PURCHASE DIVISION

Advice for approval for credit to supplier

(E)

Date:	13-01-23	Prepared by	S. JaySudha	Serial no.	**13185**
Supplier name	Summit Sales LLp			HO inward no.	
Firm/Company	Sov LLp	Project	Sov part-III	HO received date	
PO/WO date	7-01-23	PO/WO No.	95892	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28223	12-01-23	8,796/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	8,796/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	116216	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8,796/-
Amount E – PO / WO value:	8,796/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	23-01-23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		[signature]			
Sign:		APPROVED			
Date		18 JAN 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKA... MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 **ORIGINAL INVOICE**

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	28223
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	12-01-2023
	PO No.	95892
	PO Date.	07-01-2023
	Req ID	83150
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	04-01-2023
	Loc Req No	184980

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	425900 - PAWC-Paints - White cement--JK - 25Kgs	32091010	2	561.75	1,123.50	18	202.24
2	836800 - HARD-Hardware - Bombay Nails -- -	731700	10	115.00	1,150.00	18	207.00
3	905700 - CONS-Consumables - Coconut Brooms-- -	96032900	20	16.75	335.00	0	0.00
4	818700 - CONS-Consumables - Mopping Sitck-- - - -	96039000	12	126.00	1,512.00	18	272.16
5	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	6	88.20	529.20	18	95.26
6	639400 - CONS-Consumables - Toilet	84807900	6	87.00	522.00	18	93.96
7	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	6	52.00	312.00	18	56.16
8	722700 - CONS-Consumables - Air Freshner-- - - -	96161010	12	140.00	1,680.00	18	302.40
9	276700 - STAT-Stationary - Permanent Marker -- -	96082000	6	16.00	96.00	18	17.28
10	587600 - STAT-Stationary - Permanent Marker -- -	96082000	6	16.00	96.00	18	17.28
11	619400 - STAT-Stationary - Scales-- - NA - Nos	90178090	6	25.00	150.00	18	27.00
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	7,505.70	1,290.74
	645.37	645.37	Total Invoice Amount	8,796.43	

Rupees : Eight Thousand Seven Hundred Ninty Six and Paise Fourty Three Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. * IN WARD No: 10415 Date: 12/1/23 Sign:

Authorised signatory

Purchase Order

 10-01-2023 10:39:57

95892

27.12.22 3:38:05

Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	95892	184980
	Doc Date	07-01-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	04-01-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	425900 - PAWC-Paints - White cement--JK - 25Kgs - bags	2.00	561.75	0.00	18.00	1,325.73
2	836800 - HARD-Hardware - Bombay Nails -- - 62.50mm - Kgs	10.00	115.00	0.00	18.00	1,357.00
3	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	20.00	16.75	0.00	0.00	335.00
4	818700 - CONS-Consumables - Mopping Sitck-- - - - Nos	12.00	126.00	0.00	18.00	1,784.16
5	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	6.00	88.20	0.00	18.00	624.46
6	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	6.00	87.00	0.00	18.00	615.96
7	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	6.00	52.00	0.00	18.00	368.16
8	722700 - CONS-Consumables - Air Freshner-- - - - Nos	12.00	140.00	0.00	18.00	1,982.40
9	276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	6.00	16.00	0.00	18.00	113.28
10	587600 - STAT-Stationary - Permanent Marker -- - Red - Nos	6.00	16.00	0.00	18.00	113.28
11	619400 - STAT-Stationary - Scales-- - NA - Nos	6.00	25.00	0.00	18.00	177.00
					Total Order Value . . .	**8,796.43**

Rupees : Eight Thousand Seven Hundred Ninty Six and Paise Fourty Three Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After delivery and production of bill

Tax Included in the above prices

Delivery Date With in a day

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : Vant

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 10-01-2023 10:39:57 Original / Office Copy / Purchase Div.Copy

Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year on doors, 5 years on mortise lock, one year on other hardware items.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site & sales work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : Vcw

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	SILVER OAK VILLAS	Date:	04-01-2023			
Site & Phase :	SOV-III	Time:	12:00			
Unit No./Block No.	For Site & Sales Office use Purpose					
Supplier:		Req. No.	184980			
Material required before date:	07-01-2023	ID No.	83150			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PAIN3462-Paints-White cement--JK-25Kgs-Bags 425900	2bags		2bags		
2	HARD2155-Hardware-Bombay Nails ---62.50mm-Kgs 836800	10Kgs		10Kgs		
3	CONS9459-Consumables-Coconut Brooms----Nos 905700	20nos		20nos		
4	CONS1056-Consumables-Mopping Sitck----Nos 818700	12nos		12nos		
5	CONS5033-Consumables-Floor cleaner --Lizol-1 lts-Nos 283000	6nos		6nos		
6	CONS1509-Consumables-Toilet cleaner--Harpic-500ml-Nos 639400	6nos		6nos		
7	CONS7608-Consumables-Phenyl---1 Ltr-Nos 998900	6nos		6nos		
8	CONS7495-Consumables-Air Freshner----Nos 722700	12nos		12nos		
9	STAT5222-Stationary-Permanent Marker ---Black-Nos 276700	6nos		6nos		
10	STAT5375-Stationary-Permanent Marker ---Red-Nos 587600	6nos		6nos		
11	STAT6194-Stationary-Scales----Nos 619400	6nos		6nos		
Remarks:	For Site & Sales Office use Purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	K Tulasi Rani					
Approved By:	K Purshotham					
Sign & Date:	04-01-2023					

P.O.No. 95892

APPROVED
05 JAN 2023
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	24084
Silver Oak Villas LLP	DC Date.	12-01-2023
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	95892
	PO Date.	07-01-2023
	Req ID	83150
GSTIN : 36ADBFS3288A2Z7	Req Date	04-01-2023
	Loc Req No	184980

	Description of Goods	HSN/SAC	Qty
1	425900 - PAWC-Paints - White cement--JK - 25Kgs - bags	32091010	2
2	836800 - HARD-Hardware - Bombay Nails --- 62.50mm - Kgs	731700	10
3	905700 - CONS-Consumables - Coconut Brooms----- Nos	96032900	20
4	818700 - CONS-Consumables - Mopping Sitck----- Nos	96039000	12
5	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	6
6	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	84807900	6
7	998900 - CONS-Consumables - Phinyl--- 1 Ltr - Nos	29331940	6
8	722700 - CONS-Consumables - Air Freshner----- Nos	96161010	12
9	276700 - STAT-Stationary - Permanent Marker --- Black - Nos	96082000	6
10	587600 - STAT-Stationary - Permanent Marker --- Red - Nos	96082000	6
11	619400 - STAT-Stationary - Scales--- NA - Nos	90178090	6
12			
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23	INWARD		
24	Inward No: 3336 Dt: 12/1/23		
25	MRN No: 116216 Dt: 12/1/23		
26	Received By: Sign:		
27			
28	(Silver Oak Villas Part-III)		
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. * IN WARD No: 3946 Date: 12/1/23 Sign: