PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16-01-23	Prepared by	S. JaySudha	Serial no.	13270
Supplier name	Reflections Electricals Pvt.Ltd.			HO inward no.	
Firm/Company	Sov LLP	Project	Sov Part-III	HO received date	
PO/WO date	30-12-22	PO/WO No.	95608	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4042	11-01-23	4,248/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,248/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 116216	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,248/-
Amount E – PO / WO value:	4,248/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	23-1-23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		[signature]			
Sign:		APPROVED			
Date		18 JAN 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No.: **4042** Dated: **11-Jan-2023** Delivery Note: **858** Mode/Terms of Payment: **Against Delivery** Reference No. & Date.: **4042 dt. 11-Jan-2023** Other References: Buyer's Order No.: **95608/184952** Dated: **30-Dec-2022**
Consignee (Ship to) **Silver Oak Villas LLP** 5-4-187/3 & 4, II Floor, MG Road, Secunderabad 500 003 GSTIN/UIN : 36ADBFS3288A2Z7 State Name : Telangana, Code : 36	Dispatch Doc No.: Delivery Note Date: **31-Dec-2022** Dispatched through: **Your Self** Destination: **SOV Part III**
Buyer (Bill to) **Silver Oak Villas LLP** 5-4-187/3 & 4, II Floor, MG Road, Secunderabad 500 003 GSTIN/UIN : 36ADBFS3288A2Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**5W Bulb B22 2700K N56102**	853952	18 %	**45 No's**	80.00	No's	**3,600.00**
	OUTPUT CGST						**324.00**
	OUTPUT SGST						**324.00**
	Total			**45 No's**			**₹ 4,248.00**

INWARD
Inward No: 3328 Dt: 11/1/23
MRN No: 16216 Dt: 12/1/23
Received By: Sign:
(Silver Oak Villas-Part-III)

SUMMIT SALES LLP R.P. RD. SEC-BAD
IN WARD
No: 10408
Date: 13/1/23
Sign:

Amount Chargeable (in words) *E. & O.E*

INR Four Thousand Two Hundred Forty Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
853952	3,600.00	9%	324.00	9%	324.00	648.00
Total	**3,600.00**		**324.00**		**324.00**	**648.00**

Tax Amount (in words) : **INR Six Hundred Forty Eight Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

30-12-2022 11:38:31

95608

27.12.22 3:29:42

py

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	95608	184952
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	30-12-2022	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	27-12-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	250600 - ELLE-Electrical - LED Bulb-2700K-Wipro-N50002 - 5W - Nos	45.00	80.00	0.00	18.00	4,248.00
					Total Order Value . . .	**4,248.00**

Rupees : Four Thousand Two Hundred Fourty Eight Only.

Terms and Conditions :-

Specification / Brand	All items shall be of wipra brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	1 Year
Advance Paid	nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.A bove order for villa no. 141 to 155 purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Veeresh 30/12

Name : ______________________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ______________________

Date : __/__/____

Requisition Form							
Company Name:	SIlver Oak Villas LLP	Date:	27-12-2022				
Site & Phase :	SOV-III	Time:	1:30				
Unit No./Block No.	For Villa no.141 to 155 Purpose						
Supplier:		Req. No.	184952				
Material required before date:	V.Urgent	ID No.	82929				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	ELEC8054-Electrical-LED Bulb-2700K-Wipro N50002-5W-Nos	45	0	45			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	For Villa no.141 to 155 Purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	K.Tulasi Rani						
Approved By:	K.Purshotham						
Sign & Date:	27-12-2022						

P.O.no. 95608

APPROVED
29 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE