PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	12/1/23	Prepared by	Salman	Serial no.	
Supplier name	Emandi enterprises			HO inward no.	
Firm/Company	medi products	Project	mpl	HO received date	
PO/WO date	24/12/22	PO/WO No.	95542	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	337	11/1/23	1,888/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	116177	Proof of delivery matches MRN	☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,888/-
Amount E – PO / WO value:			1,888/-
Amount F – Difference (A – E):			
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	16/1/23		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Salman				
Sign:	12/1/23				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED 12 JAN 2022 E. PRASAD MANAGER-PROMOTIONS

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

EMANDI ENTERPRISES

Tax Invoice

Date : 11-01-2023
Invoice No: EE/22-23/337

To :
Modi Properties Pvt.Ltd.
5-4-187/3&4,IInd Floor, M.G.Road,
Secunderabad - 500003
GSTIN : 36AABCM4761E1ZM

S.NO	PARTICULARS	HSN CODE	QTY	RATE	AMOUNT	SGST @9%	CGST @9%	T.AMOUNT
1	5MM A4 Foam Board	39211900	4.00	400.00	1,600.00	144.00	144.00	1,888.00
			4		1,600.00	144.00	144.00	1,888.00
		Round off (+/-)						-
		Grand Total						1,888.00

Rupees in Words : One thousand eight hundred and eighty eight rupees only..

Company's PAN NO: BBJPR6606L
Company's GST NO: 36BBJPR6606L1Z4

Declaration:

1 Goods once sold will not be taken back
2 Subject to **Telangana** jurisdiction only.

Company Bank Details:
EMANDI ENTERPRISES
AXIS BANK LTD
A/C : 912020057941860
IFSC CODE : UTIB0001455
MALKAJGIRI BRANCH, HYDERABAD

For Emandi Enterprises

Authorised Signatory

Plot No.179, H NO:29-1384/2/4/1, Road No.7, Deendayal Nagar, Neredmet, Malkajgiri, Hyd-56.
Email id's : emandienterprises@gmail.com, rahinidigitals@gmail.com, Cell : 9000753753.

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

95542
27.12.22 3:28:16

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Supplier Details

Emandi Enterprises
Plot no. 179, H.no. 29-1384/2/4/1, road no.7, Deendayal nagae
Neeredmat, Mallkajgiri

GSTIN 36BBJPR6606L1Z4

9000753753

Doc No	95542	167398
Doc Date	28-12-2022	
Quote No		
Quote Date	28-12-2022	
SupplyType	Supply	

Kind Attn : Mr.Hari

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	679200 - PROM-Promotions - Foam Board-- - A4-5mm - Nos *A4 size foam board*	4.00	400.00	0.00	18.00	1,888.00
Rupees : One Thousand Eight Hundred Eighty Eight Only.					**Total Order Value . . .**	**1,888.00**

Terms and Conditions :-

Specification / Brand	A4 size foam board
Payment Terms	After delivery & production of bll
Tax	Inclusive of all taxes
Delivery Date	28-12-2022
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	28-12-2022
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________________

Contact - -

Accepted the above Terms And Conditions

For ***Emandi Enterprises***

Name : ____________________

Date : __/__/____