PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	13/01/23	Prepared by	Deepa	Serial no.	13219
Supplier name	SSHP			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	9/01/23	PO/WO No.	95907	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28129	9/01/23	2,579/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,579/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 11614B	Proof of delivery matches MRN: ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,579/-
Amount E – PO / WO value:	2,579/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	23/01/23
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deeps				
Sign:	D				
Date	13/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	28129
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	09-01-2023
	PO No.	95907
	PO Date.	09-01-2023
	Req ID	83256
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	09-01-2023
	Loc Req No	178911

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	600200 - STAT-Stationary - Box File Big-- - - - Nos	481960	10	90.00	900.00	18	162.00
2	313400 - STAT-Stationary - Binder Clips-- - 25mm -	83059020	20	32.00	640.00	18	115.20
3	273300 - STAT-Stationary - pen-black color-Cello	960899	20	6.00	120.00	18	21.60
4	682300 - STAT-Stationary - Box File Small-- - - -	481960	4	36.00	144.00	18	25.92
5	7583 - Stationery - other - Scale - NA - nos		4	25.00	100.00	18	18.00
6	913700 - STAT-Stationary - pen-Red color-Cello	960899	20	6.00	120.00	18	21.60
7	111200 - STAT-Stationary - Pencil-- - - - Boxes	960910	1	42.00	42.00	18	7.56
8	730400 - STAT-Stationary - Pen-Blue color-Cello	960899	20	6.00	120.00	18	21.60
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11							
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13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,186.00		393.48
	196.74	196.74	Total Invoice Amount	2,579.48		

Rupees : Two Thousand Five Hundred Seventy Nine and Paise Fourty Eight Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. * IN WARD No: 103938 Date: 9-1-23 Sign:

Authorised signatory

Purchase Order

 09-01-2023 11:41:33 AM

95907

se Div.Copy

27.12.22 3:39:15

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500C
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	95907	178911
Doc Date	09-01-2023	
Quote No	Nil	
Quote Date	09-01-2023	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	600200 - STAT-Stationary - Box File Big-- - - - Nos	10.00	90.00	0.00	18.00	1,062.00
2	313400 - STAT-Stationary - Binder Clips-- - 25mm - Nos	20.00	32.00	0.00	18.00	755.20
3	273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	20.00	6.00	0.00	18.00	141.60
4	682300 - STAT-Stationary - Box File Small-- - - - Nos	4.00	36.00	0.00	18.00	169.92
5	7583 - Stationery - other - Scale - NA - nos	4.00	25.00	0.00	18.00	118.00
6	913700 - STAT-Stationary - pen-Red color-Cello Fine grip - - - Nos	20.00	6.00	0.00	18.00	141.60
7	111200 - STAT-Stationary - Pencil-- - - - Boxes	1.00	42.00	0.00	18.00	49.56
8	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	20.00	6.00	0.00	18.00	141.60
					Total Order Value . . .	**2,579.48**

Rupees : Two Thousand Five Hundred Seventy Nine and Paise Fourty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site office use

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ______ 10/1/23

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Purchase Order

 09-01-2023 11:41:33 AM

Original / Office Copy / Purchase Div.Copy

	Purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form							
Company Name:	MPPL						
Site & Phase :	May flower platinum	Date:	9/1/2023				
Unit No./Block No.		Time:					
Supplier:							
Material required before date:	12/1/2023	Req. No.	178911				
		ID No.	83256				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STAT1083-Stationary-Box File Big----Nos – 7507 8002	10		10			
2	STAT3831-Stationary-Binder Clips ---25mm-Nos – 3134	20		20			
3	STAT3016-Stationary-pen-black color-Cello Fine grip--Nos – 2733 · 95907	20		20			
4	STAT4855-Stationary-Box File Small----Nos – 6823	4		4			
5	STAT6194-Stationary-Scales----Nos – 6194	4		4			
6	STAT4163-Stationary-pen-Red color-Cello Fine grip--Nos – 9137	20		20			
7	STAT8753-Stationary-Pencil----Boxes – 1112	1		1			
8	STAT1585-Stationary-Pen-Blue color-Cello Fine grip--Nos – 7304	20		20			
9							
10							
Remarks:	towards site office use propuse						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	N.Divya						
Approved By:	K.Narendar Reddy						
Sign & Date:		9/1/23					

APPROVED

10 JAN 2023

V VENKATESHWARLU
MANAGER PURCHASE

288

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 09-01-2023

Customer Details

Modi Properties Private Limited,

Sy No 82/1, Mallapur, Nacharam, Hyderabad

GSTIN 36AABCM4761E1ZM

DC No	23996
DC Date	09-01-2023
PO No	95907
PO Date	09-01-2023
Req ID	83256
Req Date	09-01-2023
Loc Req No	178911

	Description of Goods	HSN/SAC	Qty
1	600200 - STAT-Stationary - Box File Big-- - - - Nos	481960	10
2	313400 - STAT-Stationary - Binder Clips-- - 25mm - Nos	83059020	20
3	273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	960899	20
4	682300 - STAT-Stationary - Box File Small-- - - - Nos	481960	4
5	7583 - Stationery - other - Scale - NA - nos		4
6	913700 - STAT-Stationary - pen-Red color-Cello Fine grip - - - Nos	960899	20
7	111200 - STAT-Stationary - Pencil-- - - - Boxes	960910	1
8	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	960899	20
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INWARD
Inward No: 24153 Dt: 9-01-23
MRN No: 11646 Dt: 11/01/23
Received By: Sign:
MODI PROPERTIES PVT. LTD. SY No. 82/1

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 55940
Date: 13/1/23
Sign:
R.R. DIST.