PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/01/23	Prepared by	Deepa	Serial no.	13122
Supplier name	SSHhp			HO inward no.	
Firm/Company	MMPK-Hhp	Project	GHT	HO received date	
PO/WO date	5/01/23	PO/WO No.	95814	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28075	6/01/23	8,505/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	8,505/-

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	115904	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8,505/-
Amount E – PO / WO value:	8,505/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	23/01/23
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	13/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	28075
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	06-01-2023
	PO No.	95814
	PO Date.	05-01-2023
	Req ID	83163
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	30-12-2022
	Loc Req No	142506

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	905700 - CONS-Consumables - Coconut Brooms-- -	96032900	30	16.75	502.50	0	0.00
2	659600 - CONS-Consumables - Bombay Brooms Big	96032900	15	88.20	1,323.00	0	0.00
3	368900 - GENE-General Items - Sponges-- - 12pack -	39129020	48	9.00	432.00	18	77.76
4	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	10	88.20	882.00	18	158.76
5	670300 - CONS-Consumables - Colin 500 ml-- - - -	84807900	10	84.00	840.00	18	151.20
6	661500 - CONS-Consumables - Cleaning Cloth-- - - -	630710	20	16.75	335.00	5	16.76
7	649300 - CONS-Consumables - Mopping cloth-- - - -	680510	20	16.75	335.00	5	16.76
8	722700 - CONS-Consumables - Air Freshner-- - - -	96161010	5	140.00	700.00	18	126.00
9	818700 - CONS-Consumables - Mopping Sitck-- - - -	96039000	15	126.00	1,890.00	18	340.20
10	974800 - CONS-Consumables - Detergent powder-- -	34022090	10	32.00	320.00	18	57.60
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	7,559.50	945.04
	472.52	472.52	Total Invoice Amount	8,504.52	

Rupees : Eight Thousand Five Hundred Four and Paise Fifty Two Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 102290
Date: 6/1/24
Sign:
R.R. DIST.

Authorised signatory

Purchase Order

 06-01-2023 10:27:34 AM

.Copy

95814
27.12.22 3:34:38

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunder
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	95814	142506
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	05-01-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	30-12-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	30.00	16.75	0.00	0.00	502.50
2	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	15.00	88.20	0.00	0.00	1,323.00
3	368900 - GENE-General Items - Sponges-- - 12pack - Nos	48.00	9.00	0.00	18.00	509.76
4	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	10.00	88.20	0.00	18.00	1,040.76
5	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	10.00	84.00	0.00	18.00	991.20
6	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	20.00	16.75	0.00	5.00	351.75
7	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	20.00	16.75	0.00	5.00	351.75
8	722700 - CONS-Consumables - Air Freshner-- - - - Nos	5.00	140.00	0.00	18.00	826.00
9	818700 - CONS-Consumables - Mopping Sitck-- - - - Nos	15.00	126.00	0.00	18.00	2,230.20
10	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	10.00	32.00	0.00	18.00	377.60
					Total Order Value . . .	**8,504.52**

Rupees : Eight Thousand Five Hundred Four and Paise Fifty Two Only.

Terms and Conditions :-

Specification /	All items shall be of branded
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Vcent/

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 06-01-2023 10:27:34 AM Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office cleaning use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	30-12-2022			
Site & Phase :	GHT	Time:	16:43			
Unit No./Block No.	A & B					
Supplier:		Req. No.	142506			
Material required before date:	31-12-2022	ID No.	83163			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS9057-Consumables-Coconut Brooms----Nos	30		30		
2	CONS6596-Consumables-Bombay Brooms Big ----Nos 95814	15		15		
3	GENE3689-General Items-Sponges---12pack-Nos	48		48		
4	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	10		10		
5	CONS6703-Consumables-Colin 500 ml----Nos	10		10		
6	CONS6615-Consumables-Cleaning Cloth----Nos	20		20		
7	CONS6493-Consumables-Mopping cloth----Nos	20		20		
8	CONS7227-Consumables-Air Freshner----Nos	5		5		
9	CONS8187-Consumables-Mopping Sitck----Nos	15		15		
10	CONS9748-Consumables-Detergent powder---500gms-Pkts	10		10		
Remarks:	GHT Site cleaning work purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	D Devi					
Approved By:	A Suresh					
Sign & Date:	30-12-2022					

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	23945
Mehta & Modi Realty Kowkur LLP	DC Date.	06-01-2023
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	95814
	PO Date.	05-01-2023
	Req ID	83163
	Req Date	30-12-2022
GSTIN : 36ABLFM7631F1Z3	Loc Req No	142506

	Description of Goods	HSN/SAC	Qty
1	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	96032900	30
2	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	96032900	15
3	368900 - GENE-General Items - Sponges-- - 12pack - Nos	39129020	48
4	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	10
5	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	84807900	10
6	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	630710	20
7	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	680510	20
8	722700 - CONS-Consumables - Air Freshner-- - - - Nos	96161010	5
9	818700 - CONS-Consumables - Mopping Sitck-- - - - Nos	96039000	15
10	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	34022090	10
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 3619 Dt: 06/01/23
MRN No: 15904 Dt: 07/01/23
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
16:10

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 85919
Date: 12/1/23
Sign:

Authorised signatory