PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/1/23	Prepared by	Deepa	Serial no.	13574
Supplier name	SSHP			HO inward no.	
Firm/Company	MMRK-HP	Project	GHT	HO received date	
PO/WO date	18/1/23	PO/WO No.	96206	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28301	18/1/23	5,428/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,428/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 116404	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,428/-
Amount E – PO / WO value:	5,428/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	30/1/23
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	28301
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	18-01-2023
	PO No.	96206
	PO Date.	18-01-2023
	Req ID	83514
	Req Date	16-01-2023
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Loc Req No	142536

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	10	21.00	210.00	18	37.80
2	931900 - CONS-Consumables - Dust Pan-PVC- - - -	32969099	5	35.00	175.00	18	31.50
3	411900 - CHEM-Chemical - Tile grout cement	38245090	10	50.40	504.00	18	90.72
4	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	10	88.20	882.00	18	158.76
5	663900 - CONS-Consumables - Handwash liquid-- -	34013090	5	186.00	930.00	18	167.40
6	730400 - STAT-Stationary - Pen-Blue color-Cello	960899	20	6.00	120.00	18	21.60
7	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	5	280.00	1,400.00	12	168.00
8	600200 - STAT-Stationary - Box File Big-- - - - Nos	481960	5	90.00	450.00	18	81.00
9							
10							
11							
12							
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14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	4,671.00		756.78
	378.39	378.39	Total Invoice Amount	5,427.78		

Rupees : Five Thousand Four Hundred Twenty Seven and Paise Seventy Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 10432
Date: 18/1/23
Sign:

Purchase Order

 18-01-2023 11:26:54 Origina

96206
10.01.23 4:03:10

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	96206	142536
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	18-01-2023	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	16-01-2023	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	10.00	21.00	0.00	18.00	247.80
2	931900 - CONS-Consumables - Dust Pan-PVC- - - - Nos	5.00	35.00	0.00	18.00	206.50
3	411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	10.00	50.40	0.00	18.00	594.72
4	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	10.00	88.20	0.00	18.00	1,040.76
5	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	5.00	186.00	0.00	18.00	1,097.40
6	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	20.00	6.00	0.00	18.00	141.60
7	466300 - STAT-Stationary - Paper A4-- - - - Bundles	5.00	280.00	0.00	12.00	1,568.00
8	600200 - STAT-Stationary - Box File Big-- - - - Nos	5.00	90.00	0.00	18.00	531.00
					Total Order Value . . .	**5,427.78**

Rupees : Five Thousand Four Hundred Twenty Seven and Paise Seventy Eight Only.

Terms and Conditions :-

Specification /	All items shall be of branded
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office use purpose.
Completion Date	NA

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 18-01-2023 11:26:54 Original / Office Copy / Purchase Div.Copy

Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	16-01-2023			
Site & Phase :	GHT	Time:	16:30			
Unit No./Block No.						
Supplier:	SSLLP	Req. No.	142536			
Material required before date:	17-01-2023	ID No.	83514			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS7227-Consumables-Acid---1Ltr-Nos 4717	10		10		
2	CONS7245-Consumables-Dust Pan-PVC---Nos - 9319	5		5		
3	CHEM1579-Chemical-Tile grout cement based-White--1Kg-Kgs - 4119	10		10		
4	CONS5033-Consumables-Floor cleaner --Lizol-1 lts-Nos - 2820 96206	10		10		
5	CONS1624-Consumables-Handwash liquid----Nos - 6639.	5		5		
6	STAT1585-Stationary-Pen-Blue color-Cello Fine grip--Nos - 7304.	20		20		
7	STAT5901-Stationary-Paper A4----Bundles - 4663	5		5		
8	STAT1083-Stationary-Box File Big----Nos - 6002	5		5		
9						
10						
Remarks:	GHT site work purpose					
	Engineer	Project Manager		Purchase	APPROVED 18 JAN 2023 P. VENKATESWARLU MANAGER PURCHASE	MD
Prepared By:	Asma					
Approved By:	A Suresh					
Sign & Date:	16-01-2023					

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	24155
Mehta & Modi Realty Kowkur LLP	DC Date.	18-01-2023
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	96206
	PO Date.	18-01-2023
	Req ID	83514
GSTIN : 36ABLFM7631F1Z3	Req Date	16-01-2023
	Loc Req No	142536

	Description of Goods	HSN/SAC	Qty
1	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	10
2	931900 - CONS-Consumables - Dust Pan-PVC- - - - Nos	32969099	5
3	411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	38245090	10
4	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	10
5	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	34013090	5
6	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	960899	20
7	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	5
8	600200 - STAT-Stationary - Box File Big-- - - - Nos	481960	5
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INWARD
Inward No: 13660 Dt: 18/01/23
MRN No: 116404 Dt: 19/01/23
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
14:25

SUMMIT SALES LLP
IN WARD
No: 86097
Date: 24/1/23
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction