PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/01/23		Prepared by	Kalpana		Serial no.	13289
Supplier name	Veerabhadra Enterprises					HO inward no.	
Firm/Company	SSLLP		Project	SHLLP		HO received date	
PO/WO date	12/01/23		PO/WO No.	96140		Scan ID:	
Sl no.	Bill no.		Bill date		Bill amount	Original attached	
1.	707		13/01/23		18,425/-	□ Yes □ No	
2.						□ Yes □ No	
3.						□ Yes □ No	
4.						□ Yes □ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):						18,425/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report							
MRN nos.:	116385			Proof of delivery matches MRN		☑ Yes □ No	
Amount B –Other Credits : Transportation charges						–	
Amount C –Other Debits :						–	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						18,425/-	
Amount E – PO / WO value:						18,425/-	
Amount F – Difference (A – E):						–	
Quantity received as per PO /WO			☑ Yes □ Excess received □ Short received □ Part received				
Close PO / WO			☑ Yes □ No – wait for balance material □ Other				
Payment – due date			23/01/23				
Remarks:	final Bill						

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		19 JAN 2023			
Date		MANISH PARIKH			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 27810914
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.
Address : M.G. road.
96140/170691.
GSTIN No : 36ACAFS2044C1Z7
State : T.S. State Code : 36

Invoice No. : 707
Invoice Date : 13/1/23.
DC No. :
State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	18%	12% - 0%
1	Mopping Stick.		30	100		3000.00	
2	Phenyl		40	35		1400.00	
3	Wheel		30	31		930.00	
4	Colin.		40	78		3120.00	
5	Waterbottles.		36	25		900.00	
6	Doormats.		24	45		1080.00	
7	Vimbar.		48	25		1200.00	
8	Floorcleaner (1/2 ltr)		48	83		3984.00	

INWARD
Inward No. 19281 Dt: 13/1/23
MRN No: 116385 Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 104808
Date: 18/1/23
Sign:

Amount in words :	Total Amount before Tax	15614.00
	Add SGST	1405.26
	Add CGST	1405.26
	Add IGST	
	Round Off	+ 48
	Total Amount after Tax	18425.00
	Total Tax Amount	GRAND TOTAL 18425.00

Bank Details :
A/c No. **303011023425**
Branch : **General Bazar, Secunderabad,**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

96140
10.01.23 4:03:09

Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Veerabhadra Enterprises
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.

GSTIN 36AEMPG9276J1ZV
040 - 66338850   9246269111

Doc No	96140	170691
Doc Date	12-01-2023	
Quote No	Nil	
Quote Date	10-01-2023	
SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	105600 - CONS-Consumables - Mopping stick holder-- - - - Nos	30.00	100.00	0.00	18.00	3,540.00
2	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	40.00	35.00	0.00	18.00	1,652.00
3	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	30.00	31.00	0.00	18.00	1,097.40
4	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	40.00	78.00	0.00	18.00	3,681.60
5	371300 - CONS-Consumables - Water Bottles-- - 1 Ltr - Nos	36.00	25.00	0.00	18.00	1,062.00
6	494100 - CONS-Consumables - Door Mats -- - - - Nos *cloth*	24.00	45.00	0.00	18.00	1,274.40
7	767300 - CONS-Consumables - Detergent --Vim - - - Nos	48.00	25.00	0.00	18.00	1,416.00
8	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos *half litre*	48.00	83.00	0.00	18.00	4,701.12
					Total Order Value . . .	**18,424.52**

Rupees : Eighteen Thousand Four Hundred Twenty Four and Paise Fifty Two Only.

Terms and Conditions :-

Specification /	After Delivery & Production of bill
Payment Terms	Inclusive of all taxes
Tax	Next Day.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Repleneshing

For ***Summit Sales LLP***

Authorised Signatory

Name : 13/01/2023

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ____________

Date : __/__/____

Purchase Order

 12-01-2023 17:40:37

Original / Office Copy / Purchase Div.Copy

	Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

13/01/2023

Name : ________________

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ________________

Date : __/__/____

Requisition Form							
Company Name:	SSLLP	Date:	10.01.2023				
Site & Phase :	SHLLP	Time:	11:00:00				
Unit No./Block No.							
Supplier:		Req. No.	170691				
Material required before date:		ID No.	83416				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	CONS9989-Consumables-Mopping stick holder----Nos	30	10	30			
2	CONS7608-Consumables-Phenyl---1 Ltr-Nos	40	15	40			
3	CONS3861-Consumables-Detergent powder---500gms-Pkts	30	34	30			
4	CONS8873-Consumables-Colin 500 ml----Nos PO :- 96140	40	0	40			
5	CONS6689-Consumables-Water Bottles---1 Ltr-Nos	36	31	36			
6	CONS1763-Consumables-Door Mats ----Nos 45/-	24	21	24			
7	CONS9748-Consumables-Detergent --Vim --Nos	48	4	48			
8	CONS5033-Consumables-Floor cleaner --Lizol-1 lts-Nos 83 + 18.1.	48	28	48			
9							
10							
Remarks:	For Stock Replenishing purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	M.Asha jyothi						
Approved By:	Minish						
Sign & Date:							

APPROVED BY
11 JAN 2023
SOHAM MODI
MANAGING DIRECTOR