

PURCHASE DIVISION
Advice for approval for credit to supplier

(2)

Date:		18/01/23		Prepared by	Kalpana	Serial no.	13278
Supplier name		Sathyavarapu Hardwares,				HO inward no.	
Firm/Company		SSLLP		Project	S+LLP	HO received date	
PO/WO date		02/01/23		PO/WO No.	95687	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached			
1.	1303	09/01/23	183,053/-	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount A – Bills total (Excluding Transport & Hamali Charges):						1,83,053/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report							
MRN nos.:	116127				Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1,83,053/-	
Amount E – PO / WO value:						1,83,053/-	
Amount F – Difference (A – E):							
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date				23/01/23			
Remarks: Final Bill							
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager		
Name:							
Sign:							
Date							
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k		

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



GSTIN:36BCBPS4784B1ZJ

PAN: BCBPS4784B

TAX INVOICE-CASH/CREDIT

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

☎ : 040-66610337 📠 : 98853 16000, ✉ : sathyavarapu_ravi@yahoo.com

- ☐ Original for Receipt
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Invoice No. : 1303 /22 - 23

Invoice Date : 1303 29/01/2023

State : Telangana

State Code 36

Transportation Mode:

LR No:

Vehicle Number:

No. of Cases:

P.O. Number : 95687

Place of Supply:

DETAILS OF CONSIGNEE:

BILLED TO

DETAILS OF RECEIVER:

SHIPPED TO

NAME:

SUMMIT SALES LLP

Address:

2nd floor, Min Road, Secunderabad-3

NAME:

Address:

GSTIN:

36ACGFS2044C127

GSTIN:

State:

Telangana

State Code:

36

State:

State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	8301	Downst main door lock	10	sets	1818/-		18%	18180.00
2		Set full set						
3								
4	8301	Downst cylinder lock	90	nos	515/-		18%	46350.00
5		100% full						
6	8302	4" Downst A Bony lock	400	nos	241/-		18%	85600.00
7		with screws						
8								
9	8302	magnetic green door stopper	50	nos	100/-		18%	5000.00
10								
11								
12								
13								
14								

INWARD

Inward No: 19267 Dt: 9/1/23
 MRN No: 116128 Dt: 11/1/23
 Received By: Sign: [Signature]

SUMMIT SALES LLP

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST	Transport / If any
						Total Amount before Tax
						155120.00
						Add. CGST 9%
						13961.25
						Add: SGST 9%
						13961.25
						Add: IGST
						GRAND TOTAL
						183053.00

Amount in words:

one lakh eighty three thousand five hundred and three only

We Bank with:

HDFC BANK,

Paradise Branch, Secunderabad

Current Account: 00422000029168

RTGS/IFSC Code : HDFC0000042

* Goods once sold will not be taken back
 Subject to Secunderabad Jurisdiction E&O.E.

For Sathyavarapu Hardwares

Receiver's Signature with Stamp

Authorised Signatory

Purchase Order

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03-01-2023 10:58:17



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From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

95687

27.12.22 3:29:44

Supplier DetailsSathyavarapu Hardwares,
#2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.**GSTIN** 36BCBPS4784B1ZJ

65910337.

9885316000.

Doc No	95687	170630
Doc Date	02-01-2023	
Quote No	nil	
Quote Date	29-12-2022	
SupplyType	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 854100 - HARD-Hardware - Mortise Lock--Dorset - - - Nos	10.00	1,818.00	0.00	18.00	21,452.40
2 547600 - HARD-Hardware - Cylinderacal Lock--Dorset - - - Nos	90.00	515.00	0.00	18.00	54,693.00
3 205800 - HARD-Hardware - SS Hinges-Per 1 piece-Dorset - - - Nos	400.00	214.00	0.00	18.00	101,008.00
4 647800 - HARD-Hardware - Magnetic door stopper-- - - - Nos	50.00	100.00	0.00	18.00	5,900.00

Total Order Value . . . 183,053.40

Rupees : One Lakh(s) Eighty Three Thousand Fifty Three and Paise Fourty Only.

Terms and Conditions :-**Specification /** Hardware is Dorset Brand**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all GST taxes**Delivery Date** with in 7 days.**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation** Extra.**Warranty** Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'**For MDs APPROVAL**

- ☒ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SLLP stock
☐ Other

APPROVED BY**04 JAN 2023****SOHAM MODI
MANAGING DIRECTOR**For **Summit Sales LLP**

Authorised Signatory

Name :

03/01/2023

Name :

Accepted the above Terms And Conditions

For **Sathyavarapu Hardwares,**

Date : _/_/

Requisition Form									
Company Name:		SSLLP		Date:		29.12.2022			
Site & Phase :		SHLLP		Time:		10:00:00			
Unit No./Block No.									
Supplier:				Req. No.		170630			
Material required before date:				ID No.		83025			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	HARD6258-Hardware-Mortise Lock---Nos	10	2	10					
2	HARD3459-Hardware-Cylindrical Lock--Dorset--Nos	90	0	90					
3	HARD3480-Hardware-SS Hinges-Per 1 piece-Dorset--Nos	400	18	400					
4	HARD3806-Hardware-Door Stopper---Nos	50	71	50					
5									
6									
7									
8									
9									
10									
Remarks:		For Stock Replenishing purpose							
Prepared By:		Engineer		Project Manager		Purchase			
		M.Asha jyothis							
Approved By:		Minish							
Sign & Date:									

APPROVED BY
30 DEC 2022
SOHAM MODI
MANAGING DIRECTOR