PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 20/01/2023 | Prepared by | MINISH | Serial no. | 13460 |
| Supplier name | SSLLP. | | | HO inward no. | |
| Firm/Company | GVDC | Project | Genopoli's. | HO received date | |
| PO/WO date | 09/01/2023 | PO/WO No. | 95906. | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 28201 | 11/01/2023. | 2,726/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |
| Amount A – Bills total (Excluding Transport & Hamali Charges): | | | 2,726/- | |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | | | | |
| MRN nos.: | 116197. | | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | - |
| Amount C –Other Debits : | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 2,726/- |
| Amount E – PO / WO value: | 2,726/- |
| Amount F – Difference (A – E): | NIL |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 21/01/2023 |
| Remarks: | |
| | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | APPROVED | | | |
| Sign: | | 20 JAN 2023 | | | |
| Date | | MINISH PARIKH MANAGER PROCUREMENT | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



**Customer Details**

GV Discovery Center Pvt Ltd
119,191, Synergy Square1

GSTIN : 36AAHCG4940K1ZC PAN AAHCG4940K

| | |
|---|---|
| Invoice No. | 28201 |
| Invoice Date. | 11-01-2023 |
| PO No. | 95906 |
| PO Date. | 09-01-2023 |
| Req ID | 83274 |
| Req Date | 05-01-2023 |
| Loc Req No | 196335 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 301600 - STAT-Stationary - Project Folder-- - | 48203000 | 20 | 7.00 | 140.00 | 18 | 25.20 |
| 2 | 522200 - STAT-Stationary - Scribling Pads-- - - - | 48201020 | 20 | 15.00 | 300.00 | 18 | 54.00 |
| 3 | 875300 - STAT-Stationary - Ring Binder Files-- - | 48203000 | 10 | 187.00 | 1,870.00 | 18 | 336.60 |
| 4 | | | | | | | |
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| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 2,310.00 | | 415.80 |
| | 207.90 | 207.90 | Total Invoice Amount | 2,725.80 | | |

Rupees : Two Thousand Seven Hundred Twenty Five and Paise Eighty Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP IN WARD No: 10408 Date: 11/1/23 Sign: R.R. DIST.

# Purchase Order

 09-01-2023 15:23:00

iv.Copy

95906
27.12.22 3:39:15

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunde
G S T No. : 36AAHCG4940K1ZC

**Supplier Details**

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7
040-66335551 9618244433

| | | |
|---|---|---|
| **Doc No** | 95906 | 196335 |
| **Doc Date** | 09-01-2023 | |
| **Quote No** | nil | |
| **Quote Date** | 05-01-2023 | |
| **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 301600 - STAT-Stationary - Project Folder-- - A3&A4 - Nos | 20.00 | 7.00 | 0.00 | 18.00 | 165.20 |
| 2 | 522200 - STAT-Stationary - Scribling Pads-- - - - Nos | 20.00 | 15.00 | 0.00 | 18.00 | 354.00 |
| 3 | 875300 - STAT-Stationary - Ring Binder Files-- - A3&A5 - Nos | 10.00 | 187.00 | 0.00 | 18.00 | 2,206.60 |
| | | | | **Total Order Value . . .** | | **2,725.80** |

Rupees : Two Thousand Seven Hundred Twenty Five and Paise Eighty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of Sudhakar brand/company |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Genopolis<br>Synergy Square 1, Genome Valley, Shameerpet, Hyderabad-78<br>Phone. - |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | NIL |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for site office use Purpose. |
| **Completion Date** | NA |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email. |

For *G V Discovery Center Pvt Ltd*
Authorised Signatory

Name : 10/01/2023

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

| | | | | | | |
|---|---|---|---|---|---|---|
| Company Name: | GV DISCOVERY Center Pvt ltd | | | | | |
| Site & Phase : | Genopolis | Date: | 05-01-2023 | | | |
| Unit No./Block No. | | Time: | 5:00 PM | | | |
| Supplier: | | | | | | |
| Material required before date: | urgent | Req. No. | 196335 | | | |
| | | ID No. | 83274 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | STAT3016-Stationary-Project Folder---A3&A4-Nos | | | | | |
| 2 | STAT5222-Stationary-Scribling Pads---Nos PO:- 95906 | 20 | 0 | 20 | | |
| 3 | STAT8753-Stationary-Ring Binder Files---A3&A5-Nos | 20 | 0 | 20 | | |
| 4 | | 10 | 0 | 10 | | |
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| 9 | | | | | | |
| 10 | | | | | | |
| Remarks: | | | | | | |
| | Remarks: For site office use purpose | | | | | |
| | Engineer | | | | | |
| Prepared By: | P.niharika | Project Manager | | Purchase | | MD |
| Approved By: | Subba reddy | | | | | |
| Sign & Date: | 05-01-2023 | | | | | |

APPROVED
10 JAN 2023
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| GV Discovery Center Pvt Ltd | DC No | 24062 |
| 119,191, Synergy Square1 | DC Date | 11-01-2023 |
| | PO No. | 95906 |
| | PO Date | 09-01-2023 |
| | Req ID | 83274 |
| | Req Date | 05-01-2023 |
| GSTIN : 36AAHCG4940K1ZC | Loc Req No | 196335 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 301600 - STAT-Stationary - Project Folder-- - A3&A4 - Nos | 48203000 | 20 ✓ |
| 2 | 522200 - STAT-Stationary - Scribling Pads-- - - - Nos | 48201020 | 20 ✓ |
| 3 | 875300 - STAT-Stationary - Ring Binder Files-- - A3&A5 - Nos | 48203000 | 10 ✓ |

1934 12/01/23
116197 12/01/23
Rajan Nath

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 -

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



**Customer Details**

GV Discovery Center Pvt Ltd
119,191, Synergy Square I

GSTIN : 36AAHCG4940K1ZC

| | |
|---|---|
| DC No. | 24062 |
| DC Date | 11-01-2023 |
| PO No. | 95906 |
| PO Date | 09-01-2023 |
| Req ID | 83274 |
| Req Date | 05-01-2023 |
| Loc Req No | 196335 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 301600 - STAT-Stationary - Project Folder-- - A3&A4 - Nos | 48203000 | 20 ✓ |
| 2 | 522200 - STAT-Stationary - Scribling Pads-- - - - Nos | 48201020 | 20 ✓ |
| 3 | 875300 - STAT-Stationary - Ring Binder Files-- - A3&A5 - Nos | 48203000 | 10 ✓ |
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INWARD
Inward No. 1934 12/01/23
MRN No. 116197 12/01/23
Received By: Ranjan Nedy Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 86064
Date: 20/1/23
Sign: 2
R.R. DIST.