

PURCHASE DIVISION
Advice for approval for credit to supplier

Date		10/1/23		Prepared by	Y. M. W.	Bill to	
Supplier name		Mentia Prop Property crnde				MO issued no.	
Phone/Company		MAN: 8000 71111111				MO received date	
PO/VO no.				PO/VO No.	4172	Sum ID	
Item	Bill no.	Bill date	Bill amount	Original amount			
1	116	28/12/22	9345	☐ Yes ☐ No			
2				☐ Yes ☐ No			
3				☐ Yes ☐ No			
4				☐ Yes ☐ No			
Amount A - Bill total (including Transport & Handl Charges):							
Proof of delivery by way of: ☐ B/C bill ☐ Bill report ☐ B/C pass report ☐ Bill check report ☐ Invalidation report							
MO:				Proof of delivery matches MO:	☐ Yes ☐ No		
Amount B - Other Credits: Transportation charges							
Amount C - Other Credits:							
Amount D (D-A-B-C) - Amount to be credited to the supplier:							
Amount E - PO/VO value:						9345	
Amount F - Difference (A-E):						9345	
Quantity received as per PO/VO				☐ Yes ☐ Shown received ☐ Bill received ☐ Past received			
Check PO/VO				☐ Yes ☐ No - wait for balance material ☐ Other			
Payment - due date							
Remarks:							
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager		
Name:	Y. M. W.						
Signature:							
Date:	10/1/23						
Approved Mark	Upto 2M	Above 2M	Above 1M2	Upto 2M	Above 2M		

Notes: 1. It is essential to be credited to supplier and the bill total does not match, respondents to prepare JV for debit or credit.
 2. This is checked only these 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with invoice, original negotiation. 3. Do not attach additional documents like warehouse slip, B/C bill report, duplicate documents, copy bills, test reports, etc. 4. In Amount A, include transport, handl charges, etc., and handl include in Amount B. 5. This report must reach MD within one working day of approval by purchase officer/purchase manager.

INVOICE

Mehta Propproperty Online Private Limited

4-3-41/2, First Floor

Ghasmandi Road, Secunderabad

GSTIN/UIN: 36AAKCM3777H1Z1

State Name : Telangana, Code :03

**Modi Realty
(Mallapur) LLP**

5-4-187/3&4, 2nd Floor, Soham Mansion

MG Road Secunderabad

Hyderabad

GSTIN/UIN: 36AAEFM1459R1ZP

State Name : Telangana, Code :03

Invoice No. SAL/116

Invoice Date. 28-12-2022

Mehta Propproperty Online Private Limited

Account Details

Account Holder Name:

**MEHTA PROPPROPERTY
ONLINE PRIVATE LIMITED**

Account Number:

009763300000776

IFSC Code:

YESB0000097

S.No	Project Name	Address	Qty	Rate	Amount
1	Gulmohar Residency - GMR	Mallapur	12	660	7,920.00
	CGST +9%	Near Habsiguda			712.8
	SGST +9%	Hyderabad			712.8
Total					9,345.60

Amount Chargeable(in words)

Indian Rupees : NINE THOUSAND THREE HUNDRED AND FORTY FIVE RUPEES ONLY

	Taxable Value	Central Tax		State Tax	
		Rate	Amount	Rate	Amount
	7,920.00	9%	712.8	9%	712.8
Total	7,920.00		712.8		712.8

Tax Amount (in words) : ONE THOUSAND FOUR HUNDRED AND TWENTY FIVE RUPEES ONLY

Thanks & Regards,

Annaboina S Divya

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