PURCHASE DIVISION
Advice for approval for credit to supplier 6

Date:	13/1/23	Prepared by	Vanajakshi	Serial no.	13217
Supplier name	SSCP			HO inward no.	
Firm/Company	GVRC	Project	HO	HO received date	
PO/WO date	29/11/22	PO/WO No.	94502	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27271	30/11/22	365.40	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.			/	☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	365.40
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.:	Proof of delivery matches MRN ☐ Yes ☐ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	365.40
Amount E – PO / WO value:	365.40
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	23/01/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	Vanaja				
Date	13/01/23.				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	27271
G V Research Centers Pvt Ltd.	Invoice Date.	30-11-2022
5-4-187/3&4, IInd Floor, Soham Mansion, MG Road, Secunderabad-500003	PO No.	94502
	PO Date.	29-11-2022
	Req ID	81158
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	03-11-2022
	Loc Req No	203152

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	42022150	1	348.00	348.00	5	17.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	348.00	17.40
	8.70	8.70	Total Invoice Amount	365.40	

Rupees : Three Hundred Sixty Five and Paise Fourty Only.

SUMMIT SALES LLP
IN WARD
No. 102031
Date 30/11/22
Sign
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 29-11-2022 16:44:04

94502
29.11.22 5:41:42

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5C
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	94502	203152
	Doc Date	29-11-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	03-11-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	1.00	348.00	0.00	5.00	365.40
					Total Order Value . . .	**365.40**

Rupees : Three Hundred Sixty Five and Paise Fourty Only.

Terms and Conditions :-

Specification /	Brand will be HP 15inches back pack for laptop purpose
Payment Terms	After delivery and production of bill
Tax	GST included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order for new accounts intern purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : 01/12/22

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : __/__/____

Requisition Form					
Company Name:	G V Research Center				
Site & Phase :	HO	Date:	03-11-2022		
Unit No./Block No.		Time:			
Supplier:					
Material required before date:		Req. No.	203152		
S No	Item	ID No.	81158		
		Qty required	Qty available at site	Order Qty	Inward No
1	COMP1120-Peripherals-Laptop computer----Nos	1	0	1	
2	COMP1896-Peripherals-Laptop bag----Nos	1	0	1	
3	COMP3485-Peripherals-Mouse----Nos	1	0	1	
4					
5					
6					
7					
8					
9					
10					
Remarks:	This is for new accounts intern				
	Engineer				
Prepared By:	Suneel	Project Manager	APPROVED Purchase		
Approved By:			01 DEC 2022		
Sign & Date:			MINISH PARIKH MANAGER PROCUREMENT		

PO# 94502

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	23230
G V Research Centers Pvt Ltd.	DC Date.	30-11-2022
5-4-187/3&4, IInd Floor, Soham Mansion, MG Road, Secunderabad-500003	PO No.	94502
	PO Date.	29-11-2022
	Req ID	81158
GSTIN : 36AAHCG4562D1ZP	Req Date	03-11-2022
	Loc Req No	203152

	Description of Goods	HSN/SAC	Qty
1	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	42022150	1
2			
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Original recd on 30/11/22
Duplicate
sd
12/1/23

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 85962
Date: 13/1/23
Sign:
R.R. DIST.