

PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date: 10/01/23		Prepared by: Asha Jayothi		Serial no. 13048	
Supplier name: Sri Balaji Enterprises				HO inward no.	
Firm/Company: SLLP		Project: S-HLLP		HO received date	
PO/WO date: 23/12/22		PO/WO No. 95372		Scan ID.	

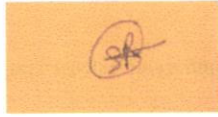
Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	60	07/01/23	59,212/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			56,262/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	116022	Proof of delivery matches MRN	☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			2,950/-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			59,212/-
Amount E – PO / WO value:			56,262/-
Amount F – Difference (A – E):			2,950/-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		16/01/23	
Remarks: Final bill			

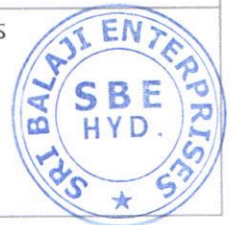
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Asha Jayothi				
Sign:	<i>Ashg</i>				
Date	10/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana				Invoice No. 60		Date 07-01-2023		
Bill To SUMMIT SALES LLP 5-4-187/3& 4, 2 nd Floor, MG Road, Secunderabad - 03 Contact No. : 9502277299 GSTIN : 36ACQFS2044C1Z7 State: 36-Telangana				Place of supply 36-Telangana		PO date 23-12-2022		
				PO number 95372		Transport Name TS12UC-8002		
				Ship To SUMMIT HOUSING LLP Cherlapally Behind Kingston PG College pin cod -500051 (R.R. DSTI)				
#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	FLUSH DOOR 30MM (75X26 STD SIZE)	4418	60X24	40	NOS	₹ 1,192.00	₹ 8,582.40 (18%)	₹ 56,262.40
2	CARTAGE			1	-	₹ 2,500.00	₹ 450.00 (18%)	₹ 2,950.00
	Total			41			₹ 9,032.40	₹ 59,212.40
Invoice Amount In Words Fifty Nine Thousand Two Hundred Twelve Rupees only				Amounts: Sub Total ₹ 59,212.40 Round off - ₹ 0.40 Total ₹ 59,212.00 Received ₹ 0.00 Balance ₹ 59,212.00				
HSN/ SAC		Taxable amount		CGST		SGST		Total Tax Amount
				Rate	Amount	Rate	Amount	
		₹ 2,500.00		9%	₹ 225.00	9%	₹ 225.00	₹ 450.00
4418		₹ 47,680.00		9%	₹ 4,291.20	9%	₹ 4,291.20	₹ 8,582.40
Total		₹ 50,180.00			₹ 4,516.20		₹ 4,516.20	₹ 9,032.40
Terms and conditions: GOODS ONCE SOLD WILL NOT BE TAKEN BACK SUBJECT TO HYDERABAD JURI ATTRACT INTEREST AT 24% P.A.SDICTION. PAYMENT POST DUE DATE WILL				Company's Bank details: Bank Name : KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY Bank Account No. : 4312001151 Bank IFSC code : KKBK0000553 Account holder's name : KIRAN DEVI JOSHI				
 UPI SCAN TO PAY				For, : SRI BALAJI ENTERPRISES  Authorized Signatory				

INWARD	
Inward No. 19258	Di: 7/1/23
MRN No: 116022	Di: 10/1/23
Received By:	Sign: 
SUMMIT SALES LLP	



Purchase Order

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27-12-2022 16:07:14

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/38&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	95372	170600
Doc Date	23-12-2022	
Quote No	Nil	
Quote Date	22-12-2022	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 439500 - DOOR-Doors - Flush door -- - 600x1500mmx30mm - Nos	40.00	1,192.00	0.00	18.00	56,262.40
Total Order Value . . .					56,262.40

Rupees : Fifty Six Thousand Two Hundred Sixty Two and Paise Fourty Only.

Terms and Conditions :-**Specification /** Section size is 4" 2 1/2, Logs**Payment Terms** After delivery**Tax** Included in the above prices**Delivery Date** With in 4-5 days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil**Transportation** Nil**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications, Above order is for Stock replenishing purpose.**Completion Date** Nil**Measurment** Including making charges.**Security** Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : _____

Name : _____

Date : ____/____/____

Estimate/Draft PO

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95372

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From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

GST No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises

H, no. 14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

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For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SLLP stock
☐ Other

APPROVED BY
24 DEC 2022
SOHAM MODI
MANAGING DIRECTOR

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form							
Company Name:		SSLLP	Date:	22.12.22			
Site & Phase :		SHLLP	Time:				
Unit No./Block No.							
Supplier:			Req. No.	170600			
Material required before date:			ID No.	82768			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	DOOR.3058-Doors-Flush door ---600x1500mmx30mm-Nos	40	10	40			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:		For stock Replenishing Purpose					
Engineer		Project Manager					
Prepared By:		Asha jyothis					
Approved By:		Minish					
Sign & Date:							

5'x2'-30mm-1kg
206 9532

Purchase
 APPROVED BY
 MD
 23 DEC 2022
 SOHAM MODI
 MANAGING DIRECTOR