PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 13/01/23 | Prepared by | Deepa | Serial no. | 13121 |
| Supplier name | SSHHP | | | HO inward no. | |
| Firm/Company | MMRK-HHP | Project | GH7 | HO received date | |
| PO/WO date | 16/12/22 | PO/WO No. | 95102 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 28077 | 6/01/23 | 18,201/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 18,201/- |
| Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: 115910 | Proof of delivery matches MRN ☑ Yes □ No |
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 18,201/- |
| Amount E – PO / WO value: | 94,454/- |
| Amount F – Difference (A – E): | 76,253/- |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 23/01/23 |
| Remarks: | final bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Deepa | ✓ [signature] | | | |
| Sign: | [signature] | APPROVED | | | |
| Date | 13/01/23 | 13 JAN 2023 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 28077 |
|---|---|---|
| Mehta & Modi Realty Kowkur LLP | Invoice Date. | 06-01-2023 |
| Sy No. 196, Kowkur, Hyderabad, 500010 | PO No. | 95102 |
| | PO Date. | 16-12-2022 |
| | Req ID | 82517 |
| GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F | Req Date | 15-12-2022 |
| | Loc Req No | 142465 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 205800 - HARD-Hardware - SS Hinges-Per 1 | 83021010 | 65 | 237.30 | 15,424.50 | 18 | 2,776.40 |
| 2 | | | | | | | |
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| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 15,424.50 | | 2,776.40 |
|---|---|---|---|---|---|---|
| | 1,388.20 | 1,388.20 | Total Invoice Amount | 18,200.91 | | |

Rupees : Eighteen Thousand Two Hundred and Paise Ninty One Only.

**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP IN WARD No: 103292 Date: 6/1/23 Sign: R.R. DIST.

*Authorised signatory*

# Purchase Order

 17-12-2022 2:09:42 PM

95102
13.12.22 3:48:59

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderaba
G S T No. : 36ABLFM7631F1Z3

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 95102 | 142465 |
| | **Doc Date** | 16-12-2022 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 15-12-2022 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 104100 - DOOR-Doors - Panel door-2Panel - - 825Wx2075Hmmx32mm - Nos | 12.00 | 2,369.00 | 0.00 | 18.00 | 33,545.04 |
| 2 | 205800 - HARD-Hardware - SS Hinges-Per 1 piece-Dorset - - - Nos | 105.00 | 237.30 | 0.00 | 18.00 | 29,401.47 |
| 3 | 547600 - HARD-Hardware - Cylinderacal Lock--Dorset - - - Nos | 30.00 | 589.05 | 0.00 | 18.00 | 20,852.37 |
| 4 | 647800 - HARD-Hardware - Magnetic door stopper-- - - - Nos | 30.00 | 105.00 | 0.00 | 18.00 | 3,717.00 |
| 5 | 673500 - DOOR-Doors - Internal beading-Salwood- - 2100Lx37.50Wx18.75Hmm - Nos | 50.00 | 117.60 | 0.00 | 18.00 | 6,938.40 |
| | | | | | **Total Order Value . . .** | **94,454.28** |

Rupees : Ninty Four Thousand Four Hundred Fifty Four and Paise Twenty Eight Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | Panel door with mango wood frame sft is Rs. 130+18% GST, Hardware material is Dorset |
| **Payment Terms** | After delivery and production of bill |
| **Tax** | Included in the above prices |
| **Delivery Date** | With in a day |
| **Delivery Location** | Greenwood Heights<br>Sy no: 196, Kowkur.<br>Phone. 040-66335551 |
| **Penality For Delay** | Nil |
| **Transportation** | Nil |
| **Warranty** | One year on doors, 5 years on mortise lock, one year on other hardware items. |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for B-block flat no's 707,708,314,315 purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email. |

| S.no. | | | Amount |
|---|---|---|---|
| 1. | 27909 | 30/12/22 | 76,253/- |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

| | | | | | | |
|---|---|---|---|---|---|---|
| Requisition Form | | | | | | |
| Company Name: | Mehta & Modi Realty KowkurLLP | Date: | 2022-12-15 | | | |
| Site & Phase : | GHT | Time: | 17-10pm | | | |
| Unit No./Block No. | B Blcok | | | | | |
| Supplier: | SSLLP | Req. No. | 142465 | | | |
| Material required before date: | 2022-12-16 | ID No. | 82517 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | | | | | | |
| 2 | DOOR1041-Doors-Panel door-2Panel --825Wx2075HMMx32MM-Nos | 12 | | 12 | | |
| 3 | HARD2058-Hardware-SS Hinges-Per 1 piece-Dorset--Nos 95102 | 105 | | 105 | | |
| 4 | HARD5476-Hardware-Cylinderacal Lock--Dorset--Nos | 30 | | 30 | | |
| 5 | HARD6478-Hardware-Magnetic door stopper----Nos | 30 | | 30 | | |
| 6 | DOOR6735-Doors-Internal beading-Salwood--2100Lx37.50Wx18.75HMM-Nos | 50 | | 50 | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| Remarks: | B Block Flat nos 707,708,314&315 | | | | | |
| | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | D Devi | | | | | |
| Approved By: | A Suresh | | | | | |
| Sign & Date: | 2022-12-15 | | | | | |

APPROVED
17 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 23947 |
|---|---|---|
| Mehta & Modi Realty Kowkur LLP | DC Date. | 06-01-2023 |
| Sy No. 196, Kowkur, Hyderabad, 500010 | PO No. | 95102 |
| | PO Date. | 16-12-2022 |
| | Req ID | 82517 |
| | Req Date | 15-12-2022 |
| GSTIN : 36ABLFM7631F1Z3 | Loc Req No | 142465 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 205800 - HARD-Hardware - SS Hinges-Per 1 piece-Dorset - - - Nos | 83021010 | 65 |
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INWARD
Inward No: 13614 Dt: 06/01/23
MRN No: 115910
Received By:
16:10

**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

*Authorised signatory*

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 85918 Date: 6/1/2