

PURCHASE DIVISION
Advice for approval for credit to supplier

⑤

Date: 16-01-23		Prepared by: S. Jaysudha		Serial no. 13245	
Supplier name: Summit Sales LLP		HO inward no.			
Firm/Company: Sov LLP		Project: Sov part-III		HO received date	
PO/WO date: 3-1-23		PO/WO No. 95696		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28157	10-1-23	365/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			365/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 116113	Proof of delivery matches MRN		☐ Yes ☐ No
Amount B – Other Credits : Transportation charges			—
Amount C – Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			365/-
Amount E – PO / WO value:			365/-
Amount F – Difference (A – E):			—
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		23-1-23	
Remarks: Final bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		<i>[Signature]</i>			
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	28157		
Silver Oak Villas LLP Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A				Invoice Date.	10-01-2023		
				PO No.	95696		
				PO Date.	03-01-2023		
				Req ID	83054		
				Req Date	31-01-2023		
				Loc Req No	184968		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	189600 - COMP-Peripherals - Bag Pack-- - - Nos	42022150	1	348.00	348.00	5	17.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST	SGST	Total Taxable Amount	
				8.70	8.70	Total Invoice Amount	
				348.00		17.40	
					365.40		

Rupees : Three Hundred Sixty Five and Paise Fourty Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

03-01-2023 16:28:10



95696

27.12.22 3:29:44

From Company : **Silver Oak Villas LLP**

5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003

G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP

5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No

95696

184968

Doc Date

03-01-2023

Quote No

Nil

Quote Date

31-01-2023

SupplyType

Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 189600 - COMP-Peripherals - Bag Pack-- - - - Nos	1.00	348.00	0.00	5.00	365.40
Total Order Value . . .					365.40

Rupees : Three Hundred Sixty Five and Paise Fourty Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After delivery and production of bill**Tax** GST included in the above prices**Delivery Date** With in a day**Delivery Location** Silver Oak Villas Part III

Sy. No.11,12,14,15,16,17,18 , 294

Phone. 0

Penalty For Delay Nil**Transportation Cost** Nil**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications, Above order for sanjeev sir admin audit purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : ____/____/____

Requisition Form									
Company Name:		SILVER OAK VILLAS LLP		Date:		31-12-2022			
Site & Phase :		SOV-III		Time:		12:00			
Unit No./Block No.		For Sanjeev Sir Admin Audit Purpose		Req. No.		184968			
Supplier:				04-12-2022 ID No.		83054			
Material required before date:				Qty available at site		0		Inward Date	
S No	Item	Qty required	Order Qty	Inward No	Inward Date				
1	COMP1120-Peripherals-Laptop bag----	1	0	1					
2									
3									
4									
5									
6									
7									
8									
9									
10									
Remarks:		For Sanjeev Sir Admin Audit Purpose							
Engineer		Project Manager							
Prepared By:	K. Tulasi Rani								
Approved By:	K. Purshotham								
Sign & Date:	31-12-2022								

APPROVED
Purchase
02 JAN 2023
MD
P. VENKATESHWARLU
MANAGER PURCHASE

P.O. No. 195696

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 10-01-2023

Customer Details		DC No.	24018
Silver Oak Villas LLP		DC Date.	10-01-2023
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	95696
		PO Date.	03-01-2023
		Req ID	83054
		Req Date	31-01-2023
GSTIN : 36ADBFS3288A2Z7		Loc Req No	184968
	Description of Goods	HSN/SAC	Qty
1	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	42022150	1
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

Inward No: 3315

MRN No: 116113

Received By: 

10/1/23

11/1/23

(Silver Oak Villas-Part-III)

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory