PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/01/23	Prepared by	Deepa	Serial no.	13247
Supplier name	yousuf ali			HO inward no.	
Firm/Company	HMRK-HAP	Project	GHT	HO received date	
PO/WO date	–	PO/WO No.	-	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	519	13/01/23	39,117/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	39,117/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report ☑ Installation report	
MRN nos.: Report attached	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	39,117/-
Amount E – PO / WO value:	39,117/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	~~26~~ 23/1/23
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa	Venk			
Sign:	[signature]	APPROVED			
Date	17/01/23	18 JAN 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AFBPY 8773N1ZE

TAX INVOICE

Cell: 9885864330

YOUSUF ALI
INTERIORS

PVC PANNELS AND GI CHANNELS GYPSUM BOARD SUPPLIERS

SPL.IN GYPSUM FALSE CEILING, GYPSUM PARTITION, PVC CEILING,
& ETC. ALL TYPES OF FALSE CEILING WORKS IS DONE

2-2-50/A/1, Rahath Nagar, Amberpet, Hyderabad, Telangana-13.

M/s. Mehta & Modi Reality Kowkur LLP

Address: Kowkur (GHT)

Phone:

GSTIN: 36ABLFM7631F1Z3

Invoice No. 519 Date: 13/01/2023

P.O. No. Date:

Vehicle No.

S.No.	PARTICULARS	HSN Code	Quanity	Rate	Amount
1	PVC false ceiling work in B-101, 303, 506, 507, 508, 509, 510 511, 607, 606, 608, 609, 610, 612 613, 308, 407, 408, 611	—	39	850	33,150:00
				Total Amount Before Tax	33,150:00
				CGST %	2983:50
				SGST %	2983:50
				IGST % —	—
				Grand Total	39,117:00

SUMMIT SALES LLP
IN WARD
No: 104203
Date: 13/1/23
Sign:
R.R. DIST.

No Return
No Exchange

For YOUSUF ALI

Authorized Signatory

ID: 74899

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	10567	Date - site bills Register	07/01/2023
Company Name:	MMRK - UP	Site:	SHT
Name of Contractor	YOUSUF ALI		
Nature of work	FALSE CEILING WORK		
Work done	From Date 10/12/2022	To Date 30/12/2022	

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	B-706	1,004	42/-	sft	42,168	
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				42,168	

Bill required	☑ YES ☐ NO.	GST bill required	☐ YES ☐ NO.
Measurement & estimate sheet:	☑ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.		PO/WO date:	2022120700S

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 07/01/2022	Date: 10/01/23	Date: 11 JAN 2023
Sign:	Sign: Nagalaxmi	Sign:

APPROVED BY
11 JAN 2023
SOHAM MODI
MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
07 JAN 2023
A. SURESH
PROJECT MANAGER

S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total	Remarks
Measurement Sheet										
Company Name:		MMR Kowkur LLP								
Project:		GHT								
Description :		Plane False Ceiling work done Flat noB-706								
Prepared By:		A Suresh								
Date :		07 January 2023								
Name of the Contractor :		Yousuf Ali								
1	B -Block	Plane False Ceiling								
2	Flat no 706	Hall	36	11	1	1	396	Sft		
		Cutout areas	8	5	1	1	40	Sft		
			6	5	1	1	30	Sft		
			8	8	1	1	64	Sft		
			4	8	1	1	32	Sft		
		Master bed room	14	11	1	1	154	Sft		
		Guest bed room	12	12	1	1	144	Sft		
		Children bedroom	12	12	1	1	144	Sft		
								Sft	1,004	

07 JAN 2023
A. SURESH
PROJECT MANAGER

Estimate Sheet

Company Name:		MMR KOWKUR LLP					
Project:		GHT				Approved by:	
work description:		Plane False Ceiling work done Flat noB-706				Sign:	
Prepared By :		A Suresh					
Contractor Name :		Yousuf Ali					
Date:		7-Jan-2023				Work done to date :10-12-2022	
		A				work done from date :31-12-2022	
S No.	Item Description	Quantity	Units	Rate	D=AxC Amount	E=Sum of D Item Head Total	Remarks
1	Plan False Ceiling	1,004	Nos	42	42,168		
2						42,168	

07 JAN 2023
A. SURESH
PROJECT MANAGER