PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6/01/23	Prepared by	Deepa	Serial no.	12890
Supplier name	SSHHP			HO inward no.	
Firm/Company	HMRK-HP	Project	GHT	HO received date	
PO/WO date	21/12/22	PO/WO No.	95235	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28027	4/01/23	312.70/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	312.70/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	115832	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	312.70/-
Amount E – PO / WO value:	6580
Amount F – Difference (A – E):	6268/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	16/01/23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	6/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details			
Mehta & Modi Realty Kowkur LLP		Invoice No.	28037
Sy No. 196, Kowkur, Hyderabad, 500010		Invoice Date.	04-01-2023
		PO No.	95235
		PO Date.	21-12-2022
		Req ID	82663
GSTIN : 36ABLFM7631F1Z3	PAN ABLFM7631F	Req Date	20-12-2022
		Loc Req No	142478

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	767300 - CONS-Consumables - Detergent --Vim - - -	34022090	5	53.00	265.00	18	47.70
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
IGST	CGST	SGST	Total Taxable Amount	265.00		47.70
	23.85	23.85	Total Invoice Amount		312.70	

Rupees : Three Hundred Twelve and Paise Seventy Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 102692 Date: 4/1/23 Sign:

Purchase Order

 21-12-2022 12:13:17 PM

95235
13.12.22 4:23:05

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From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderab
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	95235	142478
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	21-12-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	20-12-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	20.00	16.75	0.00	0.00	335.00
2	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	10.00	186.00	0.00	18.00	2,194.80
3	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	5.00	32.00	0.00	18.00	188.80
4	767300 - CONS-Consumables - Detergent --Vim - - - Nos	5.00	53.00	0.00	18.00	312.70
5	736100 - CONS-Consumables - Scrubber-- - - - Nos	5.00	10.00	0.00	18.00	59.00
6	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	4.00	88.20	0.00	18.00	416.30
7	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	15.00	16.75	0.00	5.00	263.81
8	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	10.00	21.00	0.00	18.00	247.80
9	668900 - CONS-Consumables - Wiper-- - - - Nos	10.00	105.00	0.00	18.00	1,239.00
10	4041 - Consumables - Mopping stick - NA - nos	10.00	126.00	0.00	5.00	1,323.00
					Total Order Value . . .	**6,580.22**

Rupees : Six Thousand Five Hundred Eighty and Paise Twenty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amt
1.	27827	22/12/22	6268/-
2.			
3.			
4.			
5.			

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

21/12

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 21-12-2022 12:13:17 PM Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.For site office use purpose.Above order for site cleaning use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Veere

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty Kowkur LLP					
Site & Phase :	GHT	Date:	20-12-2022			
Unit No./Block No.		Time:	12:00			
Supplier:	SSLLP					
Material required before date:		Req. No.	142478			
	21-12-2022	ID No.	82663.			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1 9057	CONS9459-Consumables-Coconut Brooms----Nos	20		20		
2 6639	CONS1624-Consumables-Handwash liquid----Nos	10		10		
3 9748	CONS3861-Consumables-Detergent powder---500gms-Pkts	5		5		
4 7673	CONS4941-Consumables-Dish washing liquid/soap----Nos 95235	5		5		
5 7361	CONS5492-Consumables-Scrubber----Nos	5		5		
6 2830	CONS5033-Consumables-Floor cleaner --Lizol-1 lts-Nos	4		4		
7 6615	CONS6196-Consumables-Cleaning Cloth----Nos	15		15		
8 4717	CONS7227-Consumables-Acid---1Ltr-Nos	10		10		
9 6689	CONS7283-Consumables-Wiper----Nos	10		10		
10 4041	CONS1056-Consumables-Mopping Sitck----Nos	10		10		
Remarks:	GHT site cleaning work purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Asma					
Approved By:	A Suresh					
Sign & Date:	20-12-2022					

APPROVED
21 DEC 2022
P. VENKATESH
MANAGER

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	23908
Mehta & Modi Realty Kowkur LLP	DC Date	04-01-2023
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	95235
	PO Date.	21-12-2022
	Req ID	82663
GSTIN : 36ABLFM7631F1Z3	Req Date	20-12-2022
	Loc Req No	142478

	Description of Goods	HSN/SAC	Qty
1	767300 - CONS-Consumables - Detergent --Vim - - - Nos	34022090	5
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INWARD
Inward No: 13593 04/01/23
MRN No: 115832 05/01/23

18:32

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
R.R. DIST.