 24-12-2022 1:55:03 PM Original / Office Copy / Purchase Div.Copy

Other Terms	We reserve the right to reject items not conforming to quality and specifications.Aove order For site use work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Serene Constructions LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	SERENE CONSTRUCTION LLP	Date:	24-12-2022			
Site & Phase :	SERENE FARMS	Time:	0:00			
Unit No. Block No.						
Supplier:		Req. No.	150665			
Material required before date:	ASAP	ID No.				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC3683-Electrical-Fan Dimmer--Wipro NW--Nos	10		10		
2	ELEC6829-Electrical-Copper Wire-Black Color-Gloster-1SqmmX90mtrs-Bundles	1		1		
3	ELEC7754-Electrical-Copper Wire-Yellow color-Gloster-2.5SqmmX90mtrs-Bundles	1		1		
4	ELEC8650-Electrical-Copper Wire-Black Color-Gloster-2.5SqmmX90mtrs-Bundles	1		1		
5	ELEC1811-Electrical-Copper Wire-Red Color-Gloster-1SqmmX90mtrs-Bundles	1		1		
6	ELEC7266-Electrical-MCB---16 amps-Nos	12		12		
7	ELEC4199-Electrical-MCB---10 amps-Nos	10		10		
8	TOOL5921-Tools-Electric Tester----Nos	3		3		
9						
10						
Remarks:						
	Engineer	Project Manager		Purchase		MD
Prepared By:	CHANDRASHEKARREDDY					
Approved By:	CHANDRASHEKARREDDY					
Sign & Date:	Ch. CS Reddy / 24/12/22					

APPROVED
09 JAN 2023
P. VENKATESH
MANAGER

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		DC No.	23943
Serene Constructions LLP		DC Date.	06-01-2023
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203		PO No.	95430
		PO Date.	24-12-2022
		Req ID	82813
		Req Date	24-12-2022
GSTIN : 36ACVFS7909P1ZV		Loc Req No	150665

	Description of Goods	HSN/SAC	Qty
1	274100 - ELSW-Electrical - Fan Dimmer--Wipro NW - - - Nos	853650	10
2	688000 - ELCW-Electrical - Copper Wire-Black Color-Gloster - 1SqmmX90mtrs - Bundles	85446020	1
3	944800 - ELCW-Electrical - Copper Wire-Yellow color-Gloster - 2.5SqmmX90mtrs - Bundles	85446020	1
4	682900 - ELCW-Electrical - Copper Wire-Black Color-Gloster - 2.5SqmmX90mtrs - Bundles	85446020	1
5	997500 - ELCW-Electrical - Copper Wire-Red Color-Gloster - 1SqmmX90mtrs - Bundles	85446020	1
6	419900 - ELSW-Electrical - MCB-- - 16 amps - Nos	853650	12
7	202000 - ELSW-Electrical - MCB-- - 10 amps - Nos	853650	10
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INWARD
Inward No: 317 Dt: 06/01/23
MRN No: 115911 Dt: 07/01/23
Received By: Security Sign:
Serene Construction (Hyd) LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 8298
Date: 9/1/23
Sign:
R.R. DIST.