# PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 12/1/23 | Prepared by | Salman | Serial no. | |
| Supplier name | Valna Media | | | HO inward no. | |
| Firm/Company | [illegible] | Project | BRGV | HO received date | |
| PO/WO date | 13/12/22 | PO/WO No. | 95292 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 2484 | 24/12/22 | 10,206/- | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | | | |
|---|---|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | | | |
| Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report | | | |
| MRN nos.: | 116174 | Proof of delivery matches MRN | ☐ Yes ☐ No |
| Amount B –Other Credits : Transportation charges | | | |
| Amount C –Other Debits : | | | |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | 10,206/- |
| Amount E – PO / WO value: | | | 10,206/- |
| Amount F – Difference (A – E): | | | |
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Part received | | |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ Other | | |
| Payment – due date | 16/1/23 | | |
| Remarks: | | | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Salman | | | | |
| Sign: | 12/1/23 | | | | |
| Date | | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

VARNA MEDIA
7-1-644/3/1/F, Flat No. 101,
Veera Palace, Sundar Nagar, ESI,
Hyd - 500 038.Tele : 040-3558 7688,
Email : info@varnamedia.com
GST: 36ALPPK8881P1ZW

s. Modi Realty Genome Valley LLP.,
...underabad, Telangana.
...TIN : 36ABIFM1858H1Z7

Invoice No. **2484**
Date : 24.12.2022

# INVOICE

| Particulars | Size W X | H | S.Cm | Rate | Amount (Rs.) |
|---|---|---|---|---|---|
| *Being Charges for Advertisement Publication in*<br>Publication : **Times of India**<br>Edition : Hyderabad<br>Page : Times Property Page<br>NatureofAd : MPL & BRGV - Classified Display Ad<br>Hue : Colour<br>Scheme : 5+3 Scheme<br><br>Pub Dt. 1 : **24.12.2022 (Saturday)** | 3 | 12 | 36 | 300.00 | 10800.00 |

| | |
|---|---|
| Total | 10800.00 |
| Discount 10% | 1080.00 |
| After Discount | 9720.00 |
| CGST 2.5% | 243.00 |
| SGST 2.5% | 243.00 |
| **NET PAYABLE AMOUNT** | **10,206** |

*...ferences* :
...C CODE : 9983
... No. : 95292, 22.12.2022, 1st Insertion

*...n Words* : Ten thousand two hundred and six only

**...ALPPK8881P** **GST : 36ALPPK8881P1ZW**

...dard Any Discrepencies should be brought to notice within 6 working days, after which the complaint is not entertained.

...ent Payments should be made payable to "VARNA MEDIA"
...33700060001 5701 IFSC: KARB0000333 Bank: Karnakata Bank, Umanagar Br.

... Delay Penal Interest @ 24% chargeable for payment delays
Subject to Hyderabad Jurisdiction

Thanking you,
for **VARNA MEDIA**

MEDIA
HYD

Authorized Signatory

22-12-2022 12:23:33

# Release Order

mpany : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

95292
13.12.22 4:32:29

**pplier Details**

| | | | |
|---|---|---|---|
| Varnamedia<br>#7-1-644/2/1/F, F.No.101, Veera Palace, Sundar Nagar, Erragada, Hyderbad, Hyd-38.<br>**GSTIN** -<br>6636-0280 6636-0280<br>98484-57424/9248075852 | **Doc No** | 95292 | 167378 |
| | **Doc Date** | 22-12-2022 | |
| | **Quote No** | | |
| | **Quote Date** | 22-12-2022 | |
| | **SupplyType** | Supply | |

**Kind Attn : Mr. Balakrishna Reddy/ Mr Vinay**

Release Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | IGST | Amount |
|---|---|---|---|---|---|---|
| 1 | 866400 - PROM-Promotions - Design Charges -Classified Display ad-Single Colu - - - Nos<br>*MPL & BRGV ad in TOI Hyd on 24-12-2022* | 1.00 | 9,720.00 | 0.00 | 5.00 | 10,206.00 |
| | | | | | **Total Order Value . . .** | **10,206.00** |

Rupees : Ten Thousand Two Hundred Six Only.

## Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | MPL & BRGV ad in TOI Hyd on 24-12-2022 |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | 24-12-2022 |
| **Delivery Location** | Bloomdale Residency at Genome Valley<br>Murharipalli,servey no-31& 32<br>Phone. Madhu Site Engineer - 9502211499 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Nil |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. |
| **Completion Date** | 24-12-2022 |
| **Measurment** | NA |
| **Security** | . |
| **Remarks** | Nil |

For ***Modi Realty Genome Valley LLP***

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Varnamedia***

Name : ____________

Date : __/__/____