

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 09/01/23		Prepared by: Ashajyothi		Serial no. 12996	
Supplier name: Praful Sanitary				HO inward no.	
Firm/Company: SCLLP		Project: SHLLP		HO received date	
PO/WO date: 28/12/22		PO/WO No. 95535		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	983	31/12/22	31,857/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 31,857/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 115681	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 31,857/-

Amount E – PO / WO value: 31,857/-

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 16/01/23

Remarks: Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi				
Sign:	Ash				
Date:	09/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)

3-6-429/6, SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com
Buyer (Bill to)

5-4-187/3&4, IInd Floor, M.G Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Goods Vehicle

Cherlapally

E. & O.E

Tax Amount (in words) : **Indian Rupees Four Thousand Eight Hundred Fifty Nine and Sixty Two paise Only**

IN WARD
No: 103814
Date: 6/11/28
Sign: 2

for Praful Sanita

for Praful Sanitary

Authorised Signatory

INWARD	
Inward No. 19222	Dt: 31.12.22
IRN No: 115681	Dt: 2.1.23
Received By:	Sign:
SUMMIT SALES LLP	

Purchase Order

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28-12-2022 14:31:14



95535

27.12.22 3:28:16

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Doc No	95535	170621
Doc Date	28-12-2022	
Quote No	Nil	
Quote Date	28-12-2022	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 542500 - PLUM-Plumbing - CPVC-Brass-Female Threaded Elbow 90 degree- - 20X15MM - Nos	600.00	77.58	42.00	18.00	31,857.45
Total Order Value . . .					31,857.45
Rupees : Thirty One Thousand Eight Hundred Fifty Seven and Paise Fourty Five Only.					

Terms and Conditions :-

Specification /	All items shall be of 'sudhakar 'brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. original invoice must be

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

Company Name: SSLP

Site & Phase : SHLP

Unit No./Block No.

Supplier:

Material required before date:

S No Item

1 PLUM4553-Plumbing-CPVC Brass-Female Threaded Elbow 90 degree--20X15mm-Nos

7158 + 1811 + 42 b

2006 9553

Date: 28.12.22

Time:

Req. No. 170621

ID No. 82882

Qty required at site Qty available Order Qty Inward No Inward Date

600 0 600

Remarks: For Stock Replenishing purpose

Engineer

Prepared By: Asha Jyothi

Approved By: Minish

Sign & Date:

Project Manager

APPROVED
Purchase

29 DEC 2022

MINISH PARIKH
MANAGER PROCUREMENT

MID