PURCHASE DIVISION (B)
Advice for approval for credit to supplier

Date:	13/01/23	Prepared by	Vanajakshi	Serial no.	13216
Supplier name	SSUP			HO inward no.	
Firm/Company	GVRC	Project	H.O.	HO received date	
PO/WO date	8/11/22	PO/WO No.	93747	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26834	8/11/22	47,082/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	47082/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	47,082/-
Amount E – PO / WO value:	47,082/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	23/01/23
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi	APPROVED			
Sign:	Vanaja	13 JAN 2023			
Date	13/1/23	MANISH BARIKH			
Approval limit	Upto 20k	Above 20k MANAGER PROCUREMENT	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchasc@modipropcrtics.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	26834
G V Research Centers Pvt Ltd.	Invoice Date.	08-11-2022
5-4-187/3&4, IInd Floor, Soham Mansion, MG Road, Secunderabad-500003	PO No.	93747
	PO Date.	08-11-2022
	Req ID	81302
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	08-11-2022
	Loc Req No	203157

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	112000 - COMP-Peripherals - Laptop computer-- - - - with bag	84713010	1	39900.00	39,900.00	18	7,182.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	39,900.00		7,182.00
	3,591.00	3,591.00	Total Invoice Amount	47,082.00		

Rupees : Fourty Seven Thousand Eighty Two Only.

SUMMIT SALES LLP
IN WARD
No: 10146
Date: 8/11/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

08-11-2022 16:10:28

93747
01.11.22 2:56:54

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	93747	203157
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	08-11-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-11-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	112000 - COMP-Peripherals - Laptop computer-- - - - Nos *with bag*	1.00	39,900.00	0.00	18.00	47,082.00
					Total Order Value . . .	**47,082.00**

Rupees : Fourty Seven Thousand Eighty Two Only.

Terms and Conditions :-

Specification /	Lenovo idea pad slim3 L8IN core i3 11th gen/ 8/ 512/win/11 2yrs warranty /Bag
Payment Terms	After delivery and production of bill
Tax	GST included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order for sivadas Sr.engineer purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : 09/11/22

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	G V Research Center	Date:	2022-11-08			
Site & Phase :	HO	Time:				
Unit No./Block No.						
Supplier:		Req. No.	203157			
Material required before date:		ID No.	81302			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	COMP1120-Peripherals-Laptop computer----Nos	1	0	1		
2	COMP1896-Peripherals-Laptop bag----Nos	1	0	1		
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	This is for Sivadas Sr. Engineer					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Suneel					
Approved By:						
Sign & Date:						

PO - 93747

APPROVED
09 NOV 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	22834
G V Research Centers Pvt Ltd.	DC Date.	08-11-2022
5-4-187/3&4, IInd Floor, Soham Mansion, MG Road, Secunderabad-500003	PO No.	93747
	PO Date.	08-11-2022
	Req ID	81302
GSTIN : 36AAHCG4562D1ZP	Req Date	08-11-2022
	Loc Req No	203157

	Description of Goods	HSN/SAC	Qty
1	112000 - COMP-Peripherals - Laptop computer-- - - - Nos	84713010	1
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Original recd on 9/11/22
Duplicate

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 45963
Date: 12/11/22
Sign:
R.R. DIST.