

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 18/01/23		Prepared by: Navajoshi		Serial no. 13361	
Supplier name: Sitweta Computers		Project: Amt 2		HO inward no.	
Firm/Company: Amt 2 mdp h square put Ltd		PO/WO No. 9545		HO received date	
PO/WO date: 17/12/22				Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	00031581	30/12/22	111,000/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 111,000/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 116392	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 111,000/-

Amount E – PO / WO value: 111,000/-

Amount F – Difference (A – E):

Quantity received as per PO /WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 23/01/23

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Navajoshi				
Sign:					
Date:	18/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

☐ Original for Receptient ☐ Triplicate for Supplier
☐ Duplicate for Transporter ☐ Extra Copy

SHWETA COMPUTERS

SHOP NO. 1,2,3 AND 4, GROUND FLOOR, CHENOY TRADE CENTRE,
 PARKLANE, SECUNDERABAD TELANGANA HYDERABAD 500003

State Name 36 - Telangana

Phone: 040-66143437, 66143438, 66143439,

Email: Shwetacomputers@shwetagroup.com

GSTIN: 36ACUFS2935A1ZZ

PAN: ACUFS2935A



Bill To:

AMTZ MEDPOLIS SQUARE PRIVATE LIMITED
 5-4-187/3&4, 2ND FLOOR, Soham Mansion,
 Mahatma Gandhi Road, Secunderabad,
 HYDERABAD - 500003
 Phone : 9502199355
 State : 36 - Telangana

Invoice No. : 00031581

Invoice Date : 30/12/2022

GSTIN : 36AAXCA5159L1ZV

PAN : AAXCA5159L

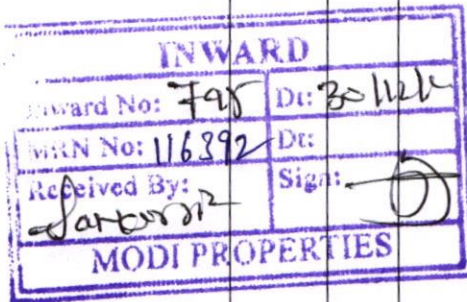
Due Date : 30/12/2022

SR : IRFAN

IRN : 900e7f1d1b01c0b48caf7a1349e376e80e5260d75ea6c78
 6b27f6cedd7d3c783

Ship to:

SI	Product Description	HSN/ SAC	Qty	Rate (incl GST)	Rate	Taxable Amount	CGST		SGST		IGST	
							%	Amt	%	Amt	%	Amt
✓1	LAPTOP LENOVO 82H802L3IN I3 11th 8/512/W11 SPF3LW9N6;SPF3ML9C3;SPF3MHVNB	84713010	3	36000.00	30508.48	91525.42	9	8237.29	9	8237.29	0	0.00
✓2	CARRY CASE LENOVO (420229)	42022990	3	1000.00	847.46	2542.37	9	228.81	9	228.81	0	0.00
						94067.79						
						9.00		8466.10				
						9.00		8466.10				
						0.00		0.01				
	CGST											
	SGST											
	ROUND OFF											
				Grand Total:	6	111000.00						



Rupees One Lakhs Eleven Thousand Only.

Bank Details:

HDFC BANK PARADISE A/C NO : 50200010045314, IFSC: HDFC00000042

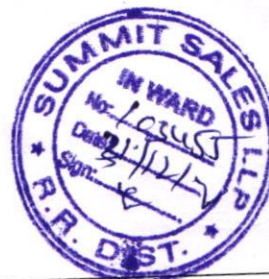
Terms & Condition:

1. No warranty for burnt/Physical damage goods.
2. For Warranty bring Product with box.
3. In case of default interest payable @ 24% p.a. from bill date
4. All disputes are subject to HYDERABAD jurisdiction
5. Payment should be sent through A/c payee cheque/Draft only
6. Standard Warranty 11 months from the date of Invoice.
7. No warranty on adaptor, cables, earphone, other accessories & consumables products etc
8. Warranty on all the parts or equipments is as per Manufacturer standard policy and shall be directly provided by Manufacturers only.

SERVICE TIME : MONDAY TO FRIDAY 12 Noon to 5 PM

E.O.E

For SHWETA COMPUTERS



Authorised Signatory

Purchase Order

Page(s) 1 Of 1

17-12-2022 13:17:22



95145

13.12.22 4:19:06

From Company : **AMTZ Medpolis Square PVT Ltd**
5-4-187/3&4, IInd floor, soham mansion, M G Road, Ranigunj, Hyd
G S T No. : 36AAXCA5159I1ZV

Supplier Details

Shweta Computers
Shop no. 1 to 4 & 1A, 2A, 58A, 59A, Chenoy Trade Centre, Parklane,
Secunderabad - 500 003.

GSTIN 36ACUFS2935A1ZZ

9248091726

Doc No	95145	203196
Doc Date	17-12-2022	
Quote No	Nil	
Quote Date	16-12-2022	
SupplyType	Supply	

Kind Attn : Mr.Irfan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 112000 - COMP-Peripherals - Laptop computer-- - - - Nos With Bag	3.00	31,356.00	0.00	18.00	111,000.24
Total Order Value . . .					111,000.24

Rupees : One Lakh(s) Eleven Thousand and Paise Twenty Four Only.

Terms and Conditions :-**Specification /** Lenovo i3-11th generation #8GB#512SSD#Windows 11#office#bag with 2 years warranty**Payment Terms** 100% Advance payment**Tax** GST included in the above prices**Delivery Date** With 3 days**Delivery Location** AMTZ Medpolis Square Pvt Ltd

Vizag

Phone. .

Penalty For Delay Nil**Transportation** Nil**Warranty** Two year**Advance Paid** Rs.1,11,000/- by cheque....**Other Terms** We reserve the right to reject items not conforming to quality and specifications, Damage is in suppliers account, above order is for AMTZ Purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks****For MDs APPROVAL**

- ☒ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SLLP stock
- ☐ Other

For **AMTZ Medpolis Square PVT Ltd**

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For **Shweta Computers**

Date : _/_/

Requisition Form								
Company Name:		AMTZ Medpolis Square Pvt LTD		Date:	2022-12-16			
Site & Phase :		AMTZ Medpolis Square Pvt LTD, Vizag		Time:				
Unit No./Block No.								
Supplier:				Req. No.	203196			
Material required before date:				ID No.	82563			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date		
1	COMP2442-Peripherals-Laptop computer---Nos	3	0	3				
2	COMP1120-Peripherals-Laptop bag---Nos	3	0	3				
3	COMP8274-Peripherals-Mouse---Nos	3	0	3				
4		1	0	1				
5								
6								
7								
8								
9								
10								
Remarks:		This is for AMTZ Site						
Engineer		Project Manager		INJEMWENOCORR REGVANW		MD		
Prepared By:		Suncel		HKNBYVD HSPirrhase				
Approved By:				6606 CED 21				
Sign & Date:				APPROVED				

73140
Do 95145