PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	13/01/23	Prepared by	Deepa	Serial no.	13221
Supplier name	SSHHP			HO inward no.	
Firm/Company	MRPHHP	Project	NGH	HO received date	
PO/WO date	9/01/23	PO/WO No.	95943	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28142	9/01/23	1,062/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,062/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	116074	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,062/-
Amount E – PO / WO value:	1,062/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	23/01/23
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	13/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	28142
Modi Realty Pocharam LLP	Invoice Date.	09-01-2023
Nilgiri Heights, Pocharam, 500088	PO No.	95943
	PO Date.	09-01-2023
	Req ID	83313
GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H	Req Date	07-01-2023
	Loc Req No	182398

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	600200 - STAT-Stationary - Box File Big-- - - - Nos	481960	10	90.00	900.00	18	162.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	900.00		162.00
	81.00	81.00	Total Invoice Amount	1,062.00		

Rupees : One Thousand Sixty Two Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 10296 Date: 9/1/23 Sign:

Authorised signatory

Purchase Order

 09-01-2023 3:13:32 PM

95943

27.12.22 3:39:16

iv.Copy

From Company :	**Modi Realty Pocharam LLP** 5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunde G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP	**Doc No**	95943	182398
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	09-01-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-01-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	600200 - STAT-Stationary - Box File Big-- - - - Nos	10.00	90.00	0.00	18.00	1,062.00
					Total Order Value . . .	**1,062.00**

Rupees : One Thousand Sixty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site documents store use Purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email.

For *Modi Realty Pocharam LLP*

Authorised Signatory

Venu 10/1/23

Name : ____________________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________________

Date : __/__/____

Requisition Form	
Company Name:	MRPLLP
Site & Phase :	NGH
Unit No./Block No.	Site
Supplier:	
Material required before date:	09.01.2023
S No	Item
1	STAT1083-Stationary-Box File Big----Nos 6002 95943
2	
3	
4	
5	
6	
7	
8	
9	
10	
Remarks:	for site documents store purpose .
	Engineer
Prepared By:	A.Sravani
Approved By:	Vijay raj
Sign & Date:	

	Date:	07.01.2023			
	Time:	11:20			
	Req. No.	182398			
	ID No.	83313.			
	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
	10	0	10		
	Project Manager		Purchase		MD

APPROVED
10 JAN 2023

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	DC No.	24008
Nilgiri Heights, Pocharam, 500088	DC Date.	09-01-2023
	PO No.	95943
	PO Date.	09-01-2023
	Req ID	83313
GSTIN : 36ABIFM1836H1Z7	Req Date	07-01-2023
	Loc Req No	182398

	Description of Goods	HSN/SAC	Qty
1	600200 - STAT-Stationary - Box File Big-- - - - Nos	481960	10
2			
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 12348 Dt: 09/1/23
MRN No: 116074 Dt:
Received By: Bishnu Sign:
NILGIRI HEIGHTS

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 8C912
Date: 12/1/23
Sign:
R.R. DIST.