PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/1/23	Prepared by	Deepa	Serial no.	
Supplier name	Sri sai vishal Enterprises			HO inward no.	
Firm/Company	MPPl	Project	MPl	HO received date	
PO/WO date	10/11/22	PO/WO No.	93817	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	099	9/1/23	18,200/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	18,200/-
Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report ☑ Solid block report □ Installation report	
MRN nos.: Report attached	Proof of delivery matches MRN ☑ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	18,200/-
Amount E – PO / WO value:	18,200/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	30/1/23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	23/1/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Modi properties pvt Ltd
Mallapur

Party GSTIN 36AABCM4761E1ZM

Inv. No. 099 Date : 09.01.23
D.C. No. 201, 218 Date :
P. O. 93817 Date :
Payment
State : **TELANGANA** Code : **36**

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Flyash Bricks					
	4X8X16 →		700 Nos	26	each	18,200=00
	6X8X12					
	6X8X16					
	8X8X12					
	8X8X16					

SUMMIT SALES LLP R.R. DIST. IN WARD No: Date: Sign:

SUMMIT SALES LLP IN WARD No: 10429 Date: 18/1/23 Sign: R.R. DIST.

Rupees in words Eighteen Thousand Two Hundred only

TOTAL		18,200=00
SGST @	%	-
CGST @	%	-
GRAND TOTAL		18,200=00

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042541343
IFSC Code : HDFC0000368 Branch : Nacharam

E. & O.E.

For SRI SAI VISHAL ENTERPRISES

Purchase Order

Page(s) 1 Of 1 10-11-2022 2:47:50 PM .Copy

93817
01.11.22 2:58:41

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sri Sai Vishal Enterprises	**Doc No**	93817	178825
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.	**Doc Date**	10-11-2022	
	Quote No	Nil	
GSTIN 36ACZPL1512H1ZF	**Quote Date**	09-11-2022	
9391029193 9391029193	**SupplyType**	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	955200 - BUIL-Building Material - Solid Block-- - 100mmX200mmX400mm - Nos	700.00	26.00	0.00	0.00	18,200.00
					Total Order Value . . .	**18,200.00**

Rupees : Eighteen Thousand Two Hundred Only.

Terms and Conditions :-

Specification / Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!

Payment Terms Within 30 days of delivery of all materials & production of bill.

Tax All taxes included in above price.

Delivery Date As per request of Project Manager

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

D-201 - 11/11
I - 20361 - 11/11

Penality For Delay Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.

Transportation Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for north side security room use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

Cook

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Vedant 10/11/22

Name : ____________

Accepted the above Terms And Conditions
For ***Sri Sai Vishal Enterprises***

Name : ____________ Date : __/__/____

Requisition Form

Company Name	MPPL						
Site & Phase	Mayflower platinum	Date:	09.11.22				
Unit No /Block No.		Time:					
Supplier:							
Material required before date	1.11.22	Req. No.	178825				
		ID No	81375				
S.No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	BUIL9552-Building Material-Solid Block---100MMX200MMX400MM-Nos	700		700			
2							
3							
4	93817						
5							
6							
7							
8							
9							
10							
Remarks:	Towards northside security room use purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	N.Divya						
Approved By:	K.Narender reddy						
Sign & Date:							

APPROVED
09 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

Cement Blocks – Weekly Delivery Report

Company/ firm	Modi Properties Pvt Ltd	Requisition nos	178825	Total PO quantity	700
Project	May flower Platinum	PO No(s)	93817	Quantity delivered in earlier period	700
Block /Flat / Villa no	Towards Northside security room use-work purpose	Total material delivered	YES	Quantity delivered during week	0
Supplier	SRI SAI VISHAL ENTERPRISES	Close PO	YES	Balance quantity to be delivered	0
Sign of security		Sign of Admin		Sign of Project manager	
Date		Date	04/01/23	Date	

Details of solid blocks – delivered in earlier period

S No	Date	Time	Block Size & type	Quantity delivered	DC No	Inward no	MRN No.
1	11-11-2022	15 00	4"x8"x16"	500	201	20361	113708
2	12-12-2022	17 22	4"x8"x16"	200	218	24056	114905
3							
4							
5							
	Total			**700**			

Details of solid blocks – delivered during the week

S No	Date	Time	Block Size & type	Quantity delivered	DC No	Inward no	MRN No
1							
2							
	TOTAL						

Note 1 Report to be sent to HO every Saturday with delivery challans of this **week** with photos 2 Report must have **totals calculated** 3. Specify block size and block type (solid / hollow) 4 Total quantity and delivered quantity includes all types of blocks