PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	10/01/23	Prepared by	Ashajyothi	Serial no.	**13043**
Supplier name	SSLLP			HO inward no.	
Firm/Company	Crescentia labs	Project	GV one	HO received date	
PO/WO date	05/01/23	PO/WO No.	95806	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28085	06/01/23	3,287/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			3,287/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	116062	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3,287/-
Amount E – PO / WO value:			3,287/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	16/01/23		
Remarks:	Final bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi				
Sign:	Ashajyothi	APPROVED 10 JAN 2023 MINISH PARIKH MANAGER PROCUREMENT			
Date	10/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Crescentia Labs PVT LTD	Invoice No.	28085
Plot no. 15-B, MN Park Phase I, Sy No. 230 to 243, Turkapally, Shameerpet, Medchal,Malkajigiri Dist	Invoice Date.	06-01-2023
	PO No.	95806
	PO Date.	05-01-2023
	Req ID	83153
GSTIN : 36AADCB2608M1Z0 PAN AADCB2608M	Req Date	04-01-2023
	Loc Req No	195133

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	210100 - CONS-Consumables - First aid kit-- - - -		3	840.00	2,520.00	12	302.40
2	111200 - STAT-Stationary - Pencil-- - - - Boxes	960910	2	42.00	84.00	18	15.12
3	409700 - STAT-Stationary - Binder Clips-- - 35mm -	83059020	2	42.00	84.00	18	15.12
4	836600 - STAT-Stationary - Binder Clips -- - 15mm -	83059020	2	39.00	78.00	18	14.04
5	313400 - STAT-Stationary - Binder Clips-- - 25mm -	83059020	2	32.00	64.00	18	11.52
6	788300 - STAT-Stationary - Stapler Pins-10-- - - -	84729010	4	21.00	84.00	18	15.12
7							
8							
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14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	2,914.00	373.32
	186.66	186.66	Total Invoice Amount	3,287.32	

Rupees : Three Thousand Two Hundred Eighty Seven and Paise Thirty Two Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 10385
Date: 6/1/23
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 05-01-2023 16:02:25 py

95806
27.12.22 3:34:38

From Company : **Crescentia Labs Pvt Ltd**
Plot No.15-B, MN Park Phase-I, Sy No.230 to 243, Turkapally Villa
Malkajigiri (D).
G S T No. : 36AADCB2608M1ZO

Supplier Details			
Summit Sales LLP	**Doc No**	95806	195133
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	05-01-2023	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	04-01-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	210100 - CONS-Consumables - First aid kit-- - - - Nos	3.00	840.00	0.00	12.00	2,822.40
2	111200 - STAT-Stationary - Pencil-- - - - Boxes	2.00	42.00	0.00	18.00	99.12
3	409700 - STAT-Stationary - Binder Clips-- - 35mm - Nos	2.00	42.00	0.00	18.00	99.12
4	836600 - STAT-Stationary - Binder Clips -- - 15mm - Nos	2.00	39.00	0.00	18.00	92.04
5	313400 - STAT-Stationary - Binder Clips-- - 25mm - Nos	2.00	32.00	0.00	18.00	75.52
6	788300 - STAT-Stationary - Stapler Pins-10-- - - - Boxes	4.00	21.00	0.00	18.00	99.12
				Total Order Value . . .		**3,287.32**

Rupees : Three Thousand Two Hundred Eighty Seven and Paise Thirty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	G V One Plot No.15-B, MN Park Phase-I, Sy No. 230 to 243, Turkapally Village, Shameerpet mandal, Medchal Malkajigiri (D) Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Crescentia Labs Pvt Ltd***

Authorised Signatory

Name : 07/01/2023

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/__

Requisition Form						
Company Name:	CresCentaia labs pvt ltd	Date:	04-01-2023			
Site & Phase:	Gv on e	Time:	12:00			
Unit No./Block No						
Supplier		Req. No.	195133			
Material required before date:		ID No.	83153			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS2830-Consumables-First Aid Kit----Nos	3		3		
2	STAT8753-Stationary-Pencil----Boxes	2		2		
3	STAT4023-Stationary-Binder Clips ---35mm-Nos	2		2		
4	STAT3831-Stationary-Binder Clips ---25mm-Nos	2		2		
5	STAT4079-Stationary-Binder Clips ---15mm-Nos	2		2		
6	STAT8805-Stationary-Stapler Pins 10----Boxes	4		4		
7						
8						
9						
10						
Remarks:	site use purpose					
	Engineer	Project Manager	Purchase			MD
Prepared By:	Bhavani					
Approved By:	Subba Reddy					
Sign & Date:	04/01/2023					

PO 95806.

APPROVED
07 JAN 2023
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Crescentia Labs PVT LTD	DC No	23954
Plot no. 15-B, MN Park Phase I, Sy No. 230 to 243, Turkapally, Shameerpet, Medchal,Malkajigiri Dist	DC Date	06-01-2023
	PO No	95806
	PO Date	05-01-2023
	Req ID	83153
GSTIN : 36AADCB2608M1Z0	Req Date	04-01-2023
	Loc Req No	195133

	Description of Goods	HSN/SAC	Qty
1	210100 - CONS-Consumables - First aid kit-- - - - Nos		3
2	111200 - STAT-Stationary - Pencil-- - - - Boxes	960910	2
3	409700 - STAT-Stationary - Binder Clips-- - 35mm - Nos	83059020	2
4	836600 - STAT-Stationary - Binder Clips -- - 15mm - Nos	83059020	2
5	313400 - STAT-Stationary - Binder Clips-- - 25mm - Nos	83059020	2
6	788300 - STAT-Stationary - Stapler Pins-10-- - - - Boxes	84729010	4
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SUMMIT SALES LLP
IN WARD
No: 2854
Date: 10/1/23
Sign:
R.R. DIST.

INWARD

Inward No: 1313	Dt: 07.01.23
MRN No: 116062	Dt: 10/01/23
Received By: Suraj	Sign:

CRESCENTIA LABS PVT LTD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction