PURCHASE DIVISION
Advice for approval for credit to supplier

E

| | | | | | |
|---|---|---|---|---|---|
| Date: | 16-1-23 | Prepared by | S. JaySudha | Serial no. | 13227 |
| Supplier name | Summit Sales LLP | | | HO inward no. | |
| Firm/Company | Sov LLP | Project | Sov Part-III | HO received date | |
| PO/WO date | 4-1-23 | PO/WO No. | 95751 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 28155 | 10-1-23 | 22,897/- | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | | | |
|---|---|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | | | 22,897/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | | | |
| MRN nos.: | 116110 | Proof of delivery matches MRN | □ Yes □ No |
| Amount B –Other Credits : Transportation charges | | | — |
| Amount C –Other Debits : | | | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | 22,897/- |
| Amount E – PO / WO value: | | | 51,896/- |
| Amount F – Difference (A – E): | | | 28,999/- |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received | | |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other | | |
| Payment – due date | 23-1-23 | | |
| Remarks: | Final bill | | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | [signature] | | | |
| Sign: | | APPROVED | | | |
| Date | | 18 JAN 2023 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 28155 |
|---|---|---|
| Silver Oak Villas LLP | Invoice Date. | 10-01-2023 |
| Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd | PO No. | 95751 |
| | PO Date. | 04-01-2023 |
| | Req ID | 83061 |
| GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A | Req Date | 02-01-2023 |
| | Loc Req No | 184977 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 161300 - SACP-Sanitary-CP - Wall Hung EWC with | 6910100 | 6 | 3234.00 | 19,404.00 | 18 | 3,492.72 |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 19,404.00 | | 3,492.72 |
| | 1,746.36 | 1,746.36 | Total Invoice Amount | 22,896.72 | | |

Rupees : Twenty Two Thousand Eight Hundred Ninty Six and Paise Seventy Two Only.

**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 603956 Date: 12/1/23 Sign:

*Authorised signatory*

# Purchase Order

 05-01-2023 11:41:39

95751
27.12.22 3:34:37

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad<br><br>**GSTIN** 36ACQFS2044C1Z7<br>040-66335551 9618244433 | **Doc No** | 95751 | 184977 |
| | **Doc Date** | 04-01-2023 | |
| | **Quote No** | Nil | |
| | **Quote Date** | 02-01-2023 | |
| | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 634900 - SACP-Sanitary-CP - Wash Basin Pedastal -White- - three fourth - Nos | 8.00 | 804.00 | 0.00 | 18.00 | 7,589.76 |
| 2 | 533400 - SACP-Sanitary-CP - Wash Basin-White- - - - Nos | 4.00 | 945.00 | 0.00 | 18.00 | 4,460.40 |
| 3 | 161300 - SACP-Sanitary-CP - Wall Hung EWC with seat cover-White- - - - Nos | 6.00 | 3,234.00 | 0.00 | 18.00 | 22,896.72 |
| 4 | 257600 - SACP-Sanitary-CP - PVC Waste Pipe-- - - - Nos | 10.00 | 22.23 | 0.00 | 18.00 | 262.31 |
| 5 | 850800 - SACP-Sanitary-CP - Wall Hung WC Rack Bolts--Fisher - - - Pair | 8.00 | 317.00 | 0.00 | 18.00 | 2,992.48 |
| 6 | 607400 - PLCP-Plumbing - CP Wall Mixture-- - - - Nos | 1.00 | 2,402.53 | 0.00 | 18.00 | 2,834.99 |
| 7 | 911700 - PLCP-Plumbing - CP Shower Arm -- - - - Nos<br>*with head* | 3.00 | 618.42 | 0.00 | 18.00 | 2,189.21 |
| 8 | 792000 - PLCP-Plumbing - CP Extension Nipple-- - 12X25mm - Nos | 15.00 | 68.51 | 0.00 | 18.00 | 1,212.63 |
| 9 | 666000 - SACP-Sanitary-CP - SS Sink--Nirali - 500X430mm - Nos | 2.00 | 3,160.00 | 0.00 | 18.00 | 7,457.60 |
| | | | | | **Total Order Value . . .** | **51,896.09** |

Rupees : Fifty One Thousand Eight Hundred Ninty Six and Paise Nine Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All items shall be of Parryware brand/company |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Silver Oak Villas Part III<br>Sy .No.11,12,14,15,16,17,18 , 294<br>Phone. 0 |
| **Penality For Delay** | Nil |

PART DELIVERY DETAILS

| S | Bill no. | Bill Dt. | Amount |
|---|---|---|---|
| 1. | 28065 | 5-1-23 | 28,999/- |
| 2. | 28155 | 10-1-23 | 22,897 |
| 3. | | | |
| 4. | | | |
| 5. | | | |

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

# Purchase Order

 05-01-2023 11:41:39 Original / Office Copy / Purchase Div.Copy

| | |
|---|---|
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | NIL |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for villa no. 124,133 Purpose. |
| **Completion Date** | NA |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email. |

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | SILVER OAK VILLAS | Date: | 02-01-2023 |
| Site & Phase : | SOV-III | Time: | 3:00 |
| Unit No./Block No. | For Villa no.124,133 Purpose | | |
| Supplier: | | Req. No. | 184977 |
| Material required before date: | 05-01-2023 | ID No. | 83061 |

P.O.No. 95751

| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
|---|---|---|---|---|---|---|
| 1 | SACP3411-Sanitary CP-Wash Basin Pedastal -White--three fourth-Nos 634900 | 8 | | 8 | | |
| 2 | SACP8102-Sanitary CP-Wash Basin-White---Nos 533400 | 4 | | 4 | | |
| 3 | SACP4804-Sanitary CP-Wall Hung EWC with seat cover-White---Nos 161300 | 6 | | 6 | | |
| 4 | SACP7647-Sanitary CP-PVC Waste Pipe----Nos 257600 | 10 | | 10 | | |
| 5 | SACP3298-Sanitary CP-Wall Hung WC Rack Bolts--Fisher--Pairs 850800 | 8 | | 8 | | |
| 6 | PLCP3231-Plumbing-CP Wall Mixture----Nos 607400 | 1 | | 1 | | |
| 7 | PLCP4226-Plumbing-CP Shower Arm ----Nos 911700 | 3 | | 3 | | |
| 8 | PLCP6410-Plumbing-CP Shower Head----Nos | 3 | | 3 | | |
| 9 | PLCP9117-Plumbing-CP Extension Nipple---12X25mm-Nos 792000 | 15 | | 15 | | |
| 10 | SACP1613-Sanitary CP-SS Sink--Nirali-500X430mm-Nos 666000 | 2 | | 2 | | |

| | | | | |
|---|---|---|---|---|
| Remarks: | For Villa no.124,133 Purpose | | | |
| | Engineer | Project Manager | Purchase | MD |
| Prepared By: | K.Tulasi Rani | | | |
| Approved By: | K.Purshotham | | | |
| Sign & Date: | 02-01-2023 | | | |

APPROVED
03 JAN 2023
P. VENK[illegible]
MANAGER PURCHASE

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 24016 |
|---|---|---|
| Silver Oak Villas LLP | DC Date. | 10-01-2023 |
| Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd | PO No. | 95751 |
| | PO Date. | 04-01-2023 |
| | Req ID | 83061 |
| GSTIN : 36ADBFS3288A2Z7 | Req Date | 02-01-2023 |
| | Loc Req No | 184977 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 161300 - SACP-Sanitary-CP - Wall Hung EWC with seat cover-White- - - - Nos | 6910100 | 6 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | | | |
| 15 | | | |
| 16 | | | |
| 17 | | | |
| 18 | | | |
| 19 | | | |
| 20 | | | |
| 21 | | | |
| 22 | | | |
| 23 | INWARD | | |
| 24 | Inward No: 3313 Dt: 18/1/23 | | |
| 25 | MRN No: 16610 Dt: 11/1/23 | | |
| 26 | Received By: Sign: | | |
| 27 | | | |
| 28 | (Silver Oak Villas-Part-III) | | |
| 29 | | | |
| 30 | | | |

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 5967
Date: 18/1/23
Sign:
R.R. DIST.