

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		12/1/23		Prepared by		Salman		Serial no.			
Supplier name		Social DWA						HO inward no.			
Firm/Company		Sonnix sales		Project		SSHP		HO received date			
PO/WO date		10/1/23		PO/WO No.		96045		Scan ID.			
Sl no.	Bill no.			Bill date		Bill amount			Original attached		
1.	352			11/1/23		35,400/-			☒ Yes ☐ No		
2.									☐ Yes ☐ No		
3.									☐ Yes ☐ No		
4.									☐ Yes ☐ No		
Amount A – Bills total (Excluding Transport & Hamali Charges):											
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report											
MRN nos.:		116171				Proof of delivery matches MRN			☐ Yes ☐ No		
Amount B –Other Credits : Transportation charges											
Amount C –Other Debits :											
Amount D (D=A+B-C) – Amount to be credited to the supplier:											
35,400/-											
Amount E – PO / WO value:											
35,400/-											
Amount F – Difference (A – E):											
Quantity received as per PO /WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received							
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other							
Payment – due date				16/1/23							
Remarks:											
Approved by		Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager	
Name:		Salman									
Sign:		12/1/23									
Date											
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Registered Office: 6-3-1089/A-3-1, Gulmohar Avenue, Rajbhavan Road, Somajiguda, HYDERABAD – 500 082 (Andhra Pradesh) (INDIA)	Invoice No: 352	Date: 01.01.2023	
	Our Service and tax details	Type of service Advertisement PAN No. : AJIPM8876F	
	GSTNO:36ACQFS2044C1Z7	Service Tax No.:AJIPM8876FSD001 GSTN :36AJIPM8876F1ZN SAC : 998365	
	Mode/Terms of Payment	100% against invoice	
	Buyer's Order Contract	Date:16.11.2019	
M/s Summit Sales LLP , 5-4-187/3&4, II nd Floor, M.G. Road, Secunderabad-500 003. GST.NO: 36ACQFS2044C1Z7			
S. No.	Particulars/ Descriptions	Unit Rate Rs.	Total Price Rs.
01	Digital Media Marketing Retainer		30,000.00
	For the month of Dec '2022		30,000.00
			2,700.00
	SGST 9%		2,700.00
	CGST9%		35,400.00
		Total -	35,400.00
Rupees : Thirty Five Thousand Four Hundred Only			

Terms & Conditions

1. All payments should be made on M/s. Social DNA

Account details M/s Social DNA

A/C No. 50200027063648, IFSC Code HDFC0000512

HDFC Bank, Somajiguda Branch, Rajbhavan Road,
Hyderabad-500 082




For- Social DNA
Aditya Raj Mankani
Authorized Signatory

Release Order

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11-01-2023 12:46:41



96045

10.01.23 4:03:08

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Social DNA

6-3-1089/A-3-1, Gulmohar Avenue, Somajiguda, Hyderabad

GSTIN 36ABCFM677422Z

9849561567

Doc No	96045	167435
Doc Date	11-01-2023	
Quote No		
Quote Date	11-01-2023	
SupplyType	Supply	

Kind Attn : **Aditya**

Release Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2502 - Ads and Printing - Display - Others - nos Digital Media Marketing Reatiner for the month of Dec 2022	1.00	30,000.00	0.00	18.00	35,400.00
Total Order Value . . .					35,400.00

Rupees : Thirty Five Thousand Four Hundred Only.

Terms and Conditions :-

Specification / Brand Digital Media Marketing Reatiner for the month of Dec 2022

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date 01-12-2022 to 31-12-2022

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Cost Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.

Completion Date December 2022

Measurment NA

Security -

Remarks Nil

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Contact :- _____

Accepted the above Terms And Conditions

For **Social DNA**

Name : _____

Date : ____/____/____