PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/01/23	Prepared by	Kalpana	Serial no.	13288
Supplier name	Veerabhadra Enterprises			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	12/01/23	PO/WO No:	96136	Scan ID:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	706	13/01/23	22,928/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	22,928/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	116384	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	22,928/-
Amount E – PO / WO value:	22,503/-
Amount F – Difference (A – E):	- 425/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	23/01/23
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date		19 JAN 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
MANISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 27810914
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.
Address : M.G. Road.
9613617069 0.
GSTIN No : 36ACAFS2044C1Z7
State : T.S. State Code : 36.

Invoice No. : 706
Invoice Date : 13/1/2023.
DC No. :
State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	18%	~~12%~~ - 0%
1	Acid.		60	15/-		900.00	~~900~~
2	Air freshner		48	70/-		3360.00	
3	Bombay brooms.		50	80/-			4000.00
4	Coconut brooms.		150	15/-			2250.00
5	Hand wash liquid.		48	79/-		3792.00	
6	Yellow Clo		120	15/-	1800.00		
7	Harpic Toilet Green		24	95/-		2280.00	
8	plastic bucket		10	220/-		2200.00	

INWARD
Inward No. 19282 Dt: 13/1/23
MRN No: 16384 Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 104366
Date: 18/1/23
Sign:
R.R. DIST.

Amount in words :

	5%	18%	0%
Total Amount before Tax	1800.00	12532.00	
Add SGST	45.00	1127.88	
Add CGST	45.00	1127.88	
Add IGST			
Round Off		+.24	
Total Amount after Tax	1890.00	14788.00	6250.00
Total Tax Amount		GRAND TOTAL	22928.00

Bank Details :
A/c No. 303011023425
Branch : **General Bazar, Secunderabad,**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

 12-01-2023 17:40:37

96136 10.01.23 4:03:09

v.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Veerabhadra Enterprises
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.

GSTIN 36AEMPG9276J1ZV
040 - 66338850 9246269111

Doc No	96136	170690
Doc Date	12-01-2023	
Quote No	Nil	
Quote Date	10-01-2023	
SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	60.00	15.00	0.00	18.00	1,062.00
2 722700 - CONS-Consumables - Air Freshner-- - - - Nos *odonil*	48.00	70.00	0.00	18.00	3,964.80
3 659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	50.00	80.00	0.00	0.00	4,000.00
4 905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	150.00	15.00	0.00	0.00	2,250.00
5 663900 - CONS-Consumables - Handwash liquid-- - - - Nos *dettol*	48.00	79.00	0.00	18.00	4,474.56
6 661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos *yellow*	120.00	15.00	0.00	5.00	1,890.00
7 639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	24.00	80.00	0.00	18.00	2,265.60
8 243300 - CONS-Consumables - Plastic Bucket-with mug-White- - - - Nos	10.00	220.00	0.00	18.00	2,596.00
			Total Order Value . . .		**22,502.96**

Rupees : Twenty Two Thousand Five Hundred Two and Paise Ninty Six Only.

Terms and Conditions :-

Specification /	After Delivery & Production of bill
Payment Terms	Inclusive of all taxes
Tax	Next Day.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Repleneshing

For ***Summit Sales LLP***

Authorised Signatory

Name : 13/01/2023

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ______

Date : __/__/____

Purchase Order

 12-01-2023 17:40:37 Original / Office Copy / Purchase Div.Copy

	Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : 13/01/2023

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	10.01.2023			
Site & Phase :	SHLLP	Time:	11:00:00			
Unit No./Block No.						
Supplier:		Req. No.	170690			
Material required before date:		ID No.	83415			

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS7227-Consumables-Acid---1Ltr-Nos	60 ✓	62	60		
2	CONS7495-Consumables-Air Freshner----Nos odonil	48 ✓	28	48		
3	CONS6564-Consumables-Bombay Brooms Big ----Nos PO :- 96136	50 ✓	65	50		
4	CONS9459-Consumables-Coconut Brooms----Nos	150 ✓	220	150		
5	CONS1624-Consumables-Handwash liquid----Nos	48 ✓	37	48		
6	GENE1417-General Items-Sponges---12pack-Nos ✗	500 ✓	458	500		
7	CONS8566-Consumables-Bombay Brooms Small----Nos ✗	200 ✓	335	200		
8	CONS9692-Consumables-Plastic Bucket-with mug White---Nos ✗	10 ✓	25	10		
9	CONS6196-Consumables-Cleaning Cloth----Nos yellow.	120 ✓	45	120		
10	CONS1509-Consumables-Toilet cleaner--Harpic-500ml-Nos ✓	24 ✓	24	24		

Remarks: For Stock Replenishing purpose

	Engineer	Project Manager	Purchase ✓	MD
Prepared By:	M.Asha jyothi			
Approved By:	Minish			
Sign & Date:				

APPROVED BY
11 JAN 2023
SOHAM MODI
MANAGING DIRECTOR