PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 09/01/2023 | Prepared by | K.Mounika | Serial no. | 12988 |
| Supplier name | SSLLP | | | HO inward no. | |
| Firm/Company | SCLLP | Project | Serene farms | HO received date | |
| PO/WO date | 29/12/22 | PO/WO No. | 95561 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 28071 | 06/01/2023 | 4,877/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 4,877/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: 115948 — Proof of delivery matches MRN | ☑ Yes □ No |
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 4,876 |
| Amount E – PO / WO value: | 4,877 |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 16/01/2023 |
| Remarks: | final Bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | K.Mounika | [signature] | | | |
| Sign: | [signature] | APPROVED 09 JAN 2023 | | | |
| Date | 09/01/2023 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Serene Constructions LLP | Invoice No. | 28071 |
| Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203 | Invoice Date. | 06-01-2023 |
| | PO No. | 95561 |
| | PO Date. | 29-12-2022 |
| | Req ID | 82941 |
| GSTIN : 36ACVFS7909P1ZV PAN ACVFS7909P | Req Date | 28-12-2022 |
| | Loc Req No | 150667 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 330100 - PAWP-Paints - Wall Putty- Cement --Birla | 32091010 | 2 | 900.00 | 1,800.00 | 18 | 324.00 |
| 2 | 411900 - CHEM-Chemical - Tile grout cement | 38245090 | 10 | 50.40 | 504.00 | 18 | 90.72 |
| 3 | 3107 - Chemicals - Crack Fill - NA - kgs<br>1 Kgs --Pkts | | 5 | 365.80 | 1,829.00 | 18 | 329.22 |
| 4 | | | | | | | |
| 5 | | | | | | | |
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| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 4,133.00 | | 743.94 |
|---|---|---|---|---|---|---|
| | 371.97 | 371.97 | Total Invoice Amount | 4,876.94 | | |

Rupees : Four Thousand Eight Hundred Seventy Six and Paise Ninty Four Only.

**for Summit Sales LLP**

SUMMIT SALES LLP R.R. DIST. IN WARD No: 102784 Date: 6/1/23 Sign:

Subject to Hyderabad Jurisdiction

*Authorised signatory*

# Purchase Order

 29-12-2022 3:13:08 PM

95561
27.12.22 3:28:16

:opy

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 95561 | 150667 |
| | **Doc Date** | 29-12-2022 | |
| | **Quote No** | nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 28-12-2022 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 330100 - PAWP-Paints - Wall Putty- Cement --Birla - 20 Kg - Bags | 2.00 | 900.00 | 0.00 | 18.00 | 2,124.00 |
| 2 | 411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs | 10.00 | 50.40 | 0.00 | 18.00 | 594.72 |
| 3 | 3107 - Chemicals - Crack Fill - NA - kgs<br>*1 Kgs --Pkts* | 5.00 | 365.80 | 0.00 | 18.00 | 2,158.22 |
| | | | | | **Total Order Value . . .** | **4,876.94** |

Rupees : Four Thousand Eight Hundred Seventy Six and Paise Ninty Four Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After delivery and production of bill |
| **Tax** | Included in the above prices |
| **Delivery Date** | With in a day |
| **Delivery Location** | Serene Farms<br>Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503<br>Phone. .. |
| **Penality For Delay** | Nil |
| **Transportation** | Nil |
| **Warranty** | One year on doors, 5 years on mortise lock, one year on other hardware items. |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for sit emislaneous work purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email. |

For ***Serene Constructions LLP***

Authorised Signatory

Veera 29/12

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | SERENE CONSTRUCTION LLP | Date: | 28-12-2022 |
| Site & Phase : | SERENE FARMS | Time: | 10:10 |
| Unit No. Block No. | | | |
| Supplier: | | Req. No. | 150667 |
| Material required before date: | ASAP | ID No. | 82941 |

| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
|---|---|---|---|---|---|---|
| 1 | PAIN7286-Paints-Wall Putty Cement --Birla-20 Kg-Bags | 2 | | 2 | | |
| 2 | CHEM4169-Chemical-Crack fill---1Kgs-Pkts | 5 | | 5 | | |
| 3 | CHEM1579-Chemical-Tile grout cement based-White--1Kg-Kgs | 10 | | 10 | | |
| 4 | | | | | | |
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95561

Remarks:

| | Engineer | Project Manager | Purchase | MD |
|---|---|---|---|---|
| Prepared By: | CHANDRASHEKARREDDY | | | |
| Approved By: | CHANDRASHEKARREDDY | | | |
| Sign & Date: | 28/12/22 Ch. csReddy | | | |

APPROVED
29 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**  06-01-2023

| | | | |
|---|---|---|---|
| **Customer Details** | | DC No. | 23941 |
| Serene Constructions LLP | | DC Date. | 06-01-2023 |
| Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203 | | PO No. | 95561 |
| | | PO Date. | 29-12-2022 |
| | | Req ID | 82941 |
| GSTIN : 36ACVFS7909P1ZV | | Req Date | 28-12-2022 |
| | | Loc Req No | 150667 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 330100 - PAWP-Paints - Wall Putty- Cement --Birla - 20 Kg - Bags | 32091010 | 2 |
| 2 | 411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs | 38245090 | 10 |
| 3 | 3107 - Chemicals - Crack Fill - NA - kgs | | 5 |
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INWARD
Inward No: 314 Dt: 06/01/23
MRN No: 115948 Dt: 07/01/23
Received By: Security Sign: Tiwary
Serene Construction (Hyd) LLP

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 8280
Date: 9/1/23
Sign:
R.R. DIST.