PURCHASE DIVISION
Advice for approval for credit to supplier

E

<table>
<tr><td>Date:</td><td>13/01/2023</td><td>Prepared by</td><td>K. Mounika</td><td>Serial no.</td><td>13156</td></tr>
<tr><td>Supplier name</td><td colspan="3">Veesamsetty Srinivas</td><td>HO inward no.</td><td></td></tr>
<tr><td>Firm/Company</td><td>NE</td><td>Project</td><td>NE</td><td>HO received date</td><td></td></tr>
<tr><td>PO/WO date</td><td>23/12/22</td><td>PO/WO No.</td><td>95357</td><td>Scan ID.</td><td></td></tr>
</table>

<table>
<tr><td>Sl no.</td><td>Bill no.</td><td>Bill date</td><td>Bill amount</td><td>Original attached</td></tr>
<tr><td>1.</td><td>3093</td><td>31/12/22</td><td>14,960/-</td><td>☑ Yes □ No</td></tr>
<tr><td>2.</td><td></td><td></td><td></td><td>□ Yes □ No</td></tr>
<tr><td>3.</td><td></td><td></td><td></td><td>□ Yes □ No</td></tr>
<tr><td>4.</td><td></td><td></td><td></td><td>□ Yes □ No</td></tr>
<tr><td colspan="4">Amount A – Bills total (Excluding Transport & Hamali Charges):</td><td>14,960/-</td></tr>
<tr><td colspan="5">Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report</td></tr>
<tr><td>MRN nos.:</td><td colspan="2">115940</td><td>Proof of delivery matches MRN</td><td>☑ Yes □ No</td></tr>
<tr><td colspan="4">Amount B –Other Credits : Transportation charges</td><td>—</td></tr>
<tr><td colspan="4">Amount C –Other Debits :</td><td>—</td></tr>
<tr><td colspan="4">Amount D (D=A+B-C) – Amount to be credited to the supplier:</td><td>14,960</td></tr>
<tr><td colspan="4">Amount E – PO / WO value:</td><td>14,960</td></tr>
<tr><td colspan="4">Amount F – Difference (A – E):</td><td>—</td></tr>
<tr><td colspan="2">Quantity received as per PO /WO</td><td colspan="3">☑ Yes □ Excess received □ Short received □ Part received</td></tr>
<tr><td colspan="2">Close PO / WO</td><td colspan="3">☑ Yes □ No – wait for balance material □ Other</td></tr>
<tr><td colspan="2">Payment – due date</td><td colspan="3">23/01/2023</td></tr>
<tr><td>Remarks:</td><td colspan="4">final Bill</td></tr>
</table>

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	K. Mounika	V [illegible]			
Sign:	[signature]	APPROVED			
Date	13/01/2023	13 JAN 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36ABHPV6650M1ZX

TAX INVOICE

Cell : 9246154402

VEESAMSETTY SRINIVAS

HARDWARE, PAINTS, PLYWOOD, ELECTRICAL, SANITARY, P.V.C. & C.P.V.C. FITTINGS

Shop No. 1-6-287, Kandozi Bazar, Near General Bazar, Secunderabad - 500 003.

Credit

To,
M/s. NILGIRI ESTATES
M.G. ROAD SEC-BAD.

Party's GST No. 36AAHFN0766F1ZA

Invoice No. 3043
Date : 31/12/2022
P.O. No. 95357/175560 Dt. 23/12/2022

Sl. No.	HSN Code	QTY.	Particulars	Rate Per Unit	18% GST AMOUNT
1.	3209	3 x 4 Ltrs	Floor Paint yellow.	2113/-	6339=00
2.	3209	3 x 4 Ltrs	Floor Paint Grey.	2113/-	6339=00

Goods once sold will not be taken back or exchanged.
Interest @ 24% will be charged, if payment is not made by the due date.
Subject to Secunderabad Jurisdiction only.

E. & O.E.

Rupees (in words)..........

