PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 18/01/23 | Prepared by | Deepa | Serial no. | 13351 |
| Supplier name | Sri sai vishal Enterprises | | | HO inward no. | |
| Firm/Company | MRP LLP | Project | NGH | HO received date | |
| PO/WO date | 12/11/22 | PO/WO No. | 93896 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 103 | 12/01/23 | 22,100/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 22,100/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report ☑ Solid block report □ Installation report | |
| MRN nos.: Report attached | Proof of delivery matches MRN: ☑ Yes □ No |
| Amount B –Other Credits : Transportation charges | - |
| Amount C –Other Debits : | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 22,100/- |
| Amount E – PO / WO value: | 65,000/- |
| Amount F – Difference (A – E): | 42,900/- |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 23/1/23 |
| Remarks: | final bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Deepa | Venu | | | |
| Sign: | [signature] | APPROVED | | | |
| Date | 18/01/23 | 19 JAN 2023 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

**TAX INVOICE** ✆ : 8367679193

# SRI SAI VISHAL ENTERPRISES

## FLY ASH BRICKS

**Factory :** Godumakunta Vill., Keesara Mdl, Medchal Dist.
**Office :** Street No. 17, Tarnaka, Secunderabad.

**GSTIN : 36ACZPL1512H1ZF**

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Modi Reality pocharam Ly
pocharam

Party GSTIN 36ABRFM1836H1Z7

Inv. No. 103 Date : 12.01.23
D.C. No. 210, 217 Date :
P. O. 93896 Date :
Payment
State : TELANGANA Code : 36

| S.No. | PARTICULARS | HSN CODE | QTY. | RATE | UNIT | AMOUNT Rs. Ps. |
|---|---|---|---|---|---|---|
| 1. | 20 mm Metal | | | | | |
| 2. | Baby Chips | | | | | |
| 3. | Stone Dust | | | | | |
| 4. | Sand | | | | | |
| 5. | Red Mutti | | | | | |
| 6. | Granite | | | | | |
| 7. | 40mm Hand Metal | | | | | |
| 8. | Crusher Sand | | | | | |
| 9. | 12mm Metal | | | | | |
| 10. | Flyash Bricks | | | | | |
| | 4X8X16 → | | 850 | 26 | noy | 22100=00 |
| | 6X8X12 | | | | | |
| | 6X8X16 | | | | | |
| | 8X8X12 | | | | | |
| | 8X8X16 | | | | | |

SUMMIT SALES LLP
IN WARD
No: 104286
Date: 18/1/23
Sign:
R.R. DIST.

Rupees in words Twenty Two Thousand one hundred only

| | | |
|---|---|---|
| TOTAL | | 22100=00 |
| SGST @ | % | – |
| CGST @ | % | – |
| GRAND TOTAL | | 22100=00 |

**Name** : **SRI SAI VISHAL ENTERPRISES**
**Bank Name** : **HDFC BANK**
**Account No.** : **50200042541343**
**IFSC Code** : **HDFC0000368** **Branch : Nacharam**

**E. & O.E.**

For **SRI SAI VISHAL ENTERPRISES**

# Purchase Order

 12-11-2022 4:07:18 PM

93896
01.11.22 3:03:48

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5
G S T No. : 36ABIFM1836H1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Sri Sai Vishal Enterprises | **Doc No** | 93896 | 182305 |
| 12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017. | **Doc Date** | 12-11-2022 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACZPL1512H1ZF | **Quote Date** | 11-11-2022 | |
| 9391029193 9391029193 | **SupplyType** | Supply | |

**Kind Attn : Akula Lakshmi**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 955200 - BUIL-Building Material - Solid Block-- - 100mmX200mmX400mm - Nos | 2,500.00 | 26.00 | 0.00 | 0.00 | 65,000.00 |
| | | | | | **Total Order Value . . .** | **65,000.00** |

Rupees : Sixty Five Thousand Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must! |
| **Payment Terms** | Within 30 days of delivery of all materials & production of bill. |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | As per request of Project Manager |
| **Delivery Location** | Nilgiri Heights<br>pocharam<br>Phone. .9849497484 |
| **Penality For Delay** | Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills. |
| **Transportation** | Included in the above price. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for laour quarters at site purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email. |

PART DELIVERY DETAILS

| S.no. | Bill no. | Bill Dt. | Amount |
|---|---|---|---|
| 1. | 087 | 22/11/22 | 41,600 |
| 2. | 103 | 12/01/23 | 22100 |
| 3. | | | |
| 4. | | | |
| 5. | | | |

2/2/23 DC 22/12
(S 12238/2/13

For *Modi Realty Pocharam LLP*

Authorised Signatory

Venkateshwarly 1/4

Name : ______

Accepted the above Terms And Conditions

For *Sri Sai Vishal Enterprises*

Name : ______

Date : __/__/____

| | | | | | | |
|---|---|---|---|---|---|---|
| Requisition Form | | | | | | |
| Company Name: | Modi Reality Pocharam LLP | Date: | 11-11-2022 | | | |
| Site & Phase : | NGH | Time: | 10:00 | | | |
| Unit No./Block No. | | | | | | |
| Supplier: | | Req. No. | 182305 | | | |
| Material required before date: | 14-11-2022 | ID No. | 81453 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | BUIL9552-Building Material-Solid Block---100MMX200MMX400MM-Nos | 2500 | 0 | 2500 | | |
| 2 | | | 0 | 0 | | |
| 3 | 93896. | | 0 | 0 | | |
| 4 | | | 0 | 0 | | |
| 5 | | | 0 | 0 | | |
| 6 | | | 0 | 0 | | |
| 7 | | | 0 | 0 | | |
| 8 | | | 0 | 0 | | |
| 9 | | | 0 | 0 | | |
| 10 | | | 0 | 0 | | |
| Remarks: | for labour quarters at site . | | | 0 | | |
| | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | A.Sravani | | | | | |
| Approved By: | Vijay raj | | | | | |
| Sign & Date: | | | | | | |

APPROVED
12 NOV 2022
P. VENKATESHWARLU
MANAGER-PURCHASE

Internal memo no. 903/35/A
Annexure -D
Cement Blocks – Weekly Delivery Report

| | | | | | |
|---|---|---|---|---|---|
| Company/ firm: | MRP LLP | Requisition nos.: | 182305 | Total PO quantity: | 2500 |
| Project: | NGH | PO No. | 93896 | Quantity delivered in earlier period: | 2400 |
| Block /Flat / Villa no.: | Block A | Total material delivered | No ~~Yes~~ | Quantity delivered during week: | 50 |
| Supplier: | Sri Sai Vishal Enterprises | Close PO: | Yes ~~No~~ | Balance quantity to be delivered: | 50 |
| Sign of security | | Sign of Admin | | Sign of Project manager | |
| Date : | | Date : | 20/12/22 | Date : | |

Details of solid blocks – delivered in earlier period.

| S No | Date | Time | Block Size & type | Quantity delivered | DC No. | Inward no. | MRN No. |
|---|---|---|---|---|---|---|---|
| 1. | 15.11.22 | 11:05 | 4" x 8" x 12" | 800 | 115 | 13005 | 113977 |
| 2. | 21.11.22 | 10:00 | 4" x 8" x 12" | 800 | 205 | 12129 | 114225 |
| 3. | 25.11.22 | 10:00 | 4" x 8" x 12" | 800 | 210 | 12141 | 114545 |
| | | | Total | 2400 | | | |

Details of solid blocks – delivered during the week.

| S No | Date | Time | Block Size & type | Quantity delivered | DC No. | Inward no. | MRN No. |
|---|---|---|---|---|---|---|---|
| 1. | 08.12.22 | 12:00 | 4" x 8" x 12" | 50 | 217 | 2238 | 115191 |
| 2. | | | | | | | |
| | | | Total | 50 | | | |

Remarks:

Note. 1. Report to be emailed to purchase@modiprperties.com and report-audit@modiproperties.com every Saturday. 2. Maintain original along with delivery challans along with photos at site. 3. Report must have totals calculated. 4. Specify block size and block type (solid / hollow). 5. Total quantity and delivered quantity includes all types of blocks. 6. One running report must be made per PO