PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/01/23	Prepared by	Kalpana	Serial no.	13619
Supplier name	Rudra Trading Co			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	27/12/22	PO/WO No.	95452	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	346	11/01/23	11,16,000/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	11,16,000/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	116406	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,16,000/-
Amount E – PO / WO value:	11,15,844/-
Amount F – Difference (A – E):	156/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	30/01/23
Remarks:	final Bill

Rs/- 5,57,922/- Advance Paid, Balance Amount to Pay.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
23 JAN 2023
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

RUDRA TRADING CO PLOT NO.13,PINDI PULLA REDDY COLONY HASTHINAPURAM NORTH BIRAMALGUDA HYDERABAD, RANGA REDDY TELANGANA GSTIN/UIN: 36ABAFR7222G1ZC State Name : Telangana, Code : 36	Invoice No. **346** e-Way Bill No. Delivery Note **MOULA ALI** Reference No. & Date.	Dated **11-Jan-23** Mode/Terms of Payment Other References
Consignee (Ship to) **SUMMIT SALES LLP** 5-4-187/3&4, IInd FLOOR, MG ROAD SECUNDERABAD - 500003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. Dispatch Doc No. Dispatched through Vessel/Flight No. **RJ02GB6007**	Dated Delivery Note Date **11-Jan-23** Destination Place of receipt by shipper:
Buyer (Bill to) **SUMMIT SALES LLP** 5-4-187/3&4, IInd FLOOR, MG ROAD SECUNDERABAD - 500003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	City/Port of Loading Terms of Delivery	City/Port of Discharge

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Amount
1	**AUTUMN WALNUT-AGL-200X1200**		**400 BOX**	930.01	788.14	BOX	**3,15,256.00**
2	**AUTUMN MAHAGONY-200X1200-AGL**	6907	**400 BOX**	930.01	788.14	BOX	**3,15,256.00**
3	**CLASSIC WENGE-200X1200-AGL**	69072100	**400 BOX**	930.01	788.14	BOX	**3,15,256.00**
							9,45,768.00
	SGST@9%				9	%	**85,119.12**
	CGST@9%				9	%	**85,119.12**
	Less : ***ROUNDING OFF***						**(-)6.24**
	Total		**1,200 BOX**				**₹ 11,16,000.00**

Amount Chargeable (in words) *E. & O.E*

INR Eleven Lakh Sixteen Thousand Only

HSN/SAC	Taxable Value
	3,15,256.00
6907	3,15,256.00
69072100	3,15,256.00
Total	**9,45,768.00**

Tax Amount (in words) : **INR Eighty Five Thousand One Hundred Nineteen and Twelve paise Only**

Company's Bank Details
A/c Holder's Name : **RUDRA TRADING CO**
Bank Name : **AXIS BANK-921020046336552**
A/c No. : **921020046336552**
Branch & IFS Code : **KOTHEPET,HYDERABAD & UTIB0002157**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Customer's Seal and Signature

IN WARD
Inward No: 7794 Dt: 11/01/23
MRN No: 116406 Dt: 19/01/2023
Received By: mozel Sign:
SSLLP-GMR

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 104564 Date: 21/1/23 Sign:

for RUDRA TRADING CO
RUDRA TRADING CO. Hyderabad
Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 28-12-2022 14:29:40

95452
13.12.22 4:34:24

iv.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Rudra Trading Co	**Doc No**	95452	170603
Bairamalguda, Sagar Road, Near: Pebble Resturant, LB Nagar, Hyderabad.	**Doc Date**	27-12-2022	
	Quote No	Nil	
GSTIN 36ABARFR7222G1ZC	**Quote Date**	27-12-2022	
9885742444 9885742444	**SupplyType**	Supply	

Kind Attn : Prabakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	964400 - TILE-Tiles - Floor Tiles-Classic Wenge-AGL - 200X1200mm - Sqm *400 Boxes*	576.00	547.24	0.00	18.00	371,948.08
2	570400 - TILE-Tiles - Floor Tiles-Autumn Walnut-AGL - 200X1200mm - Sqm *400 Boxes*	576.00	547.24	0.00	18.00	371,948.08
3	624500 - TILE-Tiles - Floor Tiles-Autumn Mahagony-AGL - 200X1200mm - Sqm *400 Boxes*	576.00	547.24	0.00	18.00	371,948.08
				Total Order Value . . .		**1,115,844.25**

Rupees : Eleven Lakh(s) Fifteen Thousand Eight Hundred Fourty Four and Paise Twenty Five Only.

Terms and Conditions :-

Specification /	Brand is AGL, Rate per sft is Rs. 60/- including GST, box sft is 15.5, 6 tiles in a box.
Payment Terms	50% Advance balance aganist delivery
Tax	GST included in the above prices
Delivery Date	With in 20 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Rs. 5,57,922-00, by RTGS/NEFT, Dated.........
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account above order is for Stock replanish purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***
Authorised Signatory

28/12/2022

Name :

Accepted the above Terms And Conditions

For ***Rudra Trading Co***

Name :

Date : __/__/____

Estimate/Draft PO

 27-12-2022 10:16:12

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Rudra Trading Co Bairamalguda, Sagar Road, Near: Pebble Resturant, LB Nagar, Hyderabad.	**Doc No**	95452	170603
	Doc Date	27-12-2022	
GSTIN 36ABARFR7222G1ZC	**Quote No**	Nil	
	Quote Date	27-12-2022	
9885742444 9885742444	**SupplyType**	Supply	

Kind Attn : Prabakar

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Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
28 DEC 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions
For *Rudra Trading Co*

Name : ______________

Date : __/__/____

Requisition Form

Company Name: SSLLP | Date: 22.12.22

Site & Phase : SHLLP | Time:

Unit No. Block No.

Supplier: | Req. No. 170603

Material required before date | ID No. 82709

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	TILE9644-Tiles-Floor Tiles-Classic Wenge-AGL-200X1200mm-Sqm	576	0	576	400	
2	TILE5704-Tiles-Floor Tiles-Autumn Walnut-AGL-200X1200mm-Sqm	576	0	576	400	
3	TILE6245-Tiles-Floor Tiles-Autumn Mahagony-AGL-200X1200mm-Sqm	576	0	576	400	
4						
5						
6						
7						
8						
9						
10						

95452

Remarks: For Stock Replenishing purpose

	Engineer	Project Manager	Purchase	MD
Prepared By:	Asha jyothi			
Approved By:	Minish			
Sign & Date:				

APPROVED
22 DEC 2022