

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 18/01/23		Prepared by: Kalpana		Serial no. 13372	
Supplier name: Reflections Electricals Pvt. Ltd.				HO inward no.	
Firm/Company: SSLUP		Project: SHUP		HO received date	
PO/WO date: 30/12/22		PO/WO No. 95609		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4001	09/01/23	12,027/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 12,027/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 116088	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 12,027/-

Amount E – PO / WO value: 74,033/-

Amount F – Difference (A – E): 62,007/-

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 23/01/23

Remarks: final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Sales Invoice

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	Venia Fan Regulator B1900	841490	18 %	24.0000 nos	198.00	nos	4,752.00
2	Floodlight 50W 6500K D915065-1	940542	18 %	4.0000 nos	1,360.00	nos	5,440.00
OUTPUT CGST OUTPUT SGST Rounding Off							10,192.00
							917.28
							917.28
							0.44
INWARD Inward No. 19267 Dt: 9/1/23 Inward No: 116088 Dt: 10/1/23 Received By: Sign:  SUMMIT SALES LLP							
SUMMIT SALES LLP IN WARD No: 10430/ Date: 15/1/23 Sign:  R.R. DIST.							
Total				28.0000 nos			₹ 12,027.00

Amount Chargeable (in words)

INR Twelve Thousand Twenty Seven Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
841490	4,752.00	9%	427.68	9%	427.68	855.36
940542	5,440.00	9%	489.60	9%	489.60	979.20
Total	10,192.00		917.28		917.28	1,834.56

Tax Amount (in words) : **INR One Thousand Eight Hundred Thirty Four and Fifty Six paise Only**

Date & Time

Company's Bank Details

A/c Holder's Name : **Reflections Electricals Pvt Ltd.**

Bank Name : State Bank of India

A/c No. : 30033772668

Branch & IFS Code : M G Rod, Secunderabad & SBIN0003032

Company's PAN : AADCR2047Q

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

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30-12-2022 11:41:43



95609

27.12.22 3:29:42

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

Doc No	95609	170616
Doc Date	30-12-2022	
Quote No	Nil	
Quote Date	24-12-2022	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 274100 - ELSW-Electrical - Fan Dimmer--Wipro NW - - - Nos	120.00	660.00	70.00	18.00	28,036.80
2 542600 - ELSW-Electrical - Switch Blank Plate--Wipro NW - - - Nos	1,800.00	45.00	70.00	18.00	28,674.00
3 345200 - ELTU-Electrical - LED Tube Light-6500K-Wipro-D532065 - 1200mmX20W - Nos	20.00	190.00	0.00	18.00	4,484.00
4 666600 - ELLE-Electrical - LED Flood Light -6500K-Wipro-D915065 - 50W - Nos	8.00	1,360.00	0.00	18.00	12,838.40
Total Order Value . . .					74,033.20
Rupees : Seventy Four Thousand Thirty Three and Paise Twenty Only.					

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock replenishing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SLLP stock
- ☐ Other



For **Summit Sales LLP**

Authorised Signatory

Name :

30/12/2022

Name :

S.no.	Bill no.	Bill Dt.	Amount
1.	3906	2/01/23	62,007/-
2.			
3.			
4.			
5.			

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Date : / /

Requisition Form							
Company Name:		SSLLP	Date:	24.12.22			
Site & Phase :		SHLLP	Time:				
Unit No./Block No.							
Supplier:			Req. No.	170616			
Material required before date:			ID No.	82988.			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	ELEC3683-Electrical-Fan Dimmer--Wipro NW--Nos	120	83	120			
2	ELEC4577-Electrical-Switch Blank Plate--Wipro NW--Nos	1800	1588	1800			
3	ELEC7707-Electrical-CCTV Cameras-Wi Fi-ML--Nos	30	3	30			
4	ELEC1988-Electrical-LED Tube Light-6500K-Wipro D532065-1200mmX20W-Nos	20	34	20			
5	ELEC7051-Electrical-LED Flood Light -6500K-Wipro D915065-50W-Nos	8	5	8			
6	ELEC7697-Electrical-Light above Main Door-Type 3---Nos	20	16	20			
7							
8							
9							
10							
Remarks:		For Stock Replenishing purpose					
Prepared By:		Engineer	Project Manager		Purchase		MD
Approved By:		Asha jyothish					
Sign & Date:		Minish					

20606

APPROVED BY
28 DEC 2022
SOHAM MODI
MANAGING DIRECTOR