

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 21/1/23		Prepared by: Deepa		Serial no. 13563	
Supplier name: M/s. Silver Oak alloys Wp				HO inward no.	
Firm/Company: MPP1		Project: MPI		HO received date	
PO/WO date: 13/1/23		PO/WO No. 20230113005		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	1005	17/1/23	9,450/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				9,450/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:			Proof of delivery matches MRN	☐ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				9,450/-	
Amount E – PO / WO value:				9,450/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		30/1/23			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:					
Date	21/1/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TRANSIT INVOICE

M/s. SILVER OAK

VILLAS LLP.

5-4-187/3 & 4, II Floor,
Soham Mansion, M.G. Road,
Secunderabad - 500 003.

GSTIN/UN: 36ADBFS3288A2Z7

Invoice No.

1005

Date:

17/01/23

DC No.

1005.

DC Date:

17/01/23.

Purchase Order No.

20220118005

P.O. Date:

13/01/23.

Recipient Name:

modi properties pvt ltd.

Mobile No:

7680921999.

Recipient Address:

may flower Platinum.

GST:

36AABCM4761E12M

PAN:

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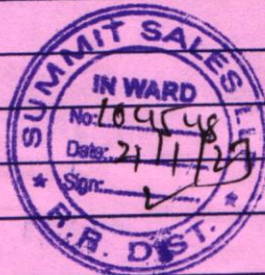
Email:

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Sl. No.	Description of Goods & Services	HSN Code	GST Rate	Quantity	Rate	Amount
1	Cement - PPC - 50kg bags	9218	315/-	30	24610	7,383/-
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						

Transportation Charges

Hamali charges



CGST 14% 1,034/-

SGST 14% 1,034/-

Total 9,451/-

Amount (in words)

Nine Thousand Four hundred Fifty Rupees only

For M/s. Silver Oak Villas LLP

Munish

E. & O.E

Authorised Signatory

Subject to Hyderabad Jurisdiction.

Purchase Order

Original

From Company:	Modi Properties Pvt. Ltd. 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad, TELANGANA,500003 GSTNO:36AABCM4761E1ZM	Delivery Location: Mayflower Platinum Sy 82/1, Mallapur, Nacharam, Main road. Hyderabad,Telangana,500076 Narender,7680971999
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Supplier Details					
Silver OaK Villas LLP 5-4-187/3&4, IInd FloorM G RoadRanigunj Hyderabad,TG,500003 GSTIN:36ADBFS3288A2Z7		PO No	20230113005	Quote No	NIL
		PO Date	13 Jan 2023	Quote Date	16 Jan 2023
		Supply Type	Purchase Order		

SNö.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%					Amount	
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	CEMT9218-Cement-PPC---50kg-Bag	30.00	246.10	0%	7,383	0%	14%	14%	0	1,034	1,034	9,450
						Total Amount ...			0	1,034	1,034	9,450

Rupees in words : Nine Thousand Four Hundred And Fifty .two Four PaiseOnly.

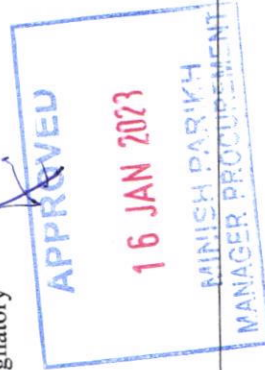
Terms and Conditions:-

Purchase Order

Original

Cement brand : Parasakthi
Cement Hamali charges : Loading included. Unloading extra @ Rs.5/- per bag.
Cement quantity Payment shall be made on quantity delivered at site
Cement payment terms: After delivery and production of bill.
Tax : Inclusive of GST and all other taxes.
Delivery Date : Within same days of PO
Delivery Location : As per details given above
Transportation Cost : Included.
Bill submission: Vendor Shall submit proof of delivery+original invoice at head office of purchaser
Remarks : Delivered

For Modi Properties Pvt. Ltd.	Accepted the above Terms And Conditions For Silver Oak Villas LLP
Authorised Signatory	
Name :-	
Sign:-	
Date :-	Date :-



Requisition Form

Company Name	Modi Properties Pvt. Ltd.			Date	09 Dec 2022
Site Or Phase	Mayflower Platinum			Time	04:11:22
Flat/Villa/Other	flat/other			Req.No.	
Material required before date				ID No	20221209006

S.No	Description	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Date
1	CEMT9218-Cement-PPC---50kg-Bag	30.00	0	30.00	315.00		

Remarks: Drainage line and site use purpose

Prepared By :- Narendar Reddy K.

Sign:-

Date :- 09 Dec 2022

246/10
+287

Approved By:-

Sign:-

Date:-

Note: On receipt of material at site write inward number and date in last two columns

