PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/1/23	Prepared by	Ymnrh	Serial no.	
Supplier name	Talle of The Town Advertising			HO issued no.	
Firm/Company	NILGIRI Estate	Project	N.E	HO received date	
PO/WO date	22/12/22	PO/WO No.	95325	Item ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	64	2/1/23	5734/-	
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount A – Bills total (Excluding Transport & Hamali Charges):				☐ Yes ☐ No

Proof of delivery by any of ☐ DC/MB ☐ Test report ☐ RMC pour report ☐ field check report ☐ Installation report			
MRN no.:	116024	Proof of delivery matches MRN	☐ Yes ☐ No
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
Amount E – PO/ WO value			5734/-
Amount F – Difference (A – E):			5734/-
Quantity received as per PO/WO	☐ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO/ WO	☐ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date			
Remarks:			

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Ymnrh				
Sign:	[signature]				
Date:	5/1/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Note: 1. In case amount to be credited to supplier and the bills total does not match, accountant to prepare JV for debit or credit
2. This set should only have 3 documents i.e., advice to credit to supplier, original bills, proof of delivery, original purchase order
with remarks, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate
documents, Lorry bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount
B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Talk Of The Town Advertising

It's all about your brand visibility!

7-84/147 , MARUTHI NAGAR,
1, DAMMAIGUDA
Hyderabad Telangana 500083
India
GSTIN 36AEGPN0131B1Z7

ORIGINAL

TAX INVOICE

Invoice#	: **INV-000064**	Place Of Supply	: **Telangana (36)**
Invoice Date	: **02.01.2023**	PLACE	: **ACP BOARDS**
Terms	: **Due on Receipt**		
Due Date	: **02.01.2023**		
P.O.#	: **95325 - 167383**		

Bill To

NILGIRI ESTATES
5-4-187/3&4, 2ND FLOOR
MG ROAD, SECUNDERABAD
HYDERABAD
500003 Telangana
India
GSTIN 36AAHFN0766F1ZA

Ship To

NILGIRI ESTATES
5-4-187/3&4, 2ND FLOOR
MG ROAD, SECUNDERABAD
HYDERABAD
500003 Telangana
India

S. No	Item & Description	Width	Height	SFT	No's	HSN /SAC	Qty	Rate	Taxable Amount	CGST %	CGST Amt	SGST %	SGST Amt	Total
1	ACP BOARD WITH ROUTER CUTTING	3	2	6	6	605200	36.00	135.00	4,860.00	9%	437.40	9%	437.40	5,734.80
								Sub Total	₹4,860.00		437.40		437.40	₹5,734.80

Total In Words
Indian Rupee Five Thousand Seven Hundred Thirty-Four and Eighty Paise Only

1. Goods once sold cannot be taken back or exchanged.
2. Our Responsibility ceases once the goods delivered at carrier
3. Interest will be charged at 24% P.A if not paid with in due date
4. Payment must be paid by A/C payee / NEFT / RTGS

TALK OF THE TOWN ADVERTISING ★ Hyderabad

Authorized Signature

BANK BANK OF BARODA
A/C NO 80960200000141
IFSC BARB0VJDAMM
BRANCH DAMMAIGUDA

147, Rd No. 4, Maruthi Nagar, Dammaiguda, Hyderabad - 83.

Purchase Order

 05-01-2023 13:54:24

95325
13.12.22 4:32:58

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Talk Of The Town Advertising 7-84/147, MARUTHI NAGAR, 1, DAMMAIGUDA, Medchal - Malkajgiri, Telangana, 500083 **GSTIN** 36AEGPN0131B1Z7	**Doc No**	95325	167383
	Doc Date	22-12-2022	
	Quote No	Nil	
	Quote Date	22-12-2022	
	SupplyType	Supply	

Kind Attn : VINOD KUMAR NAGALLA

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	605200 - PROM-Promotions - Flex Printing Charges-300GSM-Blackout- - - - Sft *3 x 2 NE Boards*	36.00	135.00	0.00	18.00	5,734.80
					Total Order Value . . .	**5,734.80**

Rupees : Five Thousand Seven Hundred Thirty Four and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	Flex printing & Mounting charges
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	31-12-2022
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone 9030931172
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	31-12-2022
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Nilgiri Estates***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Talk Of The Town Advertising***

Name : ____________________ Name : ____________________ Date : __/__/____

Contact - -