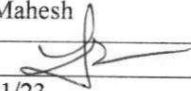


Admin Audit Report – Team A - Hire charges, Weekly vouchers

Company	GVDC	Audited by	M.Mahesh
Site	GENOPOLIS	Sign	
Project manager name	SUBBA REDDY	Date	12/01/23
Sign		Previous audit date	NEW

Note: 1. Tick with green indicating SOP is followed. 2. Mark x in red indicating corrections required by site. 3. Mark xx in red in case of default and re-training is required. 4. Mark xxx in red if SOP is not implemented. 5. Mark NA in green if not applicable.

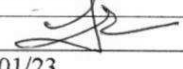
S no.	Description	Rating
1.	Photo copy by viber of Hire charges Register once in week	X
2.	HC /JB separation on Daily basis	✓
3.	Hire charges photos on Daily basis	✓
4.	Preparing of Material shifting form by site engineer	✓
5.	Data entry of job work narration as per MSF	✓
6.	Daily certification of hire charges printout	✓
7.	Any prior information received for after 18:00 PM work	✓
8.	Rock cutting within limits	NA
9.	Sending of JB/hire charges summary + MDs approved sheet by viber to concern accountant	✓
10.	Hire charges within limits	✓
11.	HC On account bills have to send on the same day by email / m-codex number	X
12.	Hire charges vouchers	✓
13.	Virtual tour as per MOM	✓
14.	Is Annexure –A is attached for exceed of limit as per weekly payments	NA

Remarks/recommendations:

Note: a. Any additional remarks or information may be sent by way of email to MD, Ashaiya, site/ others. b. This report to be sent by viber on same day in site group. c. Original to be sent to MD & upload the same in M-codex.



Admin Audit Report – Team A - Hire charges, Weekly vouchers

Company	GV-ONE	Audited by	M.Mahesh
Site	CRESCENTIA	Sign	
Project manager name	SUBBA REDDY	Date	12/01/23
Sign		Previous audit date	NEW

Note: 1. Tick with green indicating SOP is followed. 2. Mark x in red indicating corrections required by site. 3. Mark xx in red in case of default and re-training is required. 4. Mark xxx in red if SOP is not implemented. 5. Mark NA in green if not applicable.

S no.	Description	Rating
1.	Photo copy by viber of Hire charges Register once in week	X
2.	HC /JB separation on Daily basis	✓
3.	Hire charges photos on Daily basis	✓
4.	Preparing of Material shifting form by site engineer	✓
5.	Data entry of job work narration as per MSF	✓
6.	Daily certification of hire charges printout	✓
7.	Any prior information received for after 18:00 PM work	NA
8.	Rock cutting within limits	✓
9.	Sending of JB/hire charges summary + MDs approved sheet by viber to concern accountant	✓
10.	Hire charges within limits	✓
11.	HC On account bills have to send on the same day by email / m-codex number	X
12.	Hire charges vouchers	✓
13.	Virtual tour as per MOM	✓
14.	Is Annexure –A is attached for exceed of limit as per weekly payments	✓

Remarks/recommendations:

Note: a. Any additional remarks or information may be sent by way of email to MD, Ashaiya, site/ others. b. This report to be sent by viber on same day in site group. c. Original to be sent to MD & upload the same in M-codex .



Admin Audit Report – Team A - Hire charges, Weekly vouchers

Company	GVRC	Audited by	M.Mahesh
Site	INNOPOLIS	Sign	
Project manager name	T.MADHU	Date	12/01/23
Sign		Previous audit date	NEW

Note: 1. Tick with green indicating SOP is followed. 2. Mark x in red indicating corrections required by site. 3. Mark xx in red in case of default and re-training is required. 4. Mark xxx in red if SOP is not implemented. 5. Mark NA in green if not applicable.

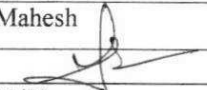
S no.	Description	Rating
1.	Photo copy by viber of Hire charges Register once in week	X ✓
2.	HC /JB separation on Daily basis	✓
3.	Hire charges photos on Daily basis	✓
4.	Preparing of Material shifting form by site engineer	✓
5.	Data entry of job work narration as per MSF	✓
6.	Daily certification of hire charges printout	✓
7.	Any prior information received for after 18:00 PM work	XX ✓
8.	Rock cutting within limits	✓
9.	Sending of JB/hire charges summary + MDs approved sheet by viber to concern accountant	✓
10.	Hire charges within limits	✓
11.	HC On account bills have to send on the same day by email / m-codex number	✓
12.	Hire charges vouchers	✓
13.	Virtual tour as per MOM	✓
14.	Is Annexure –A is attached for exceed of limit as per weekly payments	✓

Remarks/recommendations: *No information after 6:00 pm* 
Holidays.

Note: a. Any additional remarks or information may be sent by way of email to MID, Ashaiya, site/ others. b. This report to be sent by viber on same day in site group. c. Original to be sent to MD & upload the same in M-codex .



Admin Audit Report – Team A - Hire charges, Weekly vouchers

Company	Dr.NRK	Audited by	M.Mahesh
Site	Nextopolis	Sign	
Project manager name	Balamurali Krishna	Date	12/01/23
Sign		Previous audit date	NEW

Note: 1. Tick with green indicating SOP is followed. 2. Mark x in red indicating corrections required by site. 3. Mark xx in red in case of default and re-training is required. 4. Mark xxx in red if SOP is not implemented. 5. Mark NA in green if not applicable.

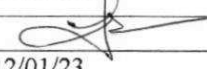
S no.	Description	Rating
1.	Photo copy by viber of Hire charges Register once in week	X
2.	HC /JB separation on Daily basis	✓
3.	Hire charges photos on Daily basis	✓
4.	Preparing of Material shifting form by site engineer	✓
5.	Data entry of job work narration as per MSF	✓
6.	Daily certification of hire charges printout	X
7.	Any prior information received for after 18:00 PM work	NA
8.	Rock cutting within limits	NA
9.	Sending of JB/hire charges summary + MDs approved sheet by viber to concern accountant	✓
10.	Hire charges within limits	✓
11.	HC On account bills have to send on the same day by email / m-codex number	NA
12.	Hire charges vouchers	✓
13.	Virtual tour as per MOM	NA
14.	Is Annexure –A is attached for exceed of limit as per weekly payments	NA

Remarks/recommendations: Due net connectivity Lady Engineer is not doing HC Doc print on Daily Basis.

Note: a. Any additional remarks or information may be sent by way of email to MD, Ashaiya, site/ others. b. This report to be sent by viber on same day in site group. c. Original to be sent to MD & upload the same in M-codex .



Admin Audit Report – Team A - Hire charges, Weekly vouchers

Company	MRGV	Audited by	M.Mahesh
Site	BRGV / MCMET	Sign	
Project manager name	SARWAR	Date	12/01/23
Sign		Previous audit date	NEW

Note: 1. Tick with green indicating SOP is followed. 2. Mark x in red indicating corrections required by site. 3. Mark xx in red in case of default and re-training is required. 4. Mark xxx in red if SOP is not implemented. 5. Mark NA in green if not applicable.

S no.	Description	Rating
1.	Photo copy by viber of Hire charges Register once in week	X
2.	HC /JB separation on Daily basis	✓
3.	Hire charges photos on Daily basis	✓
4.	Preparing of Material shifting form by site engineer	✓
5.	Data entry of job work narration as per MSF	✓
6.	Daily certification of hire charges printout	✓
7.	Any prior information received for after 18:00 PM work	NA
8.	Rock cutting within limits	NA
9.	Sending of JB/hire charges summary + MDs approved sheet by viber to concern accountant	✓
10.	Hire charges within limits	✓
11.	HC On account bills have to send on the same day by email / m-codex number	NA
12.	Hire charges vouchers	✓
13.	Virtual tour as per MOM	NA
14.	Is Annexure –A is attached for exceed of limit as per weekly payments	✓

Remarks/recommendations:

Note: a. Any additional remarks or information may be sent by way of email to MD, Ashaiya, site/ others. b. This report to be sent by viber on same day in site group. c. Original to be sent to MD & upload the same in M-codex .



Admin Audit Report – Team A - Hire charges, Weekly vouchers

Company	M R POCHARAM-LLP	Audited by	M.Mahesh
Site	Nilgiri Heights	Sign	
Project manager name	G. Vijay Raj	Date	12/01/23
Sign		Previous audit date	NEW

Note: 1. Tick with green indicating SOP is followed. 2. Mark x in red indicating corrections required by site. 3. Mark xx in red in case of default and re-training is required. 4. Mark xxx in red if SOP is not implemented. 5. Mark NA in green if not applicable.

S no.	Description	Rating
1.	Photo copy by viber of Hire charges Register once in week	X
2.	HC /JB separation on Daily basis	✓
3.	Hire charges photos on Daily basis	✓
4.	Preparing of Material shifting form by site engineer	✓
5.	Data entry of job work narration as per MSF	✓
6.	Daily certification of hire charges printout	✓
7.	Any prior information received for after 18:00 PM work	NA
8.	Rock cutting within limits	NA
9.	Sending of JB/hire charges summary + MDs approved sheet by viber to concern accountant	✓
10.	Hire charges within limits	✓
11.	HC On account bills have to send on the same day by email / m-codex number	NA
12.	Hire charges vouchers	✓
13.	Virtual tour as per MOM	NA
14.	Is Annexure –A is attached for exceed of limit as per weekly payments	NA ✓

Remarks/recommendations:

Note: a. Any additional remarks or information may be sent by way of email to MD, Ashaiya, site/ others. b. This report to be sent by viber on same day in site group. c. Original to be sent to MD & upload the same in M-codex .



Admin Audit Report – Team A - Hire charges, Weekly vouchers

Company	Modi Housing PVT LTD	Audited by	M.Mahesh
Site	SOV-III	Sign	
Project manager name	K.Purshotham	Date	12/01/23
Sign		Previous audit date	NEW

Note: 1. Tick with green indicating SOP is followed. 2. Mark x in red indicating corrections required by site. 3. Mark xx in red in case of default and re-training is required. 4. Mark xxx in red if SOP is not implemented. 5. Mark NA in green if not applicable.

S no.	Description	Rating
1.	Photo copy by viber of Hire charges Register once in week	X
2.	HC /JB separation on Daily basis	✓
3.	Hire charges photos on Daily basis	✓
4.	Preparing of Material shifting form by site engineer	✓
5.	Data entry of job work narration as per MSF	✓
6.	Daily certification of hire charges printout	✓
7.	Any prior information received for after 18:00 PM work	NA
8.	Rock cutting within limits	NA
9.	Sending of JB/hire charges summary + MDs approved sheet by viber to concern accountant	✓
10.	Hire charges within limits	✓
11.	HC On account bills have to send on the same day by email / m-codex number	NA
12.	Hire charges vouchers	✓
13.	Virtual tour as per MOM	NA
14.	Is Annexure –A is attached for exceed of limit as per weekly payments	NA

Remarks/recommendations:

Note: a. Any additional remarks or information may be sent by way of email to MID, Ashaiya, site/ others. b. This report to be sent by viber on same day in site group. c. Original to be sent to MID & upload the same in M-codex.



Admin Audit Report – Team A - Hire charges, Weekly vouchers

Company	Modi properties PVT LTD	Audited by	M.Mahesh
Site	MFP	Sign	
Project manager name	K.Narender Reddy	Date	12/01/23
Sign		Previous audit date	NEW

Note: 1. Tick with green indicating SOP is followed. 2. Mark x in red indicating corrections required by site. 3. Mark xx in red in case of default and re-training is required. 4. Mark xxx in red if SOP is not implemented. 5. Mark NA in green if not applicable.

S no.	Description	Rating
1.	Photo copy by viber of Hire charges Register once in week	X
2.	HC /JB separation on Daily basis	✓
3.	Hire charges photos on Daily basis	✓
4.	Preparing of Material shifting form by site engineer	✓
5.	Data entry of job work narration as per MSF	✓
6.	Daily certification of hire charges printout	✓
7.	Any prior information received for after 18:00 PM work	NA
8.	Rock cutting within limits	NA
9.	Sending of JB/hire charges summary + MDs approved sheet by viber to concern accountant	✓
10.	Hire charges within limits	✓
11.	HC On account bills have to send on the same day by email / m-codex number	NA
12.	Hire charges vouchers	✓
13.	Virtual tour as per MOM	✓
14.	Is Annexure –A is attached for exceed of limit as per weekly payments	NA

Remarks/recommendations:

Note: a. Any additional remarks or information may be sent by way of email to MD, Ashaiya, site/ others. b. This report to be sent by viber on same day in site group. c. Original to be sent to MD & upload the same in M-codex.



Admin Audit Report – Team A - Hire charges, Weekly vouchers

Company	M R MALLAPUR-LLP	Audited by	M.Mahesh
Site	GMR	Sign	
Project manager name	Ramprasad	Date	12/01/23
Sign		Previous audit date	NEW

Note: 1. Tick with green indicating SOP is followed. 2. Mark x in red indicating corrections required by site. 3. Mark xx in red in case of default and re-training is required. 4. Mark xxx in red if SOP is not implemented. 5. Mark NA in green if not applicable.

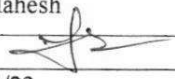
S no.	Description	Rating
1.	Photo copy by viber of Hire charges Register once in week	X
2.	HC /JB separation on Daily basis	✓
3.	Hire charges photos on Daily basis	✓
4.	Preparing of Material shifting form by site engineer	✓
5.	Data entry of job work narration as per MSF	✓
6.	Daily certification of hire charges printout	✓
7.	Any prior information received for after 18:00 PM work	NA
8.	Rock cutting within limits	NA
9.	Sending of JB/hire charges summary + MDs approved sheet by viber to concern accountant	✓
10.	Hire charges within limits	✓
11.	HC On account bills have to send on the same day by email / m-codex number	NA
12.	Hire charges vouchers	✓
13.	Virtual tour as per MOM	✓
14.	Is Annexure –A is attached for exceed of limit as per weekly payments	✓

Remarks/recommendations:

Note: a. Any additional remarks or information may be sent by way of email to MD, Ashaiya, site/ others. b. This report to be sent by viber on same day in site group. c. Original to be sent to MD & upload the same in M-codex .



Admin Audit Report – Team A - Hire charges, Weekly vouchers

Company	M R MIRYALGUDA-LLP	Audited by	M.Mahesh
Site	AGH	Sign	
Project manager name	Zakir	Date	12/01/23
Sign		Previous audit date	NEW

Note: 1. Tick with green indicating SOP is followed. 2. Mark x in red indicating corrections required by site. 3. Mark xx in red in case of default and re-training is required. 4. Mark xxx in red if SOP is not implemented. 5. Mark NA in green if not applicable.

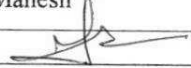
S no.	Description	Rating
1.	Photo copy by viber of Hire charges Register once in week	X
2.	HC /JB separation on Daily basis	✓
3.	Hire charges photos on Daily basis	✓
4.	Preparing of Material shifting form by site engineer	✓
5.	Data entry of job work narration as per MSF	✓
6.	Daily certification of hire charges printout	✓
7.	Any prior information received for after 18:00 PM work	NA
8.	Rock cutting within limits	NA
9.	Sending of JB/hire charges summary + MDs approved sheet by viber to concern accountant	✓
10.	Hire charges within limits	✓
11.	HC On account bills have to send on the same day by email / m-codex number	NA
12.	Hire charges vouchers	✓
13.	Virtual tour as per MOM	NA
14.	Is Annexure –A is attached for exceed of limit as per weekly payments	NA

Remarks/recommendations:

Note: a. Any additional remarks or information may be sent by way of email to MD, Ashaiya, site/ others. b. This report to be sent by viber on same day in site group. c. Original to be sent to MD & upload the same in M-codex .



Admin Audit Report – Team A - Hire charges, Weekly vouchers

Company	SERENE – const - LLP	Audited by	M.Mahesh
Site	Serene farms	Sign	
Project manager name	Chandra Shekar	Date	12/01/23
Sign		Previous audit date	NEW

Note: 1. Tick with green indicating SOP is followed. 2. Mark x in red indicating corrections required by site. 3. Mark xx in red in case of default and re-training is required. 4. Mark xxx in red if SOP is not implemented. 5. Mark NA in green if not applicable.

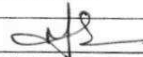
S no.	Description	Rating
1.	Photo copy by viber of Hire charges Register once in week	X
2.	HC /JB separation on Daily basis	✓
3.	Hire charges photos on Daily basis	✓
4.	Preparing of Material shifting form by site engineer	✓
5.	Data entry of job work narration as per MSF	✓
6.	Daily certification of hire charges printout	✓
7.	Any prior information received for after 18:00 PM work	NA
8.	Rock cutting within limits	NA
9.	Sending of JB/hire charges summary + MDs approved sheet by viber to concern accountant	✓
10.	Hire charges within limits	✓
11.	HC On account bills have to send on the same day by email / m-codex number	NA
12.	Hire charges vouchers	✓
13.	Virtual tour as per MOM	NA
14.	Is Annexure –A is attached for exceed of limit as per weekly payments	NA

Remarks/recommendations:

Note: a. Any additional remarks or information may be sent by way of email to MD, Ashaiya, site/ others. b. This report to be sent by viber on same day in site group. c. Original to be sent to MD & upload the same in M-codex .



Admin Audit Report – Team A - Hire charges, Weekly vouchers

Company	M R KOWKUR-LLP	Audited by	M.Mahesh
Site	GHT	Sign	
Project manager name	A.SURESH	Date	12/01/23
Sign		Previous audit date	NEW

Note: 1. Tick with green indicating SOP is followed. 2. Mark x in red indicating corrections required by site. 3. Mark xx in red in case of default and re-training is required. 4. Mark xxx in red if SOP is not implemented. 5. Mark NA in green if not applicable.

S no.	Description	Rating
1.	Photo copy by viber of Hire charges Register once in week	X
2.	HC /JB separation on Daily basis	✓
3.	Hire charges photos on Daily basis	✓
4.	Preparing of Material shifting form by site engineer	✓
5.	Data entry of job work narration as per MSF	✓
6.	Daily certification of hire charges printout	✓
7.	Any prior information received for after 18:00 PM work	NA
8.	Rock cutting within limits	NA
9.	Sending of JB/hire charges summary + MDs approved sheet by viber to concern accountant	✓
10.	Hire charges within limits	✓
11.	HC On account bills have to send on the same day by email / m-codex number	NA
12.	Hire charges vouchers	✓
13.	Virtual tour as per MOM	NA
14.	Is Annexure –A is attached for exceed of limit as per weekly payments	NA

Remarks/recommendations:

Note: a. Any additional remarks or information may be sent by way of email to MD, Ashaiya, site/ others. b. This report to be sent by viber on same day in site group. c. Original to be sent to MD & upload the same in M-codex.

