PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 16-01-23 | Prepared by | S. JaySudha | Serial no. | 13264 |
| Supplier name | Summit Sales LLp | | | HO inward no. | |
| Firm/Company | Sov LLp | Project | Sov part III | HO received date | |
| PO/WO date | 7-01-23 | PO/WO No. | 95878 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 28120 | 9-01-23 | 30,925/- | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 30,925/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |

| MRN nos.: | 116015 | Proof of delivery matches MRN | □ Yes □ No |
|---|---|---|---|

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 30,925/- |
| Amount E – PO / WO value: | 31,265/- |
| Amount F – Difference (A – E): | 340/- |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 23-01-23 |
| Remarks: | final bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | [signature] | | | |
| Sign: | | APPROVED | | | |
| Date | | 18 JAN 2023 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

**ORIGINAL INVOICE**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Silver Oak Villas LLP | Invoice No. | 28120 |
| Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd | Invoice Date. | 09-01-2023 |
| | PO No. | 95878 |
| | PO Date. | 07-01-2023 |
| | Req ID | 83152 |
| GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A | Req Date | 03-01-2023 |
| | Loc Req No | 184978 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 972500 - STEL-Steel - MS Z angle-Templates- - | 72166100 | 24 | 1092.00 | 26,208.00 | 18 | 4,717.44 |
| 2 | | | | | | | |
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| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 26,208.00 | | 4,717.44 |
|---|---|---|---|---|---|---|
| | 2,358.72 | 2,358.72 | Total Invoice Amount | 30,925.44 | | |

Rupees : Thirty Thousand Nine Hundred Twenty Five and Paise Fourty Four Only.

**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 10393
Date: 9/1/23
Sign:
R.R. DIST.

*Authorised signatory*

# Purchase Order

 10-01-2023 14:09:14

95878
27.12.22 3:37:04

Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 50000:
G S T No. : 36ADBFS3288A2Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 95878 | 184978 |
| | **Doc Date** | 07-01-2023 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 03-01-2023 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 972500 - STEL-Steel - MS Z angle-Templates- - 1800WX1200Hmm - Nos<br>*6'x4'* | 24.00 | 1,092.00 | 0.00 | 18.00 | 30,925.44 |
| 2 | 6189 - Miscellaneous - Hamali Charges - NA - Per Rft | 480.00 | 0.60 | 0.00 | 18.00 | 339.84 |
| | | | | | **Total Order Value . . .** | **31,265.28** |

Rupees : Thirty One Thousand Two Hundred Sixty Five and Paise Twenty Eight Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All MS Z Angles should be 3/4"-3mm thickness.Fabrication,grinding&powder coating should be of good quality.Above rates approved by MD. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Within 4 days |
| **Delivery Location** | Silver Oak Villas Part III<br>Sy .No.11,12,14,15,16,17,18 , 294<br>Phone. 0 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Included in the above price. |
| **Warranty** | 1 year warranty against manufacturing defects. |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for villa no. 151,166,167 & 172 Purpose. |
| **Completion Date** | NA |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Contact-SOVLLP. |

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : Venkatesh 08/1/23

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____

Date : __/__/__

Requisition Form

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Company Name: | SILVER OAK VILLAS | Date: | 03-01-2023 | | | | |
| Site & Phase : | SOV-III | Time: | 2:00 | | | | |
| Unit No./Block No. | For Villa no.151,166,167 and 172 Purpose | | | | | | |
| Supplier: | | Req. No. | 184978 | | | | |
| Material required before date: | urgent | ID No. | 83152 | | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date | |
| 1 | STEL5471-Steel-MS Z angle-Templates--1800WX1200Hmm-Nos 6'x4' 480 Rft x 0.60 = 288' - +18' p.o.no. 95878 | 24 | | 24 | | | |
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| Remarks: | For Villa no.151,166,167 and 172 Purpose | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD | |
| Prepared By: | K.Tulasi Rani | | | | | | |
| Approved By: | K.Purshotham | | | | | | |
| Sign & Date: | 03-01-2023 | | | | | | |

APPROVED
05 JAN 2023
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 23987 |
|---|---|---|
| Silver Oak Villas LLP | DC Date. | 09-01-2023 |
| Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd | PO No. | 95878 |
| | PO Date. | 07-01-2023 |
| | Req ID | 83152 |
| GSTIN : 36ADBFS3288A2Z7 | Req Date | 03-01-2023 |
| | Loc Req No | 184978 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 972500 - STEL-Steel - MS Z angle-Templates- - 1800WX1200Hmm - Nos | 72166100 | 24 |
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INWARD

Inward No: 3308 Dt: 9/1/23

MRN No: 116015 Dt: 9/1/23

Received By: Sign:

(Silver Oak Villas-Part-III)

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. *

IN WARD No: Date: Sign: