

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 21/1/23		Prepared by: Deepa		Serial no. 13574	
Supplier name: SSKP				HO inward no.	
Firm/Company: MMRK-HP		Project: GHT		HO received date	
PO/WO date: 18/1/23		PO/WO No. 96206		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	28301	18/1/23	5428/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):				5428/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.: 116404		Proof of delivery matches MRN		☐ Yes ☐ No	
Amount B –Other Credits : Transportation charges				-	
Amount C –Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				5428/-	
Amount E – PO / WO value:				5428/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO			☒ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date			30/1/23		
Remarks:					

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

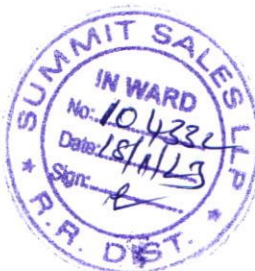
1 of 1 :

Customer Details				Invoice No.		28301	
Mehta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010 GSTIN : 36ABLFM7631F1Z3							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 2

18-01-2023 11:26:54

Original



From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	96206	142536
	Doc Date	18-01-2023	
	Quote No	Nil	
	Quote Date	16-01-2023	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	10.00	21.00	0.00	18.00	247.80
2 931900 - CONS-Consumables - Dust Pan-PVC- - - - Nos	5.00	35.00	0.00	18.00	206.50
3 411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	10.00	50.40	0.00	18.00	594.72
4 283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	10.00	88.20	0.00	18.00	1,040.76
5 663900 - CONS-Consumables - Handwash liquid-- - - - Nos	5.00	186.00	0.00	18.00	1,097.40
6 730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	20.00	6.00	0.00	18.00	141.60
7 466300 - STAT-Stationary - Paper A4-- - - - Bundles	5.00	280.00	0.00	12.00	1,568.00
8 600200 - STAT-Stationary - Box File Big-- - - - Nos	5.00	90.00	0.00	18.00	531.00
Total Order Value . . .					5,427.78

Rupees : Five Thousand Four Hundred Twenty Seven and Paise Seventy Eight Only.

Terms and Conditions :-

Specification /	All items shall be of branded
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office use purpose.
Completion Date	NA

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Purchase Order

Page(s) 2 Of 2

18-01-2023 11:26:54

Original / Office Copy / Purchase Div.Copy

Measurement

NA

Security

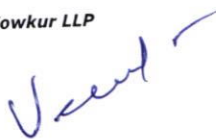
Nil

Remarks

Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory



Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : __/__/__

Name : _____

Requisition Form													
Company Name:		Mehta & Modi Realty Kowkur LLP		Date:		16-01-2023							
Site & Phase :		GHT		Time:		16:30							
Unit No./Block No.													
Supplier:		SSLRP		Req. No.		142536							
Material required before date:				ID No.		83514							
S No		Item		Qty required		Qty available at site		Order Qty		Inward No		Inward Date	
1		CONS7227-Consumables-Acid---1Ltr-Nos 4717		10		10		10					
2		CONS7245-Consumables-Dust Pan-PVC---Nos - 9319		5		5		5					
3		CHEM1579-Chemical-Tile grout cement based-White--1Kg-Kgs - 4119		10		10		10					
4		CONS5033-Consumables-Floor cleaner --Lizol-1 ltr-Nos - 2820 96206		10		10		10					
5		CONS1624-Consumables-Handwash liquid----Nos - 6639		5		5		5					
6		STAT1585-Stationary-Pen-Blue color-Cello Fine grip--Nos - 7304		20		20		20					
7		STAT5901-Stationary-Paper A4----Bundles - 4663		5		5		5					
8		STAT1083-Stationary-Box File Big----Nos - 6002		5		5		5					
9													
10													
Remarks:		GHT site work purpose											
Prepared By:		Engineer		Project Manager									
Approved By:		Asma											
Sign & Date:		A Suresh											
				16-01-2023									

APPROVED
Purchase
18 JAN 2023
P. VENKATESH
MANAGER, PURCHASE
MD

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

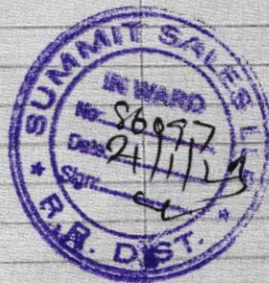
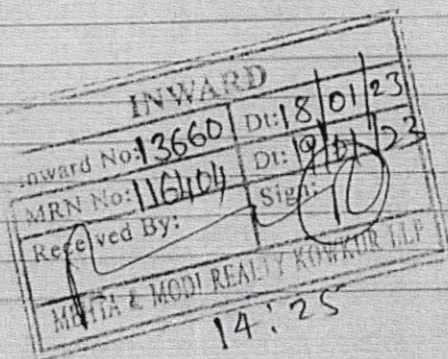
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 18-01-2023

Customer Details		DC No.	24155
Mehta & Modi Realty Kowkur LLP		DC Date.	18-01-2023
Sy No. 196, Kowkur, Hyderabad, 500010		PO No.	96206
		PO Date.	18-01-2023
		Req ID	83514
		Req Date	16-01-2023
GSTIN : 36ABLFM7631F1Z3		Loc Req No	142536
Description of Goods		HSN/SAC	Qty
1	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	10
2	931900 - CONS-Consumables - Dust Pan-PVC- - - - Nos	32969099	5
3	411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	38245090	10
4	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	10
5	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	34013090	5
6	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	960899	20
7	466300 - STAT-Stationary - Paper A4- - - - Bundles	48025690	5
8	600200 - STAT-Stationary - Box File Big-- - - - Nos	481960	5
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction