

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 12/11/23		Prepared by: Salman		Serial no.	
Supplier name: Emandi Enterprises		Project: Mpl		HO inward no.	
Firm/Company: madh puri		PO/WO No: 95541		HO received date	
PO/WO date: 27/12/22				Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	336	11/11/23	1,298/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.: 116179	Proof of delivery matches MRN		☐ Yes ☐ No		
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:					
Amount E – PO / WO value:				1,298/-	
Amount F – Difference (A – E):				1,298/-	
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		16/11/23			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Salman				
Signature:	12/11/23				
Date:					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount F. This report must reach HO within one working day of approval by purchase officer/purchase manager.



To :

Date : 11-01-2023
Invoice No: EE/22-23/336

S.NO	PARTICULARS	HSN CODE	QTY	RATE	AMOUNT	SGST @9%	CGST @9%	T.AMOUNT
1	SMM A0 Foam Board	39211900	1.00	1,100.00	1,100.00	99.00	99.00	1,298.00
			1		1,100.00	99.00	99.00	1,298.00
		Round off (+/-)						-
		Grand Total						1,298.00

Runes in Words : One thousand two hundred and ninety eight rupees only.

Rupees in Words : One thousand two hundred and ninety eight rupees only..

Company's PAN NO: BBJPR6606L
Company's GST NO: 36BBJPR6606L1Z4

Declaration:

- 1 Goods once sold will not be taken back
- 2 Subject to **Telangana** jurisdiction only.

Company Bank Details:

EMANDI ENTERPRISES
AXIS BANK LTD
A/C : 912020057941860
IFSC CODE : UTIB0001455
MALKAJGIRI BRANCH, HYDERABAD

For Emandi Enterprises

Authorised Signatory

Plot No.179, H NO:29-1384/2/4/1, Road No.7, Deendayal Nagar, Neredmet, Malkajgiri, Hyd-56.
Email id's : emandienterprises@gmail.com, rahinidigitals@gmail.com, Cell : 9000753753.

Purchase Order

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27.12.22 3:28:16

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Emandi Enterprises Plot no. 179, H.no. 29-1384/2/4/1, road no.7, Deendayal nagae Neeredmat, Malkajgiri GSTIN 36BBJPR6606L1Z4 9000753753	Doc No	95541	167397
	Doc Date	28-12-2022	
	Quote No		
	Quote Date	28-12-2022	
	SupplyType	Supply	

Kind Attn : Mr.Hari

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 344900 - PROM-Promotions - Foam Board-- - A0-5mm - Nos 3x2 Testimonial foam board	1.00	1,100.00	0.00	18.00	1,298.00
Total Order Value . . .					1,298.00
Rupees : One Thousand Two Hundred Ninty Eight Only.					

Terms and Conditions :-

Specification / Brand	3x2 Testimonial foam board
Payment Terms	After delivery & production of bill
Tax	Inclusive of all taxes
Delivery Date	28-12-2022
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	28-12-2022
Measurement	Nil
Security	Nil
Remarks	Nil

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Contact :-

Accepted the above Terms And Conditions

For **Emandi Enterprises**

Date : __/__/__