

PURCHASE DIVISION
Advice for approval for credit to supplier



Date:		16-1-23		Prepared by		S. Jaysudha		Serial no.		13275	
Supplier name		Summit Sales LLP						HO inward no.			
Firm/Company		Sov LLP		Project		Sov part-III		HO received date			
PO/WO date		9-1-23		PO/WO No.		95941		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28206	11-1-23	45,817/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		45,817/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	116221	Proof of delivery matches MRN	☐ Yes ☐ No
Amount B –Other Credits : Transportation charges		—	
Amount C –Other Debits :		—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:		45,817/-	
Amount E – PO / WO value:		49,055/-	
Amount F – Difference (A – E):		3,238/-	
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☐ Short received ☒ Part received	
Close PO / WO		☐ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		23-1-23	
Remarks: part bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date		18 JAN 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		28206	
Silver Oak Villas LLP Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd GSTIN : 36ADBFS3288A2Z7							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 2

10-01-2023 13:06:25



Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

95941
27.12.22 3:39:16

Supplier Details				
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433		Doc No	95941	184986
		Doc Date	09-01-2023	
		Quote No	Nil	
		Quote Date	06-01-2023	
		SupplyType	Supply	

Kind Attn : **Hamendra, Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 334500 - DOOR-Doors - Panel door-2Panel - - 975Wx2025Hm mx32mm - Nos	1.00	2,744.00	0.00	18.00	3,237.92
2 104100 - DOOR-Doors - Panel door-2Panel - - 825Wx2075Hm mx32mm - Nos	3.00	2,369.00	0.00	18.00	8,386.26
3 163900 - DOOR-Doors - Panel door-2Panel - - 675Wx2075Hm mx32mm - Nos	4.00	1,925.00	0.00	18.00	9,086.00
4 331500 - DOOR-Doors - Panel door-2Panel - - 675Wx2025Hm mx32mm - Nos	2.00	1,878.00	0.00	18.00	4,432.08
5 819400 - DOOR-Doors - Panel door-2Panel - - 825Wx2025Hm mx32mm - Nos	1.00	2,311.00	0.00	18.00	2,726.98
6 854100 - HARD-Hardware - Mortise Lock--Dorset - - - Nos	1.00	2,350.00	0.00	18.00	2,773.00
7 547600 - HARD-Hardware - Cylinderacal Lock--Dorset - - - Nos	11.00	589.05	0.00	18.00	7,645.87
8 205800 - HARD-Hardware - SS Hinges-Per 1 piece-Dorset - - - Nos	33.00	237.30	0.00	18.00	9,240.46
9 647800 - HARD-Hardware - Magnetic door stopper-- - - - Nos	11.00	117.60	0.00	18.00	1,526.45
Total Order Value . . .					49,055.02

Rupees : Fourty Nine Thousand Fifty Five and Paise Two Only.

Terms and Conditions :-

Specification / Brand Panel door with mango wood frame sft is Rs. 130+18% GST, Hardware material is Dorset
Payment Terms After delivery and production of bill
Tax Included in the above prices
Delivery Date With in a day
Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

For **Silver Oak Villas LLP**

Authorised Signatory

[Signature]

Name : _____

Name : _____

Date : __/__/__

DELIVERY DETAILS			
NO.	Bill no.	Bill Dt.	Amount
1.	2820-6	11-1-23	45,817/-
2.			
3.			
4.			
5.			

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Purchase Order

Page(s) 2 Of 2

10-01-2023 13:06:25

Original / Office Copy / Purchase Div.Copy

Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	One year on doors, 5 years on mortise lock, one year on other hardware items.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for villa no. 159 use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email.

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Requisition Form		Company Name		SILVER OAK VILLAS		Date	06-01-2023
Site & Phase		SOV-III		Time	5:00	Req. No.	184586
Unit No /Block No		For Villa no.159 Purpose		Supplier		ID No	83228
Material required before date:		Urgent		Qty required	Qty available at site	Order Qty	Inward No
S No	Item						Inward Date
1	DOOR89498-Doors-Panel door-2Panel --975Wx2025Hmmx32mm-Nos	334500		1		1	
2	DOOR89171-Doors-Panel door-2Panel --825Wx2075Hmmx32mm-Nos	334500		3		3	
3	DOOR8194-Doors-Panel door-2Panel --675Wx2075Hmmx32mm-Nos	163900		4		4	
4	DOOR1639-Doors-Panel door-2Panel --675Wx2025Hmmx32mm-Nos	331500		2		2	
5	DOOR1041-Doors-Panel door-2Panel --825Wx2025Hmmx32mm-Nos	164100		1		1	
6	HARD6258-Hardware-Mortise Lock----Nos	62500		1		1	
7	HARD3459-Hardware-Cylindrical Lock--Dorset--Nos	542600		11		11	
8	HARD3480-Hardware-SS Hinges-Per 1 piece-Dorset--Nos	28800		33		33	
9	HARD3806-Hardware-Door Stopper----Nos	380600		11		11	
10							
Remarks:		For Villa no.159 use Purpose					
Engineer		Project Manager					
Prepared By		K.Tulasi Rani					
Approved By		K.purshotham					
Sign & Date		06-01-2023					

Purchase M/D

APPROVED
07 JAN 2023
P. VENU G. RAJU
MANAGER

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 11-01-2023

Customer Details		DC No.	24066
Silver Oak Villas LLP		DC Date.	11-01-2023
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	95941
		PO Date.	09-01-2023
		Req ID	83228
		Req Date	06-01-2023
		Loc Req No	184986
GSTIN : 36ADBFS3288A2Z7			
	Description of Goods	HSN/SAC	Qty
1	104100 - DOOR-Doors - Panel door-2Panel - - 825Wx2075Hmmx32mm - Nos	44182010	3
2	163900 - DOOR-Doors - Panel door-2Panel - - 675Wx2075Hmmx32mm - Nos	44182010	4
3	331500 - DOOR-Doors - Panel door-2Panel - - 675Wx2025Hmmx32mm - Nos	44182010	2
4	819400 - DOOR-Doors - Panel door-2Panel - - 825Wx2025Hmmx32mm - Nos	44182010	1
5	854100 - HARD-Hardware - Mortise Lock--Dorset - - - Nos	83014090	1
6	547600 - HARD-Hardware - Cylinderacal Lock--Dorset - - - Nos	83014090	11
7	205800 - HARD-Hardware - SS Hinges-Per 1 piece-Dorset - - - Nos	83021010	33
8	647800 - HARD-Hardware - Magnetic door stopper- - - - Nos	40169980	11
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INWARD	
Inward No. 3322	Dt: 11/1/23
MRN No. 16221	Dt: 12/1/23
Received By:	Sign:
(Silver Oak Villas Part-III)	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

