PURCHASE DIVISION
Advice for approval for credit to supplier

6

Date:	10/01/2023	Prepared by	Vanajakshi	Serial no.	**12915**
Supplier name	SSCP			HO inward no.	
Firm/Company	MBMC	Project	methodist complex	HO received date	
PO/WO date	16/12/22	PO/WO No.	95108	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27644	17/12/22	3,894/-	☑ Yes □ No
2.				□ Yes □ No
3.			/	□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,894/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,894/-
Amount E – PO / WO value:	3,894/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	16/01/23
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	Vanaja				
Date	10/01/2023				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Builders Methodist Complex	Invoice No.	27644
5-4-187/ 3 & 4, MG Road, Secunderabad	Invoice Date.	17-12-2022
	PO No.	95108
	PO Date.	16-12-2022
	Req-ID	82527
	Req Date	16-12-2022
GSTIN : 36AABFM2938C2ZK PAN AABFM2938C	Loc Req No	1980114

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	400200 - DOOR-Doors - Door frame with threshold 20Rft	441820	1	3300.00	3,300.00	18	594.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	3,300.00	594.00
	297.00	297.00	Total Invoice Amount	3,894.00	

Rupees : Three Thousand Eight Hundred Ninty Four Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 103526
Date: 10/1/23
Sign:
R.R. DIST.

Authorised signatory

Purchase Order

 16-12-2022 15:14:17

95108
13.12.22 3:48:59

From Company : **Modi Builders Methodist Complex**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABFM2938C2ZK

Supplier Details			
Summit Sales LLP-GVDC	**Doc No**	95108	1980114
5-4-187/3&4, II nd Floor, MG Road, Secunderabad.	**Doc Date**	16-12-2022	
	Quote No	nil	
GSTIN 36AAHCG4940K1ZC	**Quote Date**	16-12-2022	
040-66335551 040-66335551	**SupplyType**	Supply	

Kind Attn : Meghana

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	252100 - DOOR-Doors - Door frame with threshold -WPC-100X63MM - 760Wx2150Hmm - Nos *20Rft*	1.00	3,300.00	0.00	18.00	3,894.00
					Total Order Value . . .	**3,894.00**

Rupees : Three Thousand Eight Hundred Ninty Four Only.

Terms and Conditions :-

Specification /	All items shall be of WPC door frames, main door frames section size 5"x21/2, Internal door section size 4"x21/2",Rs236 per rft main door and Rs 195 per rft internal door frame, NO making charges , making is our responsibility.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Methodist Complex Opp Chermas, Abids Main Road, Hyderabad. Phone. Contact: Eng. 9100039547
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.For MBMC site work Purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice +copy of proof delivery is required to process invoice for payment .DO NOT send original invoice to site. original invoice must be sent to HO office or purchase sie office . proof of delivery/DC can be sent by emai

For *Modi Builders Methodist Complex*

Authorised Signatory

16/12/2022

Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP-GVDC*

Name :

Date : __/__/____

Requisition Form						
Company Name:	MBMC	Date:	16.12.2022			
Site & Phase :	MBMC	Time:				
Unit No./Block No.						
Supplier:		Req. No.	1980114			
Material required before date:		ID No.	~~82526~~	82527		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	DOOR2521-Doors-Door frame with threshold -WPC-100x63mm-760Wx2150Hmm-Nos	1		1		
2	HARD3480-Hardware-SS Hinges-Per 1 piece-Dorset--Nos	4		4		
3	HARD3459-Hardware-Cylinderacal Lock--Dorset--Nos	1		1		
4	DOOR1639-Doors-Panel door-2Panel --675Wx2025Hmmx32mm-Nos	1		1		
5	HARD6478-Hardware-Hold fast---100mm-Kgs	6		6		
6						
7						
8						
9						
10						
Remarks:	For MBMC site work purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Meenakshi.n					
Approved By:						
Sign & Date:						

PO° 95104

PO° 95108

APPROVED

16 DEC 2022

MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	23566
Modi Builders Methodist Complex	DC Date.	17-12-2022
5-4-187/ 3 & 4, MG Road, Secunderabad	PO No.	95108
	PO Date.	16-12-2022
	Req ID	82527
GSTIN : 36AABFM2938C2ZK	Req Date	16-12-2022
	Loc Req No	1980114

	Description of Goods	HSN/SAC	Qty
1	400200 - DOOR-Doors - Door frame with threshold -Salwood-100X63 - 760Wx2150Hmm - Nos	441820	1
2			
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Material Received

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. * IN WARD No: Date: 10/1/23 Sign:

Authorised signatory