PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	09/01/23	Prepared by	Ashajyothi	Serial no.	**13006**
Supplier name	Praful Sanitary			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	02/01/23	PO/WO No.	95685	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1004	5/01/23	5,617/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount A – Bills total (Excluding Transport & Hamali Charges):				5,617/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report				
MRN nos.:	115948		Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,617/-
Amount E – PO / WO value:	5,617/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	16/01/23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi				
Sign:	Ashe				
Date	09/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
10 JAN 2023
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary 3-6-429/6,SRI SAI TOWER, St.No.4 HIMAYAT NAGAR HYDERABAD GSTIN/UIN: 36ACWPG4864A1ZG State Name : Telangana, Code : 36 E-Mail : prafulsanitary@gmail.com	Invoice No. **PS/22-23/1004**	Dated **5-Jan-23**
	Delivery Note **Invoice**	
	Reference No. & Date.	Other References **Credit**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, IInd Floor, M.G Road Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **95685**	Dated **3-Jan-23**
	Dispatch Doc No. **Invoice**	Delivery Note Date **5-Jan-23**
	Dispatched through **Self**	Destination **Cherlapally**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Teflon Tape**	3919	18 %	**200 No:**	34.00	No:	30 %	**4,760.00**
	Output CGST							**428.40**
	Output SGST							**428.40**
	ROUNDING OFF							**0.20**
	Total			**200 No:**				**₹ 5,617.00**

Amount Chargeable (in words) *E. & O.E*

Indian Rupees Five Thousand Six Hundred Seventeen Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3919	4,760.00	9%	428.40	9%	428.40	856.80
9965		9%		9%		
99		14%		14%		
Total	**4,760.00**		**428.40**		**428.40**	**856.80**

Tax Amount (in words) : **Indian Rupees Eight Hundred Fifty Six and Eighty paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD-29

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST. IN WARD No: 102906 Date: 9/1/23 Sign:

PROPERTIES PVT. LTD. SEC'BAD INWARD No. 6641 Date 6/1/23 Sign

GST INVOICE

(DUPLICATE FOR TRANSPORTER)

Praful Sanitary
3-6-429/6,SRI SAI TOWER,
St.No 4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer (Bill to)
Summit Sales LLP
5-4-187/3&4, IInd Floor, M.G Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Invoice No. **PS/22-23/1004**	Dated **5-Jan-23**
Delivery Note **Invoice**	
Reference No. & Date.	Other References **Credit**
Buyer's Order No. **95685**	Dated **3-Jan-23**
Dispatch Doc No. **Invoice**	Delivery Note Date **5-Jan-23**
Dispatched through **Self**	Destination **Cherlapally**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Teflon Tape**	3919	18 %	**200 No:**	34.00	No:	30 %	**4,760.00**
	Output CGST							**428.40**
	Output SGST							**428.40**
	ROUNDING OFF							**0.20**
	Total			**200 No:**				**₹ 5,617.00**

INWARD
Inward No. 9250 Dt: 6/1/23
MRN No: 15948 Dt: 7/1/23
Received By: Sign:
SUMMIT SALES LLP

Amount Chargeable (in words) *E. & O.E*
Indian Rupees Five Thousand Six Hundred Seventeen Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3919	4,760.00	9%	428.40	9%	428.40	856.80
9965		9%		9%		
99		14%		14%		
Total	**4,760.00**		**428.40**		**428.40**	**856.80**

Tax Amount (in words) : **Indian Rupees Eight Hundred Fifty Six and Eighty paise Only**

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD-29.

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP
IN WARD
No: 103908
Date: 9/1/23
Sign:
R.R. DIST.

Purchase Order

 03-01-2023 10:58:17 Copy

95685
27.12.22 3:29:44

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Praful Sanitary	**Doc No**	95685	170634
3-6-138/5, Himayat Nagar, Hyderabad.	**Doc Date**	02-01-2023	
	Quote No	Nil	
GSTIN 36ACWPG864A1ZG 40077300	**Quote Date**	30-12-2022	
65526886. 9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	388600 - GENE-General Items - Teflon tapes-- - - - Nos	200.00	34.00	30.00	18.00	5,616.80
	Total Order Value . . .					**5,616.80**

Rupees : Five Thousand Six Hundred Sixteen and Paise Eighty Only.

Terms and Conditions :-

Specification /	All items shall be of HB brand/company
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	1 Year
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Stock repleneshing purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of delivery/DC can be sent by email.

For ***Summit Sales LLP***
Authorised Signatory
03/01/2023
Name : ______________

Accepted the above Terms And Conditions
For ***Praful Sanitary***
Name : ______________

Date : __/__/____

Requisition Form							
Company Name:	SSLLP	Date:	30.12.2022				
Site & Phase :	SHLLP	Time:	11:00:00				
Unit No./Block No.							
Supplier:		Req. No.	170634				
Material required before date:		ID No.	83028				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	GENE1944-General Items-Teflon tapes----Nos	200	320	200			
2	PO 095685						
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	For Stock Replenishing purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	M.Asha jyothi				APPROVED BY 30 DEC 2022 SOHAM MODI MANAGING DIRECTOR		
Approved By:	Minish						
Sign & Date:							