TOTAL	12,678=02
SGST	1141=02
CGST / IGST	1141=02
Round Off (-)	=04
TOTAL BILL VALUE	14,960=00

INWARD
No. 22973
By: 115940 Dt. 05/1/23
Nilgiri Estates

SUMMIT SALES LLP
IN WARD
No: 20 46 40
Date: 11/1/23
Sign:
R.R. DIST.

Receiver's Signature

For VEESAMSETTY SRINIVAS

Purchase Order

 24-12-2022 11:29:22 AM

95357
13.12.22 4:32:58

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Veesamsetty Srinivas	**Doc No**	95357	175560
Shop no. 1-6-287, Kandozi Bazar, Near General Bazar, Secunderabad - 500003	**Doc Date**	23-12-2022	
	Quote No	nil	
GSTIN 36ABHPV6650M1ZX	**Quote Date**	20-12-2022	
040-66204402 9246154402	**SupplyType**	Supply	

Kind Attn : Mr. V. Satish

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	853900 - PAFP-Paints - Floor paint-Yellow-Indigo - 4Ltrs - can	3.00	2,113.00	0.00	18.00	7,480.02
2	727800 - PAFP-Paints - Floor paint-Grey-Indigo - 4Ltrs - can	3.00	2,113.00	0.00	18.00	7,480.02
					Total Order Value . . .	**14,960.04**

Rupees : Fourteen Thousand Nine Hundred Sixty and Paise Four Only.

Terms and Conditions :-

Specification /	All items shall be of Indigo Brand
Payment Terms	100% Advance
Tax	Nil
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	14,960.04/-by cheque.....
Other Terms	We reserve the right to reject items not confoming quality and specifications.Above order forentire site villas touch up painting work purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be

For ***Nilgiri Estates***
Authorised Signatory

Name : Veeru 23/12

Accepted the above Terms And Conditions
For ***Veesamsetty Srinivas***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	NE	Date:	20.12.22			
Site & Phase :	NE	Time:	12:10			
Unit No./Block No.						
Supplier:		Req. No.	175560			
Material required before date:	22.12.22	ID No.	82752			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PAIN8539-Paints -Floor paint-Yellow-Indigo-4Ltrs-Can 2113. + 18% 95357	3	0	3		
2	PAIN7278-Paints -Floor paint-Grey-Indigo-4Ltrs-Can	3	0	3		
3			0	0		
4			0	0		
5			0	0		
6						
7						
8						
9						
10						
Remarks:	for entire site villas touch up painting purpose .					
	Engineer	Project Manager		Purchase		MD
Prepared By:	A.Sravani					
Approved By:	Vijay Raj					
Sign & Date:						

APPROVED
23 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

GSTIN : 36ABHPV6650M1ZX

TAX INVOICE

Cell : 9246154402

VEESAMSETTY SRINIVAS

HARDWARE, PAINTS, PLYWOOD, ELECTRICAL, SANITARY, P.V.C. & C.P.V.C. FITTINGS

Shop No. 1-6-287, Kandozi Bazar, Near General Bazar, Secunderabad - 500 003.

Credit

To,
M/s. NILGIRI ESTATES
M.G. ROAD SEC-BAD.

Party's GST No. 36AAHFN0766F1ZA

Invoice No. 3043
Date : 31/12/2022
P.O. No. 95357/175560 Dt. 23/12/2022

Sl. No.	HSN Code	QTY.	Particulars	Rate Per Unit	18% GST AMOUNT
1.	3209	3×	4 Ltrs Floor Paint yellow.	2113/-	6339.00
2.	3209	3×	4 Ltrs Floor Paint Grey.	2113/-	6339.00

Goods once sold will not be taken back or exchanged.
Interest @ 24% will be charged, if payment is not made by the due date.
Subject to Secunderabad Jurisdiction only.

E. & O.E.

Rupees (in words)

INWARD
No. 22973
By: 115940 Dt. 05/1/23
Nilgiri Estates

TOTAL	12,678.00
SGST	1141.02
CGST / IGST	1141.02
Round Off (-)	.04
TOTAL BILL VALUE	14,960.00

Receiver's Signature

For **VEESAMSETTY SRINIVAS**

SUMMIT SALES LLP
IN WARD
No: 20415
Date: 13/1/23
Sign:
R.R. DIST.