PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 18/01/23 | Prepared by | Deepa | Serial no. | 13348 |
| Supplier name | Krishna steel railing + Glass railing | | | HO inward no. | |
| Firm/Company | MPPL | Project | MPL | HO received date | |
| PO/WO date | 15/12/22 | PO/WO No. | 95048 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 040 | 10/01/23 | 64,900/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |
| Amount A – Bills total (Excluding Transport & Hamali Charges): | | | | 64,900/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report ☑ Installation report | | | | |
| MRN nos.: | Report attached | | Proof of delivery matches MRN | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 64,900/- |
| Amount E – PO / WO value: | 64,900/- |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 23/01/23 |
| Remarks: | final bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Deepa | V [illegible] | | | |
| Sign: | [signature] | APPROVED | | | |
| Date | 18/01/23 | 19 JAN 2023 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

P. [illegible]SHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Cell: 7416664533 **TAX INVOICE** Cell: 8125065219

# KRISHNA STEEL RAILING AND GLASS RAILING

**Mfg: All Kinds of Stainless Steel Railings, Furniture, Kitchen Tralleys 202, 304, 316 & All Interior Decorative Items**

1-5-32/1, Indra Nagar Colony, Venkateshwara Temple Road, Opp. Vijaya Diagnostic, Uppal, Hyderabad.
steelkrishna53@gmail.com

| | |
|---|---|
| Buyer modi properties pvt ltd<br>5-4-187/354, 2nd floor, MG road<br>Secunderabad | Invoice No. 040 Date: 10-01-23 |
| | Delivery Note : Mode of Payment |
| | Buyers Order No. 95048 Date: |
| GSTIN :- 36AABCM4761E1ZM | Dispatched Through |

| Sl.No. | DESCRIPTION OF GOODS | HSN/ SAC | QTY | RATE | AMOUNT |
|---|---|---|---|---|---|
| 1 | Glass balcony railing<br>B-102, B-101, C-102<br>C-101 C-303 | | 50 | 1100 | 55000=00 |

INWARD
Inward No: 24158 Dt: 10-01-23
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 10495
Date: 10/1/23
Sign:

| | | |
|---|---|---|
| GSTIN : 36GZLPK9302R1ZG | GROSS VALUE | 55,000=00 |
| Bank Details : | Add CGST 9 % | 4,950=00 |
| | Add SGST 9 % | 4,950=00 |
| Rupees in Words : Sixty four thousand nine hundred rupees only/- | Add IGST % | |
| | GRAND TOTAL | 64,900=00 |

1. Our Risk and Responsibility Ceases on Delivery of Goods and we are not Responsible for Damages, Shortages or Theft in Transist.
2. 27% Intrest Will be Charged on Bills Remaining unpaid after due date
3. Payment within ---------------------------------------- days

E.&O.E

FOR KRISHNA STEEL RAILING AND GLASS RAILING

Ashok

Authorised Signature

# Purchase Order

 22-12-2022 10:09:03 AM

95048
13.12.22 3:48:41

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

| **Supplier Details** | | | |
|---|---|---|---|
| Krishna Steel Railing & Glass Railing | **Doc No** | 95048 | 178871 |
| #1-5-32/1, Indra Nagar Colony, Venkateshwara Temple Road, Opp. Vijaya Diagnostic, Uppal, Hyderabad. | **Doc Date** | 15-12-2022 | |
| | **Quote No** | Nil | |
| **GSTIN** 36GZLPK9302R1ZG | **Quote Date** | 14-12-2022 | |
| 7416664533 | **SupplyType** | Supply | |

**Kind Attn : Mr. Ashok**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 394500 - STEL-Steel - Glass Balcony Railing-Stainless steel- - 900Hmm - Rft | 50.00 | 1,100.00 | 0.00 | 18.00 | 64,900.00 |
| | | | **Total Order Value . . .** | | | **64,900.00** |

Rupees : Sixty Four Thousand Nine Hundred Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.Prices shall remain fixed(Subject to change in GST) for a period of 6months. |
| **Payment Terms** | 50% as advance & balance 50% after delivery of all materials & completion of the work. |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Within 2days. |
| **Delivery Location** | May Flower Platinum<br>Sy 82/1, Mallapur, Nacharam.<br>Phone. 7680971999 |
| **Penality For Delay** | Bill must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bill. |
| **Transportation** | Included in the above price. |
| **Warranty** | 5years replacement guarantee on all hardware installed. Hardware material should be branded. |
| **Advance Paid** | Rs.32,450 RTGS /Neft |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. For B-Block 102,101,C-102,101,C-303 for 7 No of balcony glasses )purpose |
| **Completion Date** | Work shall be completed in 2days. Penalty of 5% of order value per week shall be levied for delay. |
| **Measurment** | Payment will be made as per actual measurement of material received at site. |
| **Security** | Supplier shall be responsible for security and storage of material at site. |
| **Remarks** | 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Veer

Name : ____________

Accepted the above Terms And Conditions

For ***Krishna Steel Railing & Glass Railing***

Name : ____________

Date : __/__/____

# Estimate/Draft PO

 15-12-2022 11:53:42 AM

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

**Supplier Details**

Krishna Steel Railing & Glass Railing
#1-5-32/1, Indra Nagar Colony, Venkateshwara Temple Road, Opp. Vijaya Diagnostic, Uppal, Hyderabad.

**GSTIN** 36GZLPK9302R1ZG

7416664533

| | | |
|---|---|---|
| **Doc No** | 95048 | 178871 |
| **Doc Date** | 15-12-2022 | |
| **Quote No** | Nil | |
| **Quote Date** | 14-12-2022 | |
| **SupplyType** | Supply | |

**Kind Attn : Mr. Ashok**

Estimate/Draft PO for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 394500 - STEL-Steel - Glass Balcony Railing-Stainless steel- - 900Hmm - Rft | 50.00 | 1,100.00 | 0.00 | 18.00 | 64,900.00 |
| | | | | | **Total Order Value . . .** | **64,900.00** |

Rupees : Sixty Four Thousand Nine Hundred Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.Prices shall remain fixed(Subject to change in GST) for a period of 6months. |
| **Payment Terms** | 50% as advance & balance 50% after delivery of all materials & completion of the work. |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Within 2days. |
| **Delivery Location** | May Flower Platinum<br>Sy 82/1, Mallapur, Nacharam.<br>Phone. 7680971999 |
| **Penality For Delay** | Bill must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bill. |
| **Transportation** | Included in the above price. |
| **Warranty** | 5years replacement guarantee on all hardware installed. Hardware material should be branded. |
| **Advance Paid** | Rs. 9735/- 32,450/- |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. For B-Block 102,101,C-102,101,C-303 for 7 No of balcony glasses )purpose |
| **Completion Date** | Work shall be completed in 2days. Penalty of 5% of order value per week shall be levied for delay. |
| **Measurment** | Payment will be made as per actual measurement of material received at site. |
| **Security** | Supplier shall be responsible for security and storage of material at site. |
| **Remarks** | 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

APPROVED BY
16 DEC 2022
SOHAM MODI
MANAGING DIRECTOR

Deepa

**For MDs APPROVAL**

- ☑ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Venu 15/12/22

Name : ____________

Accepted the above Terms And Conditions

For *Krishna Steel Railing & Glass Railing*

Name : ____________

Date : __/__/____

| | | | | | | |
|---|---|---|---|---|---|---|
| Requisition Form | | Date: | 14/12/2022 | | | |
| Company Name: | Modi properties pvt ltd | Time: | | | | |
| Site & Phase : | May flower platinum | | | | | |
| Unit No./Block No. | | Req. No. | 178871 | | | |
| Supplier: | | ID No. | 82499 | | | |
| Material required before date: | 17-12-2022 | | | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | STEL6916-Steel-Glass Balcony Railing-Stainless steel--900Hmm-Rmts 1100 | 15.15 | | 15.15 | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | 95048 | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| Remarks: | Towards flats B-102,B-101 C-102, 101,C-303 purpose (For 7 No of balcony glases) | | | | | |
| | | | | | | |
| | Engineer | Project Manager | | APPROVED Purchase 15 DEC 2022 P VENKATESHWARLU MANAGER PURCHASE | | MD |
| Prepared By: | N.Divya | | | | | |
| Approved By: | K.Narendar Reddy | 14/12/2022 | | | | |
| Sign & Date: | | | | | | |

Internal memo no. 903/35/A

Annexure -A

# INSTALLATION REPORT

| | | | |
|---|---|---|---|
| Company/ firm: | modi properties pvt ltd | Requisition nos.: | 178871 |
| Project: | may flower platinum | PO no.: | 95048 |
| Supplier: | Krishna steels railing | Material type: | balcony glass railing. |

Details of installation:

| Sl. No. | Date of installation | Unit no. | Material details | Size | Qty |
|---|---|---|---|---|---|
| 1. | 16-01-23 | B-102 | Balcony glass & railing. | 10 Rft | 10 |
| 2. | | 101 | | 10 Rft | 10 |
| 3. | | C-102 | | 10 Rft | 10 |
| 4. | | 101 | | 10 Rft | 10 |
| 5. | | 303 | | 10 Rft | 10 |
| 6. | | | | | |
| 7. | | | | | |
| 8. | | | | | |
| 9. | | | | | |
| 10. | | | | | |
| 11. | | | | | |
| 12. | | | | | |
| 13. | | | | | |
| 14. | | | | | |
| 15. | | | | | |
| | | | | Total: | 50 Rft |

Remarks: Total work completed.

| | Project manager | Security | Admin (Audit) |
|---|---|---|---|
| Approved by | N. [signature] | [signature] | [signature] |

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple POs in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be sent to purchase@modiproperties.com regularly. However, report must be provided within one working day of request from purchase. 7. Maintain signed original at site.