PURCHASE DIVISION
Advice for approval for credit to supplier

6

Date:	18/01/23	Prepared by	Kalpana	Serial no.	13277
Supplier name	G.P Buildcon Materials			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	11/01/23	PO/WO No.	96033	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	GP/22-23/520	16/01/23	9,440/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			9,440/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	116299	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			9,440/-
Amount E – PO / WO value:			9,440/-
Amount F – Difference (A – E):			
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	23/01/23		
Remarks:	Final Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		APPROVED 19 JAN 2023 MANISH PARIKH MANAGER PROCUREMENT			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

G.P. BUILDCON MATERIALS G-1 , Sai Srinivasa Towers, 29 - Sripuri Colony Kakaguda, Secunderabad - 15 Ph No:9866116375(Pavan) GSTIN/UIN: 36AIZPG8119P1Z9 State Name : Telangana, Code : 36 E-Mail : g.pbuildcon999@gmail.com	Invoice No. **GP/22-23/520**	Dated **16-Jan-2023**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **M/S SUMMIT SALES LLP** 5-4-187/3&4,II ND FLOOR,M.G ROAD SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **96033**	Dated **11-Jan-2023**
	Despatch Document No.	Delivery Note Date
	Despatched through **Selva-by Hand**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**S 5 PLUG**	3926	**5,000 NOS**	1.60	NOS	**8,000.00**
	CGST @ 9 %			*9*	%	**720.00**
	SGST @ 9 %			*9*	%	**720.00**
	Total		**5,000 NOS**			**₹ 9,440.00**

INWARD
Inward No. 19291 Dt: 16/1/23
MRN No: 116299 Dt: 17/01/23
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 104305
Date: 18/1/23
Sign:

Amount Chargeable (in words) *E. & O.E*

INR Nine Thousand Four Hundred Forty Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
3926	8,000.00	9%	720.00	9%	720.00	1,440.00
Total	**8,000.00**		**720.00**		**720.00**	**1,440.00**

Tax Amount (in words) : **INR One Thousand Four Hundred Forty Only**

Company's Bank Details
Bank Name : **ICICI BANK LTD (630805500095)**
A/c No. : **630805500095**
Branch & IFS Code : **Vikrampuri & ICIC0006308**

Company's PAN : **AIZPG8119P**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for G.P. BUILDCON MATERIALS

Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 11-01-2023 14:03:38

96033
10.01.23 4:03:08

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
G.P.Buildcon materials flat.no.G1, Saisrinivasa towers, Sri puri Colony, Kakaduda, secunderbad	**Doc No**	96033	170676
	Doc Date	11-01-2023	
	Quote No	nil	
GSTIN 36AIZPG8119P1Z9	**Quote Date**	07-01-2023	
9866116375	**SupplyType**	Supply	

Kind Attn : Mr.Pavan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	569100 - HARD-Hardware - Fischer Plug--Bosch - 5mm - Boxes	50.00	160.00	0.00	18.00	9,440.00
					Total Order Value . . .	**9,440.00**

Rupees : Nine Thousand Four Hundred Fourty Only.

Terms and Conditions :-

Specification / Brand	Item shall be of 'BOSCH MAKE:
Payment Terms	After Delivery & Production of bill
Tax	Included
Delivery Date	Same Day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent by email

For ***Summit Sales LLP***

Authorised Signatory

Name : 12/01/2023

Accepted the above Terms And Conditions

For ***G.P.Buildcon materials***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	07.01.2023				
Site & Phase:	SHLLP	Time:	11:00:00				
Unit No./Block No.							
Supplier:		Req. No.	170676				
Material required before date:		ID No.	83335.				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	HARD1852-Hardware-Fischer Plug--Bosch-5mm-Boxes	50	30	50			
2	TOOL3390-Tools-Mesurment Tapes-Steel-Freemans- 5m-Nos	20	10	20			
3	TOOL3564-Tools-Mesurment Tapes -Fibre-Freemans-30m-Nos	5	3	5			
4	TOOL1775-Tools-Mesurment Tapes -Fibre-Freemans-100m-Nos	4	1	4			
5							
6							
7							
8							
9							
10							
Remarks:	For Stock Replenishing purpose						
	Engineer	Project Manager		Purchase	MD		
Prepared By:	M.Asha jyothi						
Approved By:	Minish						
Sign & Date:							

5691
PO8 96033.
PO8 96030

APPROVED BY
09 JAN 2023
SOHAM MODI
MANAGING DIRECTOR