PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/01/2023	Prepared by	MINISH.	Serial no.	12655
Supplier name	Sathyavarapu Hardware			HO inward no.	
Firm/Company	SSLLP.	Project	SSLLP.	HO received date	
PO/WO date	07/01/2023	PO/WO No.	95881	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1319.	10/01/2023	424/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		424/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	116296.	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	424/-
Amount E – PO / WO value:	424/-
Amount F – Difference (A – E):	NIL.
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	30/01/2023.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		20 JAN 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN:36BCBPS4784B1ZJ

PAN: BCBPS4784B

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

: 040-66610337 : 98853 16000, : sathyavarapu_ravi@yahoo.com

TAX INVOICE-CASH/CREDIT

- ☐ Original for Receipt
- ☐ Duplicate for Transporter
- ☐ Triplicate for Supplier

Invoice No. : 1319 /22 - 23
Invoice Date : 10/01/2023 10/01/2023
State : Telangana State Code36

Transportation Mode:
Vehicle Number:
P.O. Number : 95881

LR No:
No. of Cases:
Place of Supply:

DETAILS OF CONSIGNEE: BILLED TO

NAME: Summit Sales LLP
Address: 5-4-187/3&4, IInd floor, M.G. Road Secunderabad -500003.
GSTIN: 36ACQFS7044Q1Z7
State: Telangana State Code: 36

DETAILS OF RECEIVER: SHIPPED TO

NAME:
Address:
GSTIN:
State: State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	8301	Safety pad lock 50MM Prava	4	Nos	90		18%	360=00
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								

IN WARD
Inward No: 1893 Date: 13/01/23
MRN No: 116296 Date: 14/01/23
Received By: Sign:
SSLLP-GVDC

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 10444
Date: 19/1/23
Sign:

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST		
						Transport / If any	
						Total Amount before Tax	360=00
						Add. CGST 9%	32=00
						Add: SGST 9%	32=00
						Add: IGST	
Amount in words: Four Hundred & Twenty four only						GRAND TOTAL	424=00

424

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: **00422000029168**
RTGS/IFSC Code : **HDFC0000042**

* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E&O.E.

Receiver's Signature with Stamp

For **Sathyavarapu Hardwares**

Authorised Signatory

Purchase Order

 07-01-2023 14:08:20

95881
27.12.22 3:37:04

.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sathyavarapu Hardwares,	**Doc No**	95881	170673
#2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.	**Doc Date**	07-01-2023	
	Quote No	Nil	
GSTIN 36BCBPS4784B1ZJ	**Quote Date**	06-01-2023	
65910337. 9885316000.	**SupplyType**	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	708500 - HARD-Hardware - Safety Padlock--SH-PLLS - 6lever - Nos *50 mmX Levers-2 keys*	4.00	90.00	0.00	18.00	424.80
					Total Order Value . . .	**424.80**

Rupees : Four Hundred Twenty Four and Paise Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	SSLLP-GVDC . Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NA
Other Terms	We reserve the right to reject items not conforming to quality and specifications.For Site Use Purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. original invoice must b

For ***Summit Sales LLP***

Authorised Signatory

Name : 09/01/2023

Name : ____________________

Accepted the above Terms And Conditions

For ***Sathyavarapu Hardwares,***

Date : __/__/____

Requisition Form						
Company Name:	SUMMIT SALESLLP	Date:	06-01-2023			
Site & Phase:	SSLLP-GVDC	Time:	13 00			
Unit No./Block No.						
Supplier:		Req. No.	170673			
Material required before date:	URGENT	ID No.	83243			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD9920-Hardware-Safety Padlock--SH PLLS-6lever-Nos	4	0	4		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	Pad locks of 50mm					
	Engineer	Project Manager		Purchase		MD
Prepared By:	SHIVANI					
Approved By:	B.PRAVEEN					
Sign & Date:	06/01/2023					

PO 95881

APPROVED
09 JAN 2023
MINESH PARIKH
MANAGER PROCURE...