PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	21-01-23	Prepared by	S. Jaysudha	Serial no.	13592
Supplier name	Summit Sales LLp			HO inward no.	
Firm/Company	Sov LLp	Project	Sov part-III	HO received date	
PO/WO date	7-12-22	PO/WO No.	94775	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28310	19-01-23	4,191/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,191/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 116441	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,191/-
Amount E – PO / WO value:	62,870/-
Amount F – Difference (A – E):	58,679/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes □ No – wait for balance material □ Other
Payment – due date	30-01-23
Remarks:	Part bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		APPROVED			
Date		23 JAN 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. ... MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	28310
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	19-01-2023
	PO No.	94775
	PO Date.	07-12-2022
	Req ID	82217
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	06-12-2022
	Loc Req No	184874

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	688000 - ELCW-Electrical - Copper Wire-Black	85446020	4	888.00	3,552.00	18	639.36
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	3,552.00		639.36
	319.68	319.68	Total Invoice Amount	4,191.36		

Rupees : Four Thousand One Hundred Ninty One and Paise Thirty Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 10445
Date: 19/1/23
Sign:
R.R. DIST.

Purchase Order

 07-12-2022 12:08:16 PM

94775

29.11.22 5:48:27

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From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500(
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	94775	184874
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-12-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	06-12-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	688000 - ELCW-Electrical - Copper Wire-Black Color-Gloster - 1SqmmX90mtrs - Bundles	24.00	888.00	0.00	18.00	25,148.16
2	181100 - ELCW-Electrical - Copper Wire-Yellow color-Gloster - 1SqmmX90mtrs - Bundles	36.00	888.00	0.00	18.00	37,722.24
					Total Order Value . . .	**62,870.40**

Rupees : Sixty Two Thousand Eight Hundred Seventy and Paise Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nl
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Aove order For villa no.137,141,142,143,152,153 false ceiling wiring work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	27672	17-12-22	14,670/-
2.	27973	30-12-22	12,574/-
3.	S28310	19-01-23	4,191/-
4.			
5.			

For ***Silver Oak Villas LLP***
Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	06-12-2022				
Site & Phase :	SOV-III	Time:	12 00				
Unit No. Block No.	for villa no 137,141,142,143,152,153 falce celing wiring work purpose						
Supplier:		Req. No.	184874				
Material required before date:	10-12-2022	ID No.	82217				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	ELEC6829-Electrical-Copper Wire-Black Color-Gloster-1SqmmX90mtrs-Bundles	24		24			
2	ELEC9448-Electrical-Copper Wire-Yellow color-Gloster-1SqmmX90mtrs-Bundles	36		36			
3							
4	94775						
5							
6							
7							
8							
9							
10							
Remarks:	for villa no 137,141,142,143,152,153 falce celing wiring work purpose						
	Engineer	Project Manager		Purchase	MD		
Prepared By:	B.Meenakshi Goud						
Approved By:	K.Purshthoam						
Sign & Date:	06-12-2022						

APPROVED
07 DEC 2022
P. VENK... LU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

 19-01-2023

Customer Details	DC No	24164
Silver Oak Villas LLP	DC Date	19-01-2023
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No	94775
	PO Date	07-12-2022
	Req ID	82217
GSTIN : 36ADBFS3288A2Z7	Req Date	06-12-2022
	Loc Req No	184874

	Description of Goods	HSN/SAC	Qty
1	688000 - ELCW-Electrical - Copper Wire-Black Color-Gloster - 1SqmmX90mtrs - Bundles	85446020	4
2			
3			
4			
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19			
20			
21			
22	INWARD		
23	Inward No: 649 Dt: 19/1/23		
24	MRN No: 11644 Dt: 20/1/23		
25	Received By: Sign:		
26			
27	(Silver Oak Villas-[illegible])		
28			
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 86109
Date: 21/1/23
Sign:
R.R. DIST